



AGENDA

JUNE 6, 2023

REGULAR MEETING CITY COUNCIL CITY OF YUBA CITY

**5:00 P.M. CLOSED SESSION
SUTTER ROOM/VIRTUAL**

**6:00 P.M. REGULAR MEETING
COUNCIL CHAMBERS/VIRTUAL**

MAYOR	• Wade Kirchner
VICE MAYOR	• Shon Harris
COUNCILMEMBER	• Marc Boomgaarden
COUNCILMEMBER	• Michael Pasquale
COUNCILMEMBER	• Dave Shaw
CITY MANAGER	• Diana Langley
CITY ATTORNEY	• Shannon L. Chaffin

**1201 Civic Center Blvd
Yuba City CA 95993**

Wheelchair Accessible

*The City has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. Please visit [yubacity.net ADA & Accessibility Resources page](http://yubacity.net/ADA&AccessibilityResources). If you need assistance in order to attend the City Council meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the City Council, the City is happy to help. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested. Please contact City offices at (530) 822-4817 or **(TTY: 530-822-4732)**, so such aids or services can be arranged. Requests may also be made by email at cityclerk@yubacity.net or citymanager@yubacity.net or mail City Clerk, 1201 Civic Center Blvd, Yuba City, CA 95993.*

AGENDA
REGULAR MEETING
CITY COUNCIL - CITY OF YUBA CITY
JUNE 6, 2023
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Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's office at 1201 Civic Center Blvd., Yuba City, during normal business hours. Such documents are also available on the City of Yuba City's website at www.yubacity.net, subject to staff's availability to post the documents before the meeting.

The Council Chambers will be open for public attendance and participation. The meeting will also be live streamed for public viewing, but not participation, at the following link: https://us06web.zoom.us/webinar/register/WN_dNs1aekwRRWUZr1OKrNIFA. Emailed comments sent to cityclerk@yubacity.net at least 24 hours before the meeting will be distributed to the City Council prior to the meeting. Please identify the Agenda item(s) addressed by the comments.

Public Comment:

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council in the Council Chamber prior to the City Council convening into closed session. Comments from the public will be limited to three minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.

Closed Session

- A. Conference with Labor Negotiators (Pursuant to Government Code, Section 54957.6.)
Agency designated representatives: Diana Langle, City Manager, Natalie Springer, Human Resources Director, Brad McIntire, Community Services Director, Spencer Morrison, Finance Director, Ben Moody, Public Works and Development Services Director, Brian Baker, Police Chief, Jesse Alexander, Fire Chief, Michael Jarvis, LCS
Employee organizations: Yuba City Police Officers; Police Sergeants; Yuba City Firefighters Local 3793; Yuba City Fire Management; First Level Managers, Mid Managers, Police Sworn Mid Managers; and Public Employees Local No. 1
Unrepresented employees: Confidential Employees, Executive Services Employees

Regular Meeting

Call to Order

Roll Call

- ___ Mayor Kirchner
- ___ Vice Mayor Harris
- ___ Councilmember Boomgaarden
- ___ Councilmember Pasquale
- ___ Councilmember Shaw

Invocation/Inspiration

Pledge of Allegiance to the Flag

City Attorney's Report on Closed Session Items, City Attorney Shannon Chaffin

Agenda Modifications/Approval of Agenda

Ceremonial Presentations

1. **Grateful Nation Remembers Proclamation**
2. **Officer Mike Stout Retirement Proclamation**
3. **Yuba Sutter Transit Executive Director Retirement, Keith Martin - Proclamation**
4. **Regional Waste Management Authority New Executive Director, Scott Scholz**

Public Communication

5. Appearance of Interested Citizens

You are welcome and encouraged to participate in this meeting. Public comment is taken on action items appearing on the Consent Calendar or Business Items on the Agenda when they are called. Public comment on any other items within the scope of the City's jurisdiction, including items not listed on the Agenda will be considered at this time. Public comment is limited to three minutes per speaker. Members of the public submitting written requests at least 24 hours prior to the meeting will be allotted five minutes to comment per speaker. Repetitive comments may be limited, and large groups are encouraged to select representatives to express the opinions of the group.

Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that Council votes on the motion unless members of the City Council request specific items to be discussed or removed from the Consent Calendar for individual action.

6. Minutes of the May 16 and 23, 2023 meetings

Recommendation: Approve the minutes of the May 16 and 23, 2023 meetings

7. Wastewater Treatment Facility Lift Station 2 Rehabilitation Project

Recommendation: Adopt a Resolution with the following actions:

- A. Award a construction contract to W. M. Lyles Co., of Fresno, CA in the amount of their total bid of \$347,600.00 and authorize the City Manager to execute the contract on behalf of the City, subject to review and approval as to legal form by the City Attorney
- B. Award a Professional Services Agreement to Inferrera Construction Management Group, Inc. of Shingle Springs,

CA for Construction Management and Inspection Services in the amount of \$39,500.00 and authorize the City Manager to execute the contract on behalf of the City, subject to material terms, subject to review and approval as to legal form by the City Attorney, and with the finding that it is in the best interest of the City

8. Wastewater Treatment Facility RAS/WAS Pumps Replacement Project

Recommendation: Adopt a Resolution adopting a CEQA Class 1 Categorical Exemption, approving the plans and specifications for the WWTF RAS/WAS Pumps Replacement Project and authorizing advertisement for bids on the project

9. Wastewater Treatment Facility Polymer Budget Adjustment

Recommendation: A. Adopt a Resolution awarding the purchase of bulk polymer for the Wastewater Treatment Facility to Polydyne, Inc. of Riceboro, GA in the amount of an estimated additional \$80,000, for a total fiscal year award of \$580,000, with the finding that it is in the best interest of the City

B. Authorize the Finance Director to make a supplemental appropriation and related transfers in the amount of \$50,000 from Account No. 8120-62701 (WWTF Professional Services) to Account No. 8120-63733 (WWTF Polymers) for the remaining polymer purchases for Fiscal Year 22/23

10. Designation of City's Agents for Signing Disaster Recovery Applications

Recommendation: Adopt a Resolution authorizing City representatives to sign CalOES documents in the process of obtaining state and federal disaster assistance through claims and grants

11. Yuba City Landscape Maintenance District No. 1 (Stabler Lane/Garden Highway Area) Annual Levy Initiation

Recommendation: Adopt a Resolution describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Landscape Maintenance District No. 1, to continue the Maintenance District, pursuant to the Landscaping and Lighting Act of 1972

12. Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4 & 5 (Town Center and Various Subdivisions throughout Yuba City), and Yuba City Lighting and Landscape Maintenance District No. 6 (Commercial District) Initiation

Recommendation: Adopt a Resolution describing improvements and ordering the Engineer of Work to file reports with regard to Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6, to continue the Maintenance Districts, pursuant to the Landscaping and Lighting Act of 1972

13. Yuba City Residential Street Light Maintenance Districts (Walton Area and Tierra Buena Area) Initiation

Recommendation: Adopt a Resolution describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Residential Street Light Maintenance Districts, to continue the

Residential Street Light Maintenance Districts, pursuant to the Benefits Assessment Act of 1982

14. AB 481 Annual Military Equipment Report

Recommendation: Adopt a Resolution that allows YCPD the continued use of military equipment outlined in YCPD Policy 707, reviews the City's Military Equipment ordinance, and accepts the annual reporting of the equipment

15. Organized Retail Theft Program Grant Application

Recommendation: Adopt a Resolution for the Organized Retail Theft Grant application designating and authorizing the Chief of Police to:

A. Sign, submit, and file an application for the grant agreement with the State of California Board of State and Community Corrections to purchase and utilize equipment to deter and prevent organized retail theft and motor vehicle theft

B. Provide assurances, certifications, and commitment required for the financial assistance application, including executing all documents in furtherance thereof, including but not limited to a grant or cooperative agreement and any amendments or changes thereto

C. Represent the City in carrying out the City's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the city and compliance with applicable state and federal laws

16. Adopt an Ordinance regulating Trespassing on Private Property and Public Nudity

Recommendation: Adopt an Ordinance of the City Council of Yuba City regulating trespassing and public nudity by amending Title 5 (Public Welfare, Morals, and Conduct) of the City of Yuba City Municipal Code by adding Chapter 25, sections 5-25.010 through 5-25.030 (Trespass on Private Property) and Chapter 26, sections 5-26.010 through 5-26.040 (Public Nudity Prohibited), by title only and waive the second reading

Business Items

17. FY 23-24 Chemical Bid Award and Sole Source Agreement

Recommendation: Adopt a Resolution of the City Council of the City of Yuba City:

- A. Awarding bulk chemical contracts to Bay Area Chemical Consortium awardees;
- B. Awarding Formal Bid 23-02 to Atlas Carbon, LLC, and Matheson Tri-Gas, Inc.;
- C. Authorizing a sole source agreement with Lhoist North America of Arizona, Inc.; and
- D. Authorizing the City Manager to amend any current agreements with the awardees to adjust unit prices as approved, etc

18. SB 1 Road Maintenance and Rehabilitation Account Project List 2023-24

Recommendation: Adopt a Resolution adopting a list of projects for Fiscal Year 2023-24 to be funded by Senate Bill 1: Road Repair and Accountability Act of 2017

19. Adoption of the City of Yuba City's Fiscal Year 2023-2024 Operating and Capital Budgets and Fiscal Year 2023-2024 Appropriations Limit

Recommendation:

- A. Adopt a Resolution approving the proposed Fiscal Year 2023-2024 Operating Budget
- B. Adopt a Resolution approving the Fiscal Year 2023-2024 Capital Improvement Program. Project Summaries by Funding Source are attached to the Resolution
- C. Adopt a Resolution approving the City's Appropriations Limit for Fiscal Year 2023-2024

20. Citywide Governance Resolution

Recommendation: Adopt a Resolution approving and establishing a Citywide Governance policy for elected officials

Future Agenda Items

21. Future Agenda Items

Reports and Communications

The following reports and communication items are provided for the Council's information. No action can be taken on items under this section unless the Council agrees to include it on a subsequent agenda

22. City Manager's Report

23. City Council Reports

Adjournment



Proclamation

of the City Council

A Grateful Nation Remembers

May 28-29, 2023

WHEREAS, Memorial Day we pause in solemn gratitude to pay tribute to the brave patriots who laid down their lives defending peace and freedom while in military service to our great Nation. We set aside this day to honor their sacrifice and to remind all Americans of the tremendous price of our precious liberty; and

WHEREAS, in 1992 **Michael A. Ciociola**, Lead Pastor at Calvary Christian Center began Memorial Day ceremonies, to provide his congregation and community an avenue to pay honor and tribute to veterans and military personnel who have paid the price for the freedoms we as Americans enjoy today; and

WHEREAS, Calvary Christian Center members provide set design, construction, and actors. Over 200 church members participate in the ceremonies. Many Beale AFB Airman volunteer for the construction and community assistance for the Freedom's Heroes Outdoor Memorial, train medical reenactors and erect the Alaskan Tent for the Afghanistan Field Hospital; and

WHEREAS, the memorial display has developed throughout the years capturing the tributes and dedications of our great fallen heroes:

- 1994 - Vietnam Wall (3 panels)
- 1995 - Tomb of the Unknown Soldier *Added*
- 1996 - Vietnam Bearcat Field Hospital *Added*; 2 Panels *Added* to Vietnam Wall
- 2001 - Present 6-Panel Vietnam Wall Constructed
- 2002 - 9/11 Tribute *Added* (Firemen/Twin Towers)
- 2003 - War on Terror Tribute (Tumbling of Saddam Hussein Statue)
- 2004 - War on Terror Tribute (Honoring Current Military Personnel)
- 2005 - War on Terror Tribute (Iraqi Voters); The Moving Wall on display
- 2006 - War on Terror Tribute (Salute to the Fallen) - Freedoms Heroes War on Terror Memorial Constructed (East Park Area)
- 2007 - Tribute at Arlington - 4 Panels *Added* to Freedoms Heroes Memorial
- 2008 - Present - Panels added annually as needed. As of 2021, a total of 21 panels
- 2015 - Afghanistan Field Hospital *Added*

WHEREAS, Yuba City Citizens and Americans throughout the United States live in freedom because of the sacrifices made by those who have served and by those who continue to serve.

NOW, THEREFORE, BE IT RESOLVED, I, Wade Kirchner, Mayor of the City of Yuba City and on behalf of the entire City Council, do hereby recognize A Grateful Nation Remembers and Michael Ciociola for their contributions to create this exhibit for all of the community to come and pay their respects for those fallen soldiers on Memorial Day.

Done this 6th day of June, 2023, at the City of Yuba City, County of Sutter, State of California.



Proclamation

of the City Council

Mike Stout

Police Officer 1994 - 2023
In Recognition of your Retirement

WHEREAS, Mike Stout was hired as a Police Officer by the City of Marysville on February 17, 1994 and a Police Officer by the City of Yuba City on September 15, 2007; and

WHEREAS, he has held the positions of Reserve Police Officer, Marysville Police Sergeant, and Police Officer for Yuba City; and

WHEREAS, he has been recognized with numerous awards and commendations for his exemplary professional performance and appreciation from the public, peers and supervisors; and

WHEREAS, Mike has served as an example of a leader, and a team player in his capacity as an employee of the City of Yuba City. Mike has received (3) Chief's Unit of the Year Awards, (1) Police Unit Commendation Ribbon, (4) Police Fitness Ribbons, (1) Police Achievement Award, and received the Purple Heart Award for sustaining a gunshot wound in the line of duty; and

WHEREAS, Mike Stout took an oath when he was hired to, "Preserve, Protect and Defend the Constitution," an oath he never broke; and

WHEREAS, Officer Stout kept faith with the public he so honorably served for more than 29 years.

NOW, THEREFORE, LET IT BE RESOLVED, that I, Wade Kirchner, Mayor of the City of Yuba City, on behalf of the entire Council and citizens we serve, do hereby congratulate Officer Mike Stout on the occasion of his honorable retirement, May 31, 2023. We wish Officer Stout, the very best in his future.

Done on this 6th day of June, 2023 in the City of Yuba City, County of Sutter, State of California.



Proclamation

of the City Council

Keith Martin

Yuba-Sutter Transit Authority 1987-2023

WHEREAS, Yuba-Sutter Transit is a joint powers agency that was formed as the Hub Area Transit Authority (HATA) in 1975 by the Cities of Marysville and Yuba City, and the Counties of Sutter and Yuba for the provision of local public transportation services; and

WHEREAS, After being assigned in February 1987 by his then employer the Sacramento Area Council of Governments (SACOG) as the interim HATA manager to oversee a systemwide restructuring, Keith Martin was appointed as the third permanent Transit Manager (now Executive Director) effective October 1, 1987; and

WHEREAS, In addition to his transit duties, effective March 1988, Keith was also appointed as Administrator of the now Regional Waste Management Authority, a separate joint powers agency, and he continued to serve in that dual capacity until December 2022. In this role, Keith supported the six-member jurisdictions in permitting the Ostrom Road Landfill and modernizing the municipal solid waste collection, processing, recycling, and composting programs including implementation of the three-cart curbside recycling program in 2001; and

WHEREAS, Under Keith's leadership, the Yuba-Sutter Transit operation grew over time from 16 to 51 revenue vehicles and from 132,000 to a peak of 1.3 million annual passenger trips. Key accomplishments during his tenure include:

- Sustained organizational and fiscal stability
- 1988 - Implementation of the zonal general-public Dial-A-Ride system
- 1990 - Implementation of the Sacramento commuter service
- 1993 - Development of the local fixed route system and the complete rebranding of the agency
- 1996 - The purchase and development of the Marysville Operations, Maintenance and Administration facility and the remodel and expansion of that facility to its ultimate capacity in 2011
- The purchase of property in Linda for a new Zero-Emission Transit Facility and the securement of over \$40 million in regional, state, and federal funds to-date for this critical project
- 2023 - Adoption of the NextGen Transit Plan to guide the future development of local public transit services and facilities
- Assuring the provision of essential transportation services over the years during a flood, a spillway failure, a global pandemic, and many major community events

WHEREAS, After more than 36 years of service to the Yuba-Sutter community Keith retired from Yuba-Sutter Transit effective April 30, 2023. He continues to serve in an interim capacity to assist in the transition to new leadership.

NOW, THEREFORE BE IT RESOLVED, that I, Wade Kirchner, Mayor of the City of Yuba City, do hereby commend the Keith Martin for his commitment and outstanding performance as the Executive Director for the Yuba-Sutter Transit Authority. I hereby urge all residents to join us in recognizing Keith for his countless contributions to our community and wish him all the best in the future.

Done this 6th day of June 2023, City of Yuba City, County of Sutter, and State of California.



Introduction of the new

Regional Waste Management Authority

Executive Director

Scott Scholz

To contact Scott Scholz directly:

650-575-0571

email scott@yubasutterrecycles.com

CITY OF YUBA CITY

Public Communication

Members of the public may address the City Council on items of interest that are within the City's jurisdiction. Individuals addressing general comments are encouraged to limit their statements.

Procedure

You are welcome and encouraged to participate in this meeting. Complete a Speaker Card located in the lobby and give to the Clerk, public comment is taken on action items appearing on the Consent Calendar or Business Items on the Agenda when they are called. Public comment on any other items within the scope of the City's jurisdiction, including items not listed on the Agenda, will be considered at this time.

When a matter is announced, wait to be recognized by the Mayor to provide your comments to the Council. Comments should begin by providing your name and place of residence. A three minute limit is requested when addressing Council.

Request for additional time to address Council

Members of the public submitting written requests at least 24 hours prior to the meeting will be allotted 5 minutes to comment per speaker. Repetitive comments may be limited, and large groups are encouraged to select representatives to express the opinions of the group.

Procedure

When requesting to comment, please indicate your name and the topic and mail to:

City of Yuba City
Attn: City Clerk
1201 Civic Center Blvd
Yuba City CA 95993

Or email to:
Jackie Sillman, City Clerk
cityclerk@yubacity.net

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Administration Department
Presentation By: Ciara Wakefield, City Clerk Administrator

Summary

Subject: Minutes of the May 16 and 23, 2023 meetings
Recommendation: Approve the minutes of the May 16 and 23, 2023 meetings
Fiscal Impact: None

Attachments:

1. 05-16-2023 Regular Meeting Minutes (DRAFT)
2. 05-23-2023 - Special Meeting Budget Workshop (DRAFT)

Prepared By:
Ciara Wakefield
City Clerk Administrator

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

MINUTES (DRAFT)
REGULAR MEETING
CITY COUNCIL - CITY OF YUBA CITY
MAY 16, 2023

5:30 P.M. CLOSED SESSION
SUTTER ROOM/VIRTUAL

6:00 P.M. REGULAR MEETING
COUNCIL CHAMBERS/VIRTUAL

Call to Order

The Closed Session Meeting of the City Council was called to order by Mayor Kirchner at 5:30 PM

Roll Call

Present: Mayor Kirchner and Councilmembers Boomgaarden, Harris, Pasquale and Shaw

Absent: None

Closed Session

A. Confer with Real Property Negotiator (Government Code § 54956.8)

Property: Public Utility Easement on APN 23-180-005 & 23-180-006 located on the east side of Garden Highway at the terminus of Oswald Road, 4107 Garden Highway, Yuba City, California 95991

Negotiator: Diana Langley, City Manager

Negotiating parties: Yoshimi Yokohari

Under negotiation: Price and terms of payment

No public comment received

Regular Meeting

Call to Order

The Regular Meeting of the City Council called to order by Mayor Kirchner at 6:00 PM

Roll Call

Present: Mayor Kirchner and Councilmembers Boomgaarden, Harris, Pasquale and Shaw

Absent: None

Invocation/Inspiration

Pastor Johnny Burke, New Beginnings Wesleyan Church

Pledge of Allegiance to the Flag

Vice-Mayor Shon Harris

City Attorney's Report on Closed Session Items

No reportable action

Agenda Modifications/Approval of Agenda

No changes were made

Ceremonial Presentations

1. Police Officer of the Year - Scott Rounds Proclamation

Mayor Kirchner presented a proclamation to Detective Scott Rounds

Laura Nicholson from Senator Niello's office presented a Joint Resolution on behalf of Senator Niello and Assemblyman Gallagher to Detective Scott Rounds

David Morgan from Congressman LaMalfa's office presented a Certificate of Congressional Recognition to Detective Scott Rounds

Sandee Drown, on behalf of Soroptimist of Marysville-Yuba City, presented a Certificate of Appreciation to Detective Scott Rounds

2. National Police Week Proclamation

Mayor Kirchner presented a proclamation to Chief Baker and members of the Yuba City Police Department

3. National Public Works Week Proclamation

Mayor Kirchner presented a proclamation to Public Works Director, Ben Moody, and members of our Public Works Department

4. Purple Heart Trail Proclamation

Mayor Kirchner presented a proclamation to Mr. Brock Bowen – National Purple Heart Committee

Public Communication

5. Appearance of Interested Citizens

No public comment

Consent Calendar

Councilmember Boomgaarden moved and Councilmember Shaw seconded the motion to approve Consent Calendar items 6-14:

6. Minutes of the May 2, 3, and 4, 2023 meetings

Approve the minutes of May 2, 3, and 4, 2023 meetings

7. Yuba City Police Officers' Association, Police First Level Managers, and First Level Managers Side Letters

Adopt **Resolution 23-057**:

- A. Approving a side letter with the Police Officers' Association
- B. Approving a side letter with the Police First Level Managers
- C. Approving a side letter with the First Level Managers

8. Recology Biosolids Budget Adjustments

Authorize the Finance Director to make a supplemental appropriation and related transfers in the amount of \$200,000 from Wastewater Treatment Facility salary and benefits funds to Account No. 8120-62759 (Specialty Contract Services) for the remaining wastewater biosolids hauling for Fiscal Year 22/23

9. ADA Ramp and Sidewalk Improvements Project (Plans & Specifications)

Adopt **Resolution 23-058** approving the Plans and Specifications for the ADA Ramp and Sidewalk Improvements Project, and authorizing advertisement for bids on the project

10. Housing Element GPA/Rezone Project

Adopt **Ordinance 007-23** of the City Council of the City of Yuba City approving Rezone 22-04 for the Implementing Policies of the 2021-2029 Housing Element project for approximately 68.54 acres, which includes an X29 Combining District on 14.95 acres, located throughout the City (Assessor's Parcel Number 59-020-017, 59-020-015, 59-530-034, 59-020-018, 59-020-016, 51-393-003, 51-393-002, 57-150-078, 57-150-004, 57-150-050, 58-120-001, 57-220-065, 53-470-088, 53-470-079, 53-470-083, 53-470-087, 53-470-076, 53-470-085, 53-470-078, 53-470-077, 53-470-081, 53-470-086, 53-470-095, 53-470-082, 53-470-092, 53-470-080, 53-470-090, 53-470-096, 53-470-089, 53-470-093, 53-470-084, 53-470-094, 53-470-098, and 53-470-097), by title only and waive the second reading

11. Sewer System Management Plan Update Adoption

Adopt **Resolution 23-059** adopting the City of Yuba City Sewer System Management Plan Update subject to minor editorial modifications

12. Letters in Support for H.R. 1586 and S. 796 - Forest Protection and Wildland Firefighter Safety Act of 2023

Submit letters of support for H.R. 1586 and S. 796 - Forest Protection and Wildland Firefighter Safety Act of 2023

13. Presentation of Investment Report – Quarter Ended March 31, 2023

Note & File Quarterly Investment Report

14. Plumas Street Improvements - Water Tower Abatement

Adopt **Resolution 23-060** of the City Council of the City of Yuba City awarding a standard agreement to JM Environmental, Inc., in the amount of \$175,829 for the abatement services on the Plumas Street water tower, and adopt a CEQA Class 1 Exemption (Existing Facilities) for the project

The motion was passed with a unanimous vote

Business Items

15. Introduce an Ordinance regulating Trespassing on Private Property and Public Nudity

Mayor Kirchner opened a Public Hearing

Sandee Drown spoke

Mayor Kirchner closed the Public Hearing

Councilmember Boomgaarden moved and Councilmember Pasquale seconded the motion to:

Introduce an Ordinance of the City Council of Yuba City regulating trespassing and public nudity by amending Title 5 (Public Welfare, Morals, and Conduct) of the City of Yuba City Municipal Code by adding Chapter 25, sections 5-25.010 through 5-25.030 (Trespass on Private Property) and Chapter 26, sections 5-26.010 through 5-26.040 (Public Nudity Prohibited), by title only and waive the first reading

The motion was passed with a unanimous vote

16. Montna Bocce Ball Courts (Plans and Specifications)

Councilmember Shaw moved and Vice-Mayor Harris seconded the motion to:

Adopt **Resolution 23-061** adopting a CEQA Class 1 Categorical Exemption, approving the plans and specifications and authorizing advertisement for bids for the Montna Bocce Ball Courts Project

The motion was passed with a unanimous vote

Future Agenda Items

17. Future Agenda Items

No suggestions

Reports and Communications

18. City Manager's Report

19. City Council Reports

- Councilmember Boomgaarden
- Councilmember Pasquale
- Councilmember Shaw
- Vice Mayor Harris
- Mayor Kirchner

Adjournment

Mayor Kirchner adjourned the Regular Meeting of the City Council at 7:16 PM

ATTEST:

Wade Kirchner, Mayor

Ciara Wakefield, Deputy City Clerk

ATTACHMENT 2

MINUTES (DRAFT)
SPECIAL MEETING BUDGET WORKSHOP
MAY 23, 2023 - 5:30 P.M. COUNCIL CHAMBERS/VIRTUAL

Special Workshop

The Special Meeting of the City Council was called to order by Mayor Kirchner at 5:30 pm

Roll Call:

Present: Mayor Kirchner, Councilmembers Boomgaarden, Harris, Pasquale and Shaw

Absent: None

Pledge of Allegiance to the Flag

Pledge was led by Fire Chief Alexander

Mayor Kirchner had an Agenda modification: moving Public Communication to the beginning of the meeting

General Items

2. Public Communication

Heather Esemann spoke

1. Proposed Fiscal Year 2023 - 2024 Operating Budget and Capital Improvement Project Budget

The proposed budget was presented by: Spencer Morrison, Finance Director, Diona Pope, Accounting Manager, Chief Jesse Alexander, Fire Chief, Chief Brian Baker, Police Chief, Ben Moody, Public Works & Development Services Director

Action: Conduct a workshop to review the Proposed FY 23/24 Operating and Capital Improvement Project Budgets. Discussion and direction to staff.

Adjournment

Mayor Kirchner adjourned the Special Meeting Budget Workshop of the City Council at 9:00 PM

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk
/js

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Ben Moody, Public Works & Development Services Director

Summary

Subject: Wastewater Treatment Facility Lift Station 2 Rehabilitation Project

Recommendation: Adopt a Resolution with the following actions:

- A. Award a construction contract to W. M. Lyles Co., of Fresno, CA in the amount of their total bid of \$347,600.00 and authorize the City Manager to execute the contract on behalf of the City, subject to review and approval as to legal form by the City Attorney
- B. Award a Professional Services Agreement to Infrerra Construction Management Group, Inc. of Shingle Springs, CA for Construction Management and Inspection Services in the amount of \$39,500.00 and authorize the City Manager to execute the contract on behalf of the City, subject to material terms, subject to review and approval as to legal form by the City Attorney, and with the finding that it is in the best interest of the City

Fiscal Impact: \$474,000.00 – Total Project Cost – Account No. 1105 (Lift Station Improvements)
\$347,600.00 - Contract Award Amount
\$69,520.00 - (20%) Construction Contingency
\$39,500.00 - (11.4%) Construction Management
\$17,380.00 - (5%) City Administration

Purpose:

To provide rehabilitation & major maintenance at Lift Station 2 of the City's wastewater collections system.

Council's Strategic Goal:

This project addresses the City Council's Strategic Goal to maintain and improve the City's infrastructure.

Background:

The City's wastewater collections system includes 17 lift stations, which were evaluated by the City's consultant in the 2020 Wastewater Master Plan. Major rehabilitation of Lift Station 2 was recommended as a priority for completion within the first one to five years under the 2020 plan. Identified concerns include exposed aggregate and reinforcing bars in the wet well and the lack of a bypass discharge option for emergencies and shutdowns.

This project proposes the rehabilitation of the Lift Station 2 wet well, installation of new pumps, and construction of a new bypass connection. To rehabilitate Lift Station 2, a large bypass system will be utilized to divert all sewage flow during the construction process.

Analysis:

Construction Contract:

The WWTF Lift Station 2 Rehabilitation Project was advertised for bids beginning March 30, 2023. Plans and specifications were posted on publicpurchase.com and provided to local builder/contractor exchanges. On April 19, 2023, four (4) bids were received and opened by the City Clerk. A list of the bids received and the Engineer's Estimate are shown below.

<u>Company</u>	<u>Total Bid</u>
W. M. Lyles Co.	\$347,600.00
Lorang Brothers Construction, Inc.	\$545,000.00
McGuire and Hester	\$566,000.00
TNT Industrial Contractors, Inc.	\$599,324.00
 <i>Engineer's Estimate</i>	 <i>\$550,000.00</i>

W. M. Lyles Co. is the low, responsible, and responsive bidder. Additionally, W.M. Lyles Co. meets the following minimum project and personnel experience requirements:

- Minimum 5 years of active experience in coating/lining system application in the municipal wastewater industry;
- Minimum of three (3) successfully completed projects; and,
- Field Superintendent shall have at least three (3) years of active supervisory experience with application of lining/coating systems in the municipal wastewater industry.

Construction Management and Inspection:

Rehabilitation of the Lift Station 2 wet well and operation of a bypass system to divert large amounts of sewage flows will require full-time inspection and construction management to ensure compliance with the City's specifications, minimize operational disruptions, and represent the City against potential construction claims. The construction management and inspection needs of this project exceed City staffing levels.

On March 29, 2023, staff requested a proposal from Inferrera Construction Management Group, Inc. (ICM) to provide construction management and inspection services for the WWTF Lift Station 2 Rehabilitation Project. On April 19, 2023, ICM submitted their proposal for review. ICM is highly qualified and has a proven track record of providing construction management and inspection services on large and complex municipal wastewater projects, including the City's WWTF Improvements Project and Garden Highway Trunk Line Rehabilitation Project. Additionally, ICM is extremely familiar with the City's wastewater infrastructure, has been the selected consultant through traditional request for proposal process in the past, and billing rates are competitive with the industry.

Staff recommends entering into a Professional Services Agreement with ICM in the amount of \$39,500.00 which includes a 20% contingency to account for potential extra work due to bypass pumping inspection overtime. The City will be billed for actual costs.

Project construction is expected to begin in July 2023.

Fiscal Impact

The estimated total project cost is approximately \$474,000.00 which consists of the following components:

Construction Contract	\$ 347,600.00
Construction Change Order Contingency (20%)	\$ 69,520.00
Construction Management / Inspection (11.4%)	\$ 39,500.00
City Administration (5%)	\$ 17,380.00

Total	\$ 474,000.00
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Staff is proposing a \$69,520.00 construction contingency which equates to approximately 20% in contingency funds. To divert all the sewage flow necessary to rehabilitate the wet well, a large and complicated bypass system will be required to operate continuously in order to prevent a lapse in wastewater services to a large portion of the population. The complicated nature of the bypass system and its operation present the risk of unforeseen construction conditions.

The project will be funded through CIP Account No. 1105 (Lift Station Improvements). There is approximately \$989,000.00 in this account.

Environmental:

On December 20, 2022 City Council adopted a California Environmental Quality Act (CEQA) Class 1 Categorical Exemption. There has not been any substantial new information acquired nor changes to the project since it was evaluated, and no further evaluation for this portion of the project is required under CEQA.

Alternatives:

Delay award or reject the bids and cancel the project.

Recommendation:

Adopt a Resolution with the following actions:

- A. Award a construction contract to W. M. Lyles Co., of Fresno, CA in the amount of their total bid of \$347,600.00 and authorize the City Manager to execute the contract on behalf of the City, subject to review and approval as to legal form by the City Attorney.
- B. Award a Professional Services Agreement to Inferrera Construction Management Group, Inc. of Shingle Springs, CA for Construction Management and Inspection Services in the amount of \$39,500.00 and authorize the City Manager to execute the contract on behalf of the City, subject to material terms, subject to review and approval as to legal form by the City Attorney, and with the finding that it is in the best interest of the City.

Attachments:

1. Attachment 1 - RESOLUTION - WWTF LS 2 Rehab
2. Exhibit A - (Draft) 21-24 LS2 Contract
3. Exhibit B - (Draft) Professional Services Agreement - ICM

Prepared By:
Nick Menezes
Assistant Engineer

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY AWARDING A CONSTRUCTION CONTRACT TO W. M. LYLES CO. IN THE AMOUNT OF THEIR TOTAL BID OF \$347,600.00, AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY, SUBJECT TO REVIEW AND APPROVAL AS TO LEGAL FORM BY THE CITY ATTORNEY, AWARDING A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES TO INFERRERA CONSTRUCTION MANAGEMENT GROUP, INC. IN THE AMOUNT OF 39,500.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY, SUBJECT TO REVIEW AND APPROVAL AS TO LEGAL FORM BY THE CITY ATTORNEY

WHEREAS, the City of Yuba City (City) advertised for bids for the City's WWTF Lift Station 2 Rehabilitation Project (Project); and,

WHEREAS, in response to the advertisement, the City received four (4) bids for the Project in the following bid amounts:

W. M. Lyles Co.	\$347,600.00
Lorang Brothers Construction, Inc.	\$545,000.00
TNT Industrial Contractors, Inc.	\$599,324.00
McGuire and Hester	\$566,000.00; and

WHEREAS, the City Public Works Department reviewed the four (4) bids, and examined W. M. Lyles Co. and its bid response, found it to be both the lowest qualified responsive and responsible bidder, and has recommended it for award of this project; and,

WHEREAS, the City desires to award the bid to W. M. Lyles Co. of Fresno, CA and enter into an agreement with W. M. Lyles Co. to construct the Project; and,

WHEREAS, Inferrera Construction Management Group, Inc. (ICM) is highly qualified, with proven track record of providing excellent construction management and inspection services on large and complex City wastewater projects at competitive rates; and

WHEREAS, the City Council adopted a Class 1 Categorical Exemption under CEQA Guidelines Section 15301. There has not been any substantial new information acquired nor changes to the project since it was evaluated, and no further evaluation for this portion of the project is required under CEQA.

NOW, THEREFORE, be it resolved by the City Council of Yuba City as follows:

1. The City Council of the City of Yuba City does hereby accept the four (4) bids received as noted above, finds that W. M. Lyles Co. is the lowest responsive and responsible bidder, and awards the construction contract to W. M. Lyles Co., in the total amount bid of \$347,600.00 for the WWTF Lift Station 2 Rehabilitation Project. Said contract agreement shall substantially comply with the terms and conditions presented in the draft agreement attached to this Resolution, shall be

subjected to review and approval as to legal form by the City Attorney, and the City Manager shall be authorized to execute the same on behalf of the City of Yuba City.

2. The City Council of the City of Yuba City awards a professional services agreement for construction and inspection services to Inferrera Construction Management Group, Inc. of Shingle Springs, CA in the amount of \$39,500.00. Said agreement shall substantially comply with the terms and conditions presented in the draft agreement attached to this Resolution, shall be subjected to review and approval as to legal form by the City Attorney, and the City Manager shall be authorized to execute the same on behalf of the City of Yuba City.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

Exhibit(s):

- A. (Draft) Agreement – W. M. Lyles Co. Contract No. 21-24
- B. (Draft) Professional Services Agreement – Inferrera Construction Management Group

ATTACHMENT 2

**EXHIBIT A
CITY OF YUBA CITY
DEPARTMENT OF PUBLIC WORKS**

CONTRACT AGREEMENT

**LIFT STATION NO. 2 REHABILITATION PROJECT
CONTRACT NO. 21-24**

THIS AGREEMENT, made and concluded this ____ day of _____, 2023, between the City of Yuba City, party of the first part, and _____, Contractor, party of the second part.

ARTICLE I. – WITNESSETH, that for and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the said party of the first part under the conditions expressed in the two bonds bearing even date with these presents and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the Department of Public Works, construction on various roads, all in accordance with the Special Provisions hereto annexed and also in accordance with the Standard Specifications of the State of California Department of Transportation dated May 2010, the Standard Plans dated May 2010, the “Labor Surcharge” and “Equipment Rental Rates” in effect on the date the work is accomplished, and the “General Prevailing Wage Rates” of the State of California Department of Transportation, which said Special Provisions, Standard Plans, Standard Specifications are hereby specially referred to and by such reference made a part hereof.

The Special Provisions and the project plans for the work to be done are entitled:

**LIFT STATION NO. 2 REHABILITATION PROJECT
CONTRACT NO. 21-24**

Which are hereby made part of this contract.

ARTICLE II. – The said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this Agreement; also for all loss or damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the City of Yuba City and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications and the requirements of the Engineer under them, to wit.

ARTICLE III. – The said party of the first part hereby promises and agrees with the said Contractor to employ, and does hereby employ, the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices hereinafter set forth, and hereby contracts to pay the same at the time, in the manner and upon the conditions above set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV. – By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V. – It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE VI. – The City of Yuba City hereby employs Contractor to provide material and to do the work according to the terms and conditions herein contained and referred to for the following prices to be paid at the time, in the manner and upon the conditions hereinafter set forth.

ARTICLE VII. – The improvement contemplated in the performance of this contract is an improvement over which the City of Yuba City shall exercise general supervision.

ARTICLE VIII. – The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference is made a part of this contract. It is further expressly agreed, by and between the terms of this instrument and the bid or proposal of said Contractor, that this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

**LIFT STATION NO. 2 REHABILITATION PROJECT
CONTRACT NO. 21-24**

Item No.	Item Description	Unit of Measure	Est. Qty.	Item Price	Total Amount
1	Mobilization/Demobilization	LS	1	\$17,350.00	\$17,350.00
2	Bypass Pumping	LS	1	\$120,000.00	\$120,000.00
3	Wet Well Demolition (Includes demolition of all mechanical equipment)	LS	1	\$10,000.00	\$10,000.00
4	Wet Well Improvements (Includes all mechanical	LS	1	\$27,250.00	\$27,250.00

	improvements to wet well)				
5	Manhole Coating	EA	2	\$17,500.00	\$35,000.00
6	12" Bypass Connection	LS	1	\$75,000.00	\$75,000.00
7	Wet Well Coating	LS	1	\$60,000.00	\$60,000.00
8	System Startup & Testing	LS	1	\$3,000.00	\$3,000.00
Bid Total: 347,600.00					

Approved as to form:

City Attorney
City of Yuba City

CITY OF YUBA CITY

Diana Langley
City Manager

Date

CONTRACTOR

Company Name

By and Title (signature)

Date

By and Title (printed)

Address

Telephone Number

ATTACHMENT 3

EXHIBIT B
PROFESSIONAL SERVICES AGREEMENT
WWTF Lift Station 2 Rehabilitation Project – Construction
Management & Inspection

This Agreement is made and entered into as of _____, 2023, by and between the City of Yuba City, a municipal corporation ("City") and Inferrera Construction Management Group, Inc. (ICM) ("Consultant").

RECITALS

- A. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and
- B. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein; and
- C. City desires to retain Consultant to render professional services as set forth in this Agreement.

AGREEMENT

- 1. Scope of Services. The Consultant shall furnish the following services in a professional manner.

See Attached Scope of Services
(Exhibit A)

- 2. Time of Performance. The services of Consultant are to commence upon execution of this Agreement and shall continue until all authorized work is completed and approved by the City. Finalization shall be completed at the direction of the City of Yuba City.
- 3. Compensation. Compensation to be paid to Consultant shall be in accordance with the Schedule of Charges set forth in Exhibit A, which is attached hereto and incorporated herein by reference. In no event shall Consultant's compensation exceed **Thirty-Nine Thousand, Five Hundred Dollars (\$39,500.00)** without additional written authorization from the City. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the City at the time of payment.
- 4. Method of Payment. Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's invoices shall include a brief description of the services performed, the date the services were

performed, the number of hours spent and by whom, and a description of any reimbursable expenses. City shall pay Consultant not later than 30 days after approval of the monthly invoice by City staff. When payments made by the City equal 90% of the maximum fee provided for in this Agreement, no further payments shall be made until the final work under this Agreement has been accepted by City.

5. Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from City.
6. Termination. This Agreement may be terminated by the City immediately for cause or by either party without cause upon fifteen days written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination. Such compensation is subject to the conditions of Section 4 of this agreement.
7. Ownership of Documents. All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees, agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to City upon request.
- * Licensing of Intellectual Property. This Agreement creates a nonexclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subcontractors to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subcontractor prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regards to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the services under this Agreement. Nor shall such materials be disclosed to any person or entity not connected with the performance of the services under this Agreement. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Agreement in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

8. Consultant's Books and Records:

- a. Consultant shall maintain any and all ledgers, books of accounts, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.
- b. Consultant shall maintain all documents and records which demonstrated performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
- c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Administrator, City Attorney, City Auditor or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.
- d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that the records and documents be maintained in City Hall. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

9. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

- a. Will conduct research and arrive at conclusions with respect to his/her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or of any City official, other than normal agreement monitoring; and
- b. Possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. (FPPC Reg. 18700(B)(2).)

10. Interest of Consultant. Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

11. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.

12. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.

13. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature, which are legally required of Consultant to practice its profession. Consultant

represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall maintain a City of Yuba City business license.

14. Indemnity. Consultant agrees to defend, indemnify and hold harmless the City, its officers, officials, agents, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all costs, including attorney fees and expenses in connection therein), arising out of the performance of this Agreement in whole or in part by any negligent act or omission of the Consultant, or anyone directly or indirectly employed by the Consultant or anyone for whose acts the Consultant may be liable, or its failure to comply with any of its obligations contained in this Agreement, except for any such claim arising out of the sole negligence or willful misconduct of the City, its officers, agents, employees or volunteers.
15. Insurance Requirements. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, necessary insurance policies as described in Exhibit B.
16. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City	Benjamin Moody Public Works & Development Services Director City of Yuba City 1201 Civic Center Blvd Yuba City, CA 95993 (530) 822-4626
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If to Consultant:	Jeffrey Inferrera Principal Inferrera Construction Management Group, Inc. 7040 Settlers Trail Shingle Springs, CA 95682 (916) 792-9871
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17. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

18. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.
19. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under the Agreement without the written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.
20. Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
21. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
22. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Sutter.
23. Litigation Expenses and Attorneys' Fees. If either party to this Agreement commences any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.
24. Mediation. The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear

the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

25. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
26. Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. Prohibited Interest. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising there from.
28. Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non- discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF YUBA CITY:

CONSULTANT:

By:_____

**Diana Langley
City Manager**

By:_____

**Jeffrey Inferrera
Principal
Inferrera Construction Management Group, Inc.**

Attachments: Exhibit A – Scope of Services
 Exhibit B – Insurance Requirements

Exhibit A
Scope of Services

April 18, 2023

Mr. Nicholas Menezes, PE
City of Yuba City
Public Works Department
1201 Civic Center Blvd.
Yuba City, CA 95993

RE: Proposal for Construction Management and Inspection Services for the Lift Station No. 2 Rehabilitation Project Contract No. 21-24

Dear Mr. Menezes,

Thank you for the opportunity to present this proposal for construction management and inspection services for the City's Municipal Well No. 2 Project (Project). Inferrera Construction Management Group, Inc. (ICM) has worked with the City for several years on the WWTF Improvements Project and CIPP pipeline project and we are excited to be working on this important new Project.

We understand that the primary objective of this Project is the following:

- Initial potholing and field verification of existing system components
- Demolition and replacement of three pumps, piping, fittings, and mounting equipment and some existing features of the lift station.
- The City is providing the pumps, Flygt 3202, which will be connected directly to the VFDs via a pullbox. Consequently, the amount of electrical work is minimal.
- Application of Sewpercoat in wet well, inlet structure, and valve vault and two manholes.
- Installation of the bypass discharge connection.
- A short night time bypass event.

ICM is experienced with this type of work. We have completed pump station rehabilitation projects including pump replacements and concrete repair like the Folsom Oak Avenue Pump Station, five Delta Diablo lift stations, and the Manteca Influent Pump Station. We have completed numerous projects with bypass pumping such as the Yuba City CIPP Project, Manteca Union Road CIPP project, Folsom Oak Avenue Pump Station, Manteca North Trunk Sewer, and Delta Diablo lift stations.

We understand that the design was completed by City engineering. The City has asked for ICM support to review submittals, specifically for the bypass pumping submittal. Also, we understand that the City may be providing some inspection support, especially at the time of the pump installation. Bids are due April 19, 2023. The Contract Time for Completion is 30 calendar days (Paragraph 6.3). The estimated cost is \$550,000.

For this Project, we propose Jeffrey Inferrera as your construction manager, Paul Lopez as your inspector who will be onsite as needed. Jeff and Paul have over 60 years of combined experience managing and inspecting public works projects. Their resumes are attached.

Our Scope of Work will consist of the following Tasks:

Task 1. Project Startup

Project Startup, ICM will perform the following:

- a) Conduct pre-construction meeting.
- b) Photographic documentation of pre-construction conditions.

Task 2. Construction Management and Administration

ICM will provide the following services:

- a) Conduct progress meetings and provide notes.
- b) Review schedules.
- c) Review bypass pumping submittal and other submittals as requested.
- d) Review schedule of values.
- e) Review monthly pay applications.
- f) Review requests for changes.
- g) Provide administrative support and project controls.

Task 3. Construction Inspection

ICM's inspector will provide as needed inspection. Inspector will provide the following services:

- a) Enforce the contract requirements as well as codes and regulations.
- b) Take daily photographs.
- c) Provide a daily report.
- d) Coordinate with City and Operations staff.
- e) Coordinate with material testing.

Task 4. Project Closeout

Project Closeout activities consist of the following:

- a) Develop and maintaining the punchlist.
- b) ICM will transfer inspection files to the City.

Exclusions

- a) Surveying and survey stakeout.
- b) Material testing.
- c) ICM is not responsible for Contractor's safety or safety program.
- d) ICM is not responsible for Contractor's schedule.
- e) Engineering services during construction such as technical RFI and submittal review with exceptions listed in Scope of Work.
- f) Inspector apprentice, if required by State DIR or other entity.

Our Budget Table, developed specifically for this Project, is attached as well as a Fee Schedule. Our proposed budget is \$31,490. Thank you for your kind consideration of our proposal. We look forward to working with the City of Yuba City on this important Project. If you have questions, please call me at 916-792-9871.

Sincerely,
Inferrera Construction Management Group, Inc.

A handwritten signature in black ink, appearing to be 'Jeffrey Inferrera', with a long, sweeping horizontal stroke extending to the right.

Jeffrey Inferrera, PE, RCI
President

Attachments

City of Yuba City

Lift Station No. 2 Rehabilitation Project

ICM's Estimated Budget for Construction Management and Inspection Services

Role	Team Member	Jun-23 Hours	Jul-23 Hours	Aug-23 Hours	Total Hours	Rate	Total Budget
Construction Manager	Jeffrey Inferrera	12	4	4	20	\$ 200	\$ 4,000
Construction Inspector	Paul Lopez	16	120	16	152	\$ 160	\$ 24,320
Administration	Colleen Ryan	4	4	4	12	\$ 85	\$ 1,020
Vehicle		\$ 200.00	\$ 1,500.00	\$ 200.00			\$ 1,900
Computer/Phone/Internet		\$ -	\$ 250	\$ -			\$ 250

Grand Total Budget \$ 31,490

18-Apr-23

ICM

Inferrera Construction Management Group, Inc.
Fee Schedule
For City of Yuba City
Lift Station No. 2 Project

Labor Hourly Rates by Position

Construction Manager	\$200
Construction Inspector	\$160
Electrical Inspector	\$180
Administrator	\$85

Expense Rates

Vehicle	Note 3
Field Computer, Monthly	\$100
Field Phone/Internet, Monthly	\$150
Other ODCs billed separately	

Administrative Fees

Expenses	0%
Subconsultants	5%

Notes:

1. Minimum 4-hour onsite charge per site or off-site visits.
2. Overtime will be charged 1.5 times the hourly rate for time worked over eight hours a day and Saturdays. Sundays, Holidays, and time worked over twelve hours a day are charged at 2 times the hourly rate. Second shift work performed between 5 p.m. and 5 a.m. will be charged an additional \$15 per hour.
3. Travel will be charged in accordance with prevailing wage requirements which include IRS mileage rate and travel time over 50 miles one way, plus a minimum of \$25 per day. Business driving will be charged at the IRS mileage rate.
4. This Rate Schedule is valid until December 31, 2023. After December 31, 2023, rates subject to 5% adjustment per year.



Mr. Inferrera has more than 30 years of experience in the water and wastewater industry with emphasis in construction management, resident engineering, and inspection. He specializes in pump stations, wastewater and water treatment plants and pipelines

Qualifications

Registrations:

Professional Civil Engineer, California No. 62190

Registered Construction Inspector (Division 1) ACIA, No. 5832

California SWPPP QSP, QSD No. 23237

Education:

MS, Environmental Engineering, Cornell University, 1991

BS, *cum laude*, Environmental Science and Engineering, Rutgers University, 1986

Delta Diablo Pump Station Rehabilitation Project – Antioch, CA

Construction Manager for the Delta Diablo Sanitation District Pump Station Rehab project which consisted of rehabilitation of five pump stations. Work included all trades including pipelines, pumping systems, electrical, instrumentation and controls, coatings, concrete, HVAC, and building construction.

WWTP Rehabilitation Project – City of Yuba City, CA

Construction Manager for the Wastewater Treatment Facility Improvements project consisted of Digester fixed covers and gas system piping, Bar Screen replacement, structural steel canopy and sludge dewatering screw presses including conveyance system. Major electrical and control improvements included new Motor Control Centers, PLC's, 12KV transformers, electrical ductbanks, and SCADA integration of five process areas, plus modernization of facility network.

Las Vegas Wastewater Treatment Plant – Las Vegas, NV - Resident engineer for plant expansion of city's water pollution control facility expansion from 66 to 93 MGD. This \$105 million expansion program involved 13 separate construction contracts, six separate contractors, and multiple contracts. Facilities involved in this expansion include secondary clarifiers, blower building, primary sedimentation, biological nutrient removal, chlorination/dichlorination, chemical feed facilities, filtration, anaerobic digesters, pumping stations, SCADA, headworks, mechanical dewatering, odor control, and O&M building. Approximately 10,000 lineal feet of pipeline was installed ranging in size from 8 to 120 inches in diameter.

City of Manteca Project Wastewater Quality Control Facility Expansion - Manteca, CA

Construction manager and/or inspector for over \$100 million of construction projects for the City of Manteca including the following:

- Inspection of Union and Louise Road Cured in Place Pipeline (CIPP) Rehabilitation Project.
- Inspection of South Trunk Sewer Project as part of the FEZ Project Phase
- New WWTP Influent Pump Station.
- Construction of aeration basins and secondary clarifiers.
- New 10 mgd tertiary filtration and UV disinfection.
- New solids handling facility including sludge mixing tank.
- North Plant Aeration Efficiency Improvements.
- Two new digesters, rehabilitation of two existing digesters, new digester control building.
- Tara Park and Woodbridge sewer lift stations.
- Atherton Tank and Pump Station Project.

St. Andrew's Lift Station Upgrade, El Dorado Irrigation District - Resident engineer for the \$1 million upgrade of St. Andrew's Lift Station upgrade project. Construction work includes demolition of the existing electrical/mechanical dry pit, installation of five raw sewage pumps ranging from 3 to 150 hp, conversion of the dry pit to a wet pit, conversion of the wet pit to an emergency storage tank, installation of a 500 kW generator, miscellaneous valves and piping, and construction of a masonry electrical control building. Mr. Inferrera was responsible for contract administration, inspection, change orders, resolution of contractor conflicts and of technical issues.

VFWD Mare Island Way Sewer Rehabilitation Project – Vallejo, CA

Construction Manager for the Mare Island Sewer Rehab Project which consisted of new sewer main & manholes, Cured-In-Place Pipe liner, and 24-hour sewage bypass pumping. Construction included 380 lineal feet of 8", 36", 42", & 48" PVC pipeline, 7' & 10' dia. poured-in-place manholes, 560 lineal feet of 36" CIPP rehabilitation, and subsequent restoration of asphaltic paving and landscaping. Existing 3-5 MGD sewage flows maintained via bypass pumping throughout construction and rehabilitation.

Oak Avenue Wastewater Pump Station, City of Folsom - Performed resident engineering and inspection of the Oak Avenue Wastewater Pump Station. Station consisted of the construction vactor discharge location, piping, concrete ramp, manhole, and fencing. Mr. Inferrera was responsible for contract administration, inspection, change orders, resolution of contractor conflicts and of technical issues.

SRWA Raw Water Pump Station Project, Construction Manager for a 45,000 gpm (100 cfs) raw water pump station in the levee of the Tuolumne River, east of Modesto. This work included soil freeze excavation shoring and construction of a large pump station within a levee. Site civil work in the flood plain and discharge of high pump station flows in the river made this Project environmentally sensitive.

Fruitridge Center Sewage Pumping Station, Power Inn Sewage Pumping Station, and Fruitridge Road Pipeline, Sacramento Regional County Sanitation District - Provided construction management and administration services for two new sewage pumping stations and gravity and force main sewer pipelines. This project included a 10 MGD pump station consisting of four 150 hp pumps in two wet wells, valves and metering vaults, odor control building, and a generator/electrical building and a 22 MGD pump station consisting of four 200 hp pumps in two wet wells, valve metering vaults, a control building, and a biofilter. The pipeline included over 32,000 ft of gravity and interceptor sewer pipeline ranging in size from 8 to 54 inches in diameter, 186 manholes, 22,000 ft of force main ranging in size from 24 to 30 inches in diameter, four railroad crossings, pipe reaming, cathodic protection system, slip-lining, water line relocations, and service connections. Mr. Inferrera was responsible for contract administration, change orders, resolution of contractor conflicts and of technical issues.

SJWD Hinkle Reservoir Outage Temporary Tank Project – Construction Manager for the construction of two 1-million-gallon bolted steel tanks and appurtenances connected to a 100MGD water treatment plant. Appurtenances included piping connections, instrumentation, mixers and ports for future chlorine injection. Mr. Inferrera was responsible for contract administration, inspection, change orders, resolution of contractor conflicts and of technical issues.

Influent Pump Station, City of Manteca - Construction manager for the successful construction of a 20 MGD influent pump station and wastewater treatment plant expansion. The pump station consisted of a 40-foot deep structure, two 10 MGD and two 5 MGD pumps, variable frequency drives, piping, and valves. Jeff handled change orders, ran weekly meetings, monitored contractor schedule, was responsible for change orders, RFIs, CPRs, work orders, resolution of contractor conflicts, initiation of owner requested design changes, control of engineer's response to submittals and RFIs, construction cost estimates, and performed startup and SCADA prove out.



Mr. Lopez has 30 years of experience as a public works construction inspector and assistant construction manager. He has performed inspection on water and wastewater treatment and distribution projects including pipelines, treatment facilities, and pump stations. He has also assisted the construction manager and the design engineer with change orders, RFIs, submittal, and progress payment review.

Qualifications

Education/Certifications

Civil Engineering, California State University, San Diego, 1983 to 1986

Registered Construction Inspector (Division 1), American Construction Inspectors Association, No 6035

D1 – Water Distribution Operation, California Department of Health, No 42251

Competent Person Training, Trenching and Excavation

Confined Space Training, Asbestos Concrete Pipe Safety Training

Delta Diablo Pump Station Rehabilitation Project – Antioch, CA

Inspector for the Delta Diablo Sanitation District Pump Station Rehab project which consisted of rehabilitation of five pump stations. Work included all trades including pipelines, pumping systems, electrical, instrumentation and controls, coatings, concrete, HVAC, and building construction.

Municipal Well Pump Station and Piping System - City of Woodland, CA

Senior construction inspector on this \$1.5 million water pumping and piping system. The project included over 4,000 feet of underground piping including ductile iron pipe in City roadways. As the inspector of record, provided oversight of all construction activities, coordinated work activities with the general contractor, and was responsible for project daily inspection and report writing.

Fair Oaks 40 inch American River Canyon Pipeline Project – San Juan Water District, CA. Inspector for the installation of the new 40 inch pipeline over the American River Canyon including **steel pipe**, epoxy coated and lined.

CIPP Garden Highway Trunk Sewer Phase 1 – City of Yuba City. Inspector for the installation of approximately 3000ft of Cured In Place Pipe lining system within the City's existing 42-inch Techite pipeline. The work included road closure, night work, 4 trench locations for bypass pumping, and working within Garden Highway.

Olive Ranch Water Pipeline Project – San Juan Water District, CA. Inspector for the installation of 8 inch ductile iron potable water mainline installed within roadways. The work included trenching, shoring, bedding, backfill, traffic control and interfacing with the public and multiple agencies.

Bohemian Village Water Main Replacement – Sacramento Suburban Water District, CA.

Inspector for the installation of 2 miles of water main. This project consisted of 8 to 16 inch ductile iron main line construction down the center of Marconi Ave. The project encountered extensive underground interferences. Inspection was performed on the pipe installation, lateral tie ins, bedding and backfill, shoring, and traffic control.

Palm Ave. Pipeline Project – Citrus Heights Water District, CA. Inspector for the installation of over 5,000 linear feet 6 and 8 inch ductile iron and C900 potable water mainline. The work included trenching, shoring, jack and bore, bedding, backfill, traffic control and interfacing with the public.

Sedimentation and Flocculation Improvements Project – San Juan Water District, CA. Inspector for the replacement of sludge removal system, flocculator drive motors and paddles, rapid mixers and motor

control cabinets (MCC). Work included new structural support columns, 500 linear feet of a concrete settled water channel, chlorine and polymer distribution systems, stainless steel and ductile iron piping systems and new sample pumps and analyzers.

Treatment Plant Improvements Project, City of Manteca, CA

Inspector for a sludge removal system, water diversion structure, mechanical shop and employee locker room. The work included new masonry buildings, concrete diversion structure, underground pipelines, aboveground piping systems, including ductile iron pipe, mechanical systems and electrical improvements. As the inspector of record, provided oversight of all construction activities, coordinated work activities with the general contractor, and was responsible for project daily inspection and report writing. In addition, worked directly with the engineer to resolve construction issues.

Van Maren Pumping Station, County of Sacramento, CA

Construction inspector for a new \$17 million pump station. This 2 year project included a T-lock lined 35 foot deep wet well, two diversion structures, three tunnel borings and 1500 feet of 36" sanitary sewer pipeline 24 feet below grade. With poor soil conditions, shoring and dewatering was critical. Inspected subgrade, rebar, formwork, concrete placement, T-lock lining system, pipeline installation including ductile iron pipe, backfill, pump installation, and instrumentation. Reviewed progress payments, submittals, RFI's and SWPPP.

Treatment Plant Expansion Project, City of Woodland, CA

Senior construction inspector on this \$28 million wastewater treatment plant expansion project. With a project duration of two years, provided inspection and reporting of over 10 structures including a new pump station at a depth of 15 feet including dewatering and Class 3 soils. Underground pipe trenches were shored and dewatered, soil conditions were poor. Inspected aboveground and underground pipelines including ductile iron pipe, also concrete structures, manholes, and pump and mechanical systems. As the inspector of record, provided oversight of all construction activities, coordinated work activities with the general contractor, and was responsible for project daily inspection and report writing.

Pleasant Grove Treatment Plant, City of Roseville, CA

Inspector the Pleasant Grove \$98 million wastewater treatment plant. For three years, provided inspection and reporting of over 20 structures including the pump station and headworks. Covered civil, structural and mechanical disciplines. Inspected deep underground pipelines that required shoring and dewatering. Inspected ductile iron pipe, vitrified clay pipe, reinforced concrete pipe, and lined piping systems. Mechanical inspection included vertical turbine pumps, compressed air filtration and HVAC systems. Inspected utilities, reinforced concrete and masonry structures, structural backfill, and roadway construction. Provided inspection for coatings and electrical.

Treatment Plant Improvements Project, City of Yuba City, CA

Inspector and assistant construction manager for this two year project that included underground and aboveground pipelines including ductile iron pipe, new bar screen, rehabilitated digester system, new sludge dewatering system, new electrical room, new PLCs, new transformers.





Ms. Ryan has over 5 years of experience in the administrative world, including document control, certified payroll and electronic filing. She will manage the document tracking system and general administration. She specializes in document control of pipelines, pump stations, and water and wastewater treatment plants.

Qualifications

Certifications:

Confined Space Certified

OSHA Certified

CPR/First Aid Certified

Treatment Plants

- Peterson Water Treatment Plant FLOC/SED Rehabilitation – *San Juan Water District*
- Regional Surface Water Supply Water Treatment Plant – *Stanislaus Regional Water Authority*
- Hinkle Reservoir Outage Temporary Tanks – *San Juan Water District*
- Wastewater Treatment Facility Improvements Project – *City of Yuba City*
- Wastewater Treatment Plant Odor Control Project – *El Dorado Irrigation District*
- Deer Creek Process Improvements – *El Dorado Irrigation District*
- WTP Backwash and Recycled Water Upgrades Project – *City of Folsom*
- Hinkle Liner and Cover Replacement – *San Juan Water District*
- Collections Relocation EDHWWTP – *El Dorado Irrigation District*

Pump Stations

- Arden Fluoridation Facilities Project – *Golden State Water Company*
- Reservoir 3 and Clarifier Re-Coating Project – *Golden State Water Company*
- Trussel Plant – Well Equipping, Booster Station & Reservoir – *Golden State Water Company*
- Raw Water Pump Station Phase 1 – *Stanislaus Regional Water Authority*
- River Bluff Reservoir and Pump Station – *City of Ceres*
- Pump Stations Rehabilitations – *Delta Diablo Sanitation District*
- Oak Avenue Pump Station PWWF Relief Project – *City of Folsom*

Pipelines

- Barrett Ranch East Phase 1 – *Sacramento Suburban Water District*
- Arden Water Services and Pipeline Phase 1B – *Sacramento County Water Agency*
- Arden Water Services and Pipeline Phase 2A – *Sacramento County Water Agency*
- Arden Water Services and Pipeline Phase 2B – *Sacramento County Water Agency*
- Arden Water Services and Pipeline Phase 3 – *Sacramento County Water Agency*
- Arden Water Services and Pipeline Phases 4, 5, 6 – *Sacramento County Water Agency*
- Fair Oaks 40 Pipeline Relining Project – *San Juan Water District*
- Hanks Exchange Pipeline – *El Dorado Irrigation District*
- Mare Island Way Sewer – *Vallejo Flood & Wastewater District*
- Stormwater Trash Capture Project – *Vallejo Flood & Wastewater District*
- Lafayette Sewer Renovations – *Central Contra Costa Sanitary District*
- North Trunk Sewer Project – *City of Manteca*
- Water Mains and Services Project – *San Juan Water District*
- Valley Vista Development Project – *Tuolumne Utilities District*
- Garden Highway Trunk Line Rehab Phase 1 Project – *City of Yuba City*
- Town Center Force Main Phase 3 – *El Dorado Irrigation District*

Exhibit B
Professional Services Agreement
Insurance Requirements

- I. **Workers' Compensation Coverage.** Consultant shall maintain Workers' Compensation Insurance for his/her employees in accordance with the laws of the State of California and Employers Liability Insurance in an amount not less than one million dollars (\$1,000,000) per accident for bodily injury and/or disease. In addition, Consultant shall require each subcontractor to similarly maintain Workers' Compensation Insurance in accordance with the laws of the State of California and Employers Liability Insurance in an amount not less than one million dollars (\$1,000,000) per accident for bodily injury and/or disease. for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the City at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against City, its officers, agents, employees and volunteers for losses arising from work performed by Consultant for City. This provision shall not apply if Consultant has no employees performing work under this Agreement. If the Consultant has no employees for the purposes of this Agreement, Consultant shall sign the "Certificate of Exemption from Workers' Compensation Insurance" which is attached hereto as Exhibit C.

- II. **General Liability Coverage.** Consultant shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

- III. **Automobile Liability Coverage.** Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.

- IV. **Professional Liability Coverage.** Consultant shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors or omissions which may arise from Consultant's operations under this Agreement, whether such operations are by the Consultant or by its employees, subcontractors, or sub-consultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit per occurrence basis.

- V. **Endorsements.** Each general liability and automobile liability insurance policy shall be with insurers possessing a current A.M. Best's rating of no less than A:VII and shall be endorsed with the following specific language or equivalent:
- A. The City, its elected or appointed officers, officials, employees, agents and volunteers are to be covered as additional insured with respect to liability arising out of work performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work or operations. Conforms to ISO CG 2009 and CG 2037 10 01. Both are required.
 - B. This policy shall be considered primary insurance as respects to the City, its elected or appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the City, including any self-insured retention the City may have, shall be considered excess insurance only and shall not contribute with it.
 - C. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 - D. The insurer waives all rights of subrogation against the City, its elected or appointed officers, officials, employees or agents.
 - E. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents or volunteers.
 - F. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage except after thirty (30) days written notice has been received by the City.
- VI. **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the City. At the City's option, Consultant shall demonstrate financial capability for payment of such deductibles or self-insured retention's.
- VII. **Certificates of Insurance.** Consultant shall provide certificates of insurance with original endorsements to City, as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the City on or before commencement of performance of this agreement. Current certification of insurance shall be kept on file with the City at all times during the term of this Agreement.

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Ben Moody, Public Works & Development Services Director

Summary

Subject: Wastewater Treatment Facility RAS/WAS Pumps Replacement Project
Recommendation: Adopt a Resolution adopting a CEQA Class 1 Categorical Exemption, approving the plans and specifications for the WWTF RAS/WAS Pumps Replacement Project and authorizing advertisement for bids on the project
Fiscal Impact: Engineer's Estimate: \$240,000 – Account No. 1103 (Recurring Plant Projects)

Purpose:

To replace the necessary Return Activated Sludge/Waste Activated Sludge (RAS/WAS) pumps at the City's wastewater treatment facility (WWTF).

Council's Strategic Goal:

This project addresses the City Council's Strategic Goal to maintain and improve the City's Infrastructure.

Background:

In early 2022, one of the RAS pumps at the WWTF failed; replacement parts are no longer manufactured due to the age of the pumps and the WWTF maintenance team was unable to bring the pump back into operation. With one RAS pump out of service, the WWTF is currently operating with limited redundancy and effectiveness within this portion of the treatment process. The loss of additional pumps would severely jeopardize the overall treatment process, potentially violating our National Pollutant Discharge Elimination System (NPDES) Waste Discharge Requirements. In order to safeguard against this concern, the Public Works Department purchased four (4) RAS pumps from G3 Engineering, Inc. in the amount of \$184,945.00 in March 2022.

In order to remove and replace the entirety of the obsolete system at the same time and integrate the pump system replacement into the recently completed WWTF Improvements Project infrastructure, the Public Works Department contracted with W&C to develop plans and specifications for the replacement of the RAS/WAS pumps. Under said contract, W&C will also provide engineering services during construction.

Analysis:

The plans, specifications, and estimate for the WWTF RAS/WAS Pumps Replacement Project have been completed by W&C. With Council approval of the plans and specifications and authorization to bid, staff anticipates the following schedule to complete the project:

Advertise for bid:	June 2023
Open bids:	July 2023
Award contract:	July 2023
Start of construction:	August 2023
Complete construction:	September 2023

The plans and specifications for the project are on file in the Public Works Department at City Hall and at www.yubacity.net/publicworksplans for review. The City's Public Works Department will perform construction management and inspection.

Fiscal Impact:

The estimated total project cost is approximately \$240,000. This estimate includes 15% contingency. Account No. 1103 (Recurring Plant Projects) has approximately \$596,000. Detailed fiscal impacts and any appropriate transfers of funds will be presented to Council at the time of award based on actual bid amounts.

Environmental:

Staff has determined that this project falls within the Class 1 Categorical Exemption set forth in CEQA Guidelines Section 15301, as the replacement of existing RAS/WAS pumps is defined as a repair, maintenance, or minor alteration of existing public facilities involving negligible or no expansion. Further, none of the exceptions to Categorical Exemptions set in CEQA Guidelines Section 15300.2 apply to this project.

Recommendation:

Adopt a Resolution adopting a CEQA Class 1 Categorical Exemption, approving the plans and specifications for the WWTF RAS/WAS Pumps Replacement Project and authorizing advertisement for bids on the project.

Alternatives:

1. Do not approve the plans and specifications and/or delay the project.
2. Direct staff to modify the proposed plans and specifications.

Attachments:

1. WWTF RAS&WAS Pumps Replacement RESOLUTION 22-15

Prepared By:
Nick Menezes
Assistant Engineer

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
ADOPTING A CEQA CLASS 1 CATEGORICAL EXEMPTION, APPROVING
THE PLANS AND SPECIFICATIONS FOR THE WWTF RAS/WAS PUMPS
REPLACEMENT PROJECT (22-15), AND AUTHORIZING ADVERTISEMENT
FOR BIDS ON THE PROJECT**

WHEREAS, the Public Works Department intends to solicit bids for construction of the WWTF RAS/WAS Pumps Replacement Project (22-15) (Project).

NOW, THEREFORE, be it resolved and ordered by the City Council of Yuba City as follows:

1. The City has performed a preliminary environmental assessment of this project relative to California Environmental Quality Act (CEQA) requirements and the City Council finds and determines that the project falls within the Class 1 Categorical Exemption set forth in CEQA Guidelines Section 15301, as the replacement of existing RAS/WAS pumps is defined as a repair, maintenance, or minor alteration of existing public facilities involving negligible or no expansion. Further, none of the exceptions to Categorical Exemptions set forth in CEQA Guidelines Section 15300.2 apply to this project.
2. The plans and specifications for the Project are approved.
3. The Public Works Department is hereby authorized and directed to advertise for bids for the Project.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Ben Moody, Public Works & Development Services Director

Summary

Subject: Wastewater Treatment Facility Polymer Budget Adjustment

Recommendation: A. Adopt a Resolution awarding the purchase of bulk polymer for the Wastewater Treatment Facility to Polydyne, Inc. of Riceboro, GA in the amount of an estimated additional \$80,000, for a total fiscal year award of \$580,000, with the finding that it is in the best interest of the City

B. Authorize the Finance Director to make a supplemental appropriation and related transfers in the amount of \$50,000 from Account No. 8120-62701 (WWTF Professional Services) to Account No. 8120-63733 (WWTF Polymers) for the remaining polymer purchases for Fiscal Year 22/23

Fiscal Impact: \$50,000 – Account No. 8120-63733 (WWTF Polymers)

Purpose:

To provide the necessary additional funding for bulk polymer purchases for the wastewater treatment process.

Council's Strategic Goal:

This item addresses Council's strategic goals of *Fiscal Responsibility* and *Infrastructure* by providing the necessary funding to support the operations of the Wastewater Treatment Facility.

Background:

The treatment process at the City's Wastewater Treatment Facility (WWTF) requires a reliable supply of a number of bulk chemicals delivered on continuous or as-needed basis. One of these annual bulk products is a proprietary type of polymer, which is manufactured and delivered by Polydyne, Inc. of Riceboro, GA. Since this is a proprietary product that cannot be competitively bid, Council approved a sole source award of \$500,000 to Polydyne, Inc. as part of the annual Fiscal Year 22/23 Citywide purchasing item on June 21, 2022.

On October 4, 2022, staff increased the budgeted amount for polymers (Account No. 8120-63733) by \$150,000 for a total of \$530,000 in order to accommodate the updated price for the fiscal year.

Analysis:

The October 2022 budget adjustment was based on average polymer usage for the WWTF and the current rates provided by the vendor. However, prices remained variable throughout the fiscal year due to rising costs of fuel and delivery fees, production energy costs, and inflation. Additionally, the above-average precipitation throughout the winter and spring of 2023 caused inflow and infiltration in the system, which increased polymer and chemical needs.

The Fiscal Year 23/24 budget allocation for polymers will be adjusted to reflect the updated product costs as part of the annual chemical award Council item.

Fiscal Impact:

An additional \$80,000 is necessary to fund the remaining polymer for the year, for a total of \$580,000. The current appropriation in Account No. 8120-63733 (WWTF Polymers) is \$530,000. There are sufficient funds available in the WWTF operating budget in Account No. 8120-62701 (WWTF Professional Services) to absorb the remaining \$50,000.

Alternatives:

There are no alternatives for polymer in the current wastewater treatment process, as it is a proprietary product.

Recommendation:

A. Adopt a Resolution awarding the purchase of bulk polymer for the Wastewater Treatment Facility to Polydyne, Inc. of Riceboro, GA in the amount of an estimated additional \$80,000, for a total fiscal year award of \$580,000, with the finding that it is in the best interest of the City.

B. Authorize the Finance Director to make a supplemental appropriation and related transfers in the amount of \$50,000 from Account No. 8120-62701 (WWTF Professional Services) to Account No. 8120-63733 (WWTF Polymers) for the remaining polymer purchases for Fiscal Year 22/23.

Attachments:

1. Resolution - WWTF Polymer Budget Adjustment

Prepared By:
Scarlett O. Harris
Administrative Analyst II

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY AWARDING
THE PURCHASE OF ADDITIONAL POLYMER FOR THE WASTEWATER
TREATMENT PROCESS IN THE AMOUNT OF \$80,000 TO POLYDYNE, INC. OF
RICEBORO, GA FOR THE REMAINDER OF FISCAL YEAR 22/23**

WHEREAS, the City of Yuba City Wastewater Treatment Facility (WWTF) requires a reliable supply of bulk polymer for its wastewater treatment process; and

WHEREAS, the polymer utilized by the WWTF is a proprietary product manufactured and delivered by Polydyne, Inc. of Riceboro, GA; and

WHEREAS, economic and supply changes have impacted the cost and reliable delivery of essential wastewater treatment chemicals, including polymers, which has increased the per unit price and estimated fiscal impact of many of the City's chemical products; and

WHEREAS, City Public Works Department staff has reviewed the materials specifications and pricing and determined them to be fair, reasonable, and appropriate for the operation of the WWTF's treatment process; and

WHEREAS, the City may sole source the purchase of this material in accordance with Purchasing Policy Section 8-8.4.2, as it is a proprietary product and the manufacturer is the sole authorized seller of this polymer; and

WHEREAS, the City desires to award the purchase of additional bulk polymer for the WWTF to Polydyne, Inc. of Riceboro, GA in the amount of \$80,000, for a total fiscal year award of \$580,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yuba City awards the purchase of bulk polymer for the Wastewater Treatment Facility to Polydyne, Inc. of Riceboro, GA in the amount of an additional \$80,000, for a total fiscal year award of \$580,000, with the finding that it is in the best interest of the City.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNCIL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Finance/IT Department
Presentation By: Spencer Morrison, Finance Director

Summary

Subject: Designation of City's Agents for Signing Disaster Recovery Applications
Recommendation: Adopt a Resolution authorizing City representatives to sign CalOES documents in the process of obtaining state and federal disaster assistance through claims and grants
Fiscal Impact: None for this action. Adoption of the recommended action will allow City staff to file for applications to obtain federal and state reimbursement claims and grants

Purpose:

To designate authorized signers among City staff to sign applications and forms to obtain federal and State reimbursement claims and grants.

Council's Strategic Goal:

This item addresses the Council's strategic goals of *Fiscal Responsibility* and *Infrastructure* by enabling staff to file for applications to obtain federal and state reimbursement claims and grants related to state and federal disaster assistance.

Background:

Under federal Public Law 93-288, as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and state law under the California Disaster Assistance Act, City staff must bring a resolution before the City Council periodically to maintain a current list of authorized signers on file at California Governor's Office of Emergency Services (CalOES) for the purpose of obtaining certain federal and state financial assistance. Such a resolution authorizes designated City staff to provide for all matters pertaining to such state and federal disaster assistance the assurances and agreements required.

Analysis:

CalOES has provided guidance to the City and their form 130 containing the very language they will require in the attached resolution with clear instructions to provide titles, rather than names. The three authorized signers recommended in the resolution are the City Manager, Public Works Director, and the Finance Director. These three positions have the highest level of financial oversight and will likely

be directing the staff working most closely to the financial recovery efforts in current and future events. Form 130 must be completed, authorized, and returned to CalOES to satisfy this requirement.

Fiscal Impact:

Adoption of the recommended action will allow City staff to file for applications to obtain federal and state reimbursement claims and grants.

Alternatives:

Alternatives available to the City Council on this matter include: 1) direct staff to include a different set of authorized signers on the resolution and Form 130, and 2) direct staff to use alternative methods to fund disaster recovery aside from state and federal claims or grants.

Recommendation:

Adopt a Resolution authorizing City representatives to sign CalOES documents in the process of obtaining state and federal disaster assistance through claims and grants.

Attachments:

1. Attachment 1: Resolution CalOES Form 130
2. Attachment 2: CalOES 130 form

Prepared By:
Spencer Morrison
Finance Director

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
TO AUTHORIZE CITY REPRESENTATIVES TO SIGN CALOES DOCUMENTS
IN THE PROCESS OF OBTAINING STATE AND FEDERAL DISASTER
ASSISTANCE THROUGH CLAIMS AND GRANTS**

BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF YUBA CITY AS FOLLOWS:

WHEREAS, the City of Yuba City is a public entity established under the laws of the State of California, and;

WHEREAS, the City is required to designate authorized signers to complete forms with the California Governor's Office of Emergency Services (CalOES) for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act, and;

WHEREAS, the City Council of the City of Yuba City has considered the positions presented as agents authorized to sign Federal Emergency Management Agency (FEMA) and California Governor's Office of Emergency Services (CalOES) claim and grant forms to forward the process of financial assistance for disaster recovery, and;

WHEREAS, the City authorizes the City Manager, Public Works Director, and Finance Director as agents to provide to CalOES for all matters pertaining to such state disaster assistance and agreements required and designates so on CalOES form 130 attached.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yuba City hereby

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

Attachment(s):

A) CalOES Form 130

ATTACHMENT 2



Cal OES ID No: 101-86972

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council OF THE City of Yuba City
(Governing Body) (Name of Applicant)

THAT City Manager, OR
(Title of Authorized Agent)

Public Works Director, OR
(Title of Authorized Agent)

Finance Director
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Yuba City,
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the City of Yuba City,
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- ☒ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- ☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 6 day of June, 2023

Wade Kirchner, Mayor

(Name and Title of Governing Body Representative)

Shon Harris, Vice Mayor

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Ciara Wakefield, duly appointed and Deputy City Clerk of
(Name) (Title)

City of Yuba City, do hereby certify that the above is a true and
(Name of Applicant)

correct copy of a resolution passed and approved by the City Council
(Governing Body)

of the City of Yuba City on the 6 day of June, 2023.
(Name of Applicant)

Deputy City Clerk

(Signature)

(Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Joshua Wolffe, Associate Engineer

Summary

Subject: Yuba City Landscape Maintenance District No. 1 (Stabler Lane/Garden Highway Area) Annual Levy Initiation

Recommendation: Adopt a Resolution describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Landscape Maintenance District No. 1, to continue the Maintenance District, pursuant to the Landscaping and Lighting Act of 1972

Fiscal Impact: Receipt of assessments and expenditures of funds for Landscape Maintenance District No. 1

Purpose:

To continue to provide Lighting and Landscape Maintenance throughout the City pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution.

Council Strategic Goal:

Levying Yuba City Landscape Maintenance District No. 1 (LLMD No. 1) addresses the City Council's Strategic Goal of maintaining infrastructure, as levying (LLMD No. 1) will ensure that landscaping and associated items are maintained and in operation.

Background:

The City annually levies and collects a special assessment in order to maintain and service landscaping that provides special benefit to the parcels identified in Landscape Maintenance District 1. The assessments were approved by the property owners of record through a protest ballot proceeding at the time the District was formed.

District 1(District) includes the Stabler Lane area (A) and Garden Highway area (B, B_1, and B_2). Zones A and B do not have provisions for a cost of living adjustment (COLA) and have historically been charged the maximum levy allowed in order to cover the expenses. Zones B_1 and B_2 are recently formed zones of benefit and do have provisions for a COLA which is based on the Consumer Price Index from January to January.

Analysis:

The proposed action of ordering the Engineer of Work to file a report for the District is the first step in the annual levy process. This step allows staff to review expenses and revenues for the District, determine how to best levy the District such that revenues meet or exceed expenditures and appropriate reserve balances are maintained, and ultimately file a report which will be reviewed and approved by Council. Once the report is approved by council, a Public Hearing will be held for District's annual levy.

In previous years, the expenditures in District No. 1 exceeded the revenue due to the lack of COLA provisions, creating negative Reserve Fund Balances. The City has addressed these negative fund balances with aggressive cost-cutting measures and transfers from the General Fund and Streets and Road Fund. The City has reduced professional services, water, and administration expenses allowing the revenue to exceed the expenditures in District No. 1. It is unlikely that moving forward the City will be able to reduce expenses while maintaining acceptable levels of maintenance.

The City previously attempted to modify District No. 1 to include the COLA provisions, but residents within the District opposed the modification. Without the ability to increase rates, the cost to maintain the district has exceeded revenues received from the assessments. In order to restore maintenance levels, the City could again approach property owners about approving an assessment increase through a Proposition 218 process.

Fiscal Impact:

Staff time and consultant expenditures within budgeted administration amounts will be required to prepare and file the report. The proposed assessments for Fiscal Year 2023-24 will be available for review, and analyzed in depth at the time of the Annual Report Approval.

Alternatives:

Do not order the Engineer of Work to file a report for the District. This will result in delays to the annual levy process, ultimately causing the City to file with the County Auditor after the legal deadline.

Recommendation:

Adopt a Resolution describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Landscape Maintenance District No. 1, to continue the Maintenance District, pursuant to the Landscaping and Lighting Act of 1972.

Attachments:

1. Attachment 1 - Resolution LLMD 1 Initiation

Prepared By:

Josh Wolffe
Associate Civil Engineer

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
DESCRIBING IMPROVEMENTS AND ORDERING THE ENGINEER OF WORK TO FILE A
REPORT WITH REGARD TO YUBA CITY LANDSCAPE MAINTENANCE DISTRICT NO. 1
(STABLER LANE/GARDEN HIGHWAY AREA) FOR THE 2023-24 FISCAL YEAR**

WHEREAS, the City of Yuba City is a municipal corporation duly created and existing pursuant to the Constitution and laws of the State of California; and

WHEREAS, the Landscaping and Lighting Act of 1972 requires the review of annual assessment of existing Districts; and

WHEREAS, Landscape Maintenance District No. 1 has been formed pursuant to the Landscaping and Lighting Act of 1972, and has been brought into compliance with Proposition 218; and

WHEREAS, the City Council of the City of Yuba City desires that assessments be levied and collected in said assessment district for the 2023-24 Fiscal Year in accordance with Chapter 3 (commencing with Section 22620) of Part 2 of Division 15 of the Streets and Highways Code of the State of California; and

WHEREAS, the City Council wishes to secure an engineer's report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Streets and Highways Code of the State of California.

NOW, THEREFORE, be it Resolved by the City Council of Yuba City as follows:

1. There are no proposed new improvements or any substantial changes in existing improvements for Landscape Maintenance District No. 1. The City Engineer is hereby ordered to prepare and file a report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Streets and Highways Code of the State of California for Fiscal Year 2023-24 Landscape Maintenance District No. 1 assessments.

2. This Resolution shall take effect immediately.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Joshua Wolffe, Associate Engineer

Summary

Subject: Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4 & 5 (Town Center and Various Subdivisions throughout Yuba City), and Yuba City Lighting and Landscape Maintenance District No. 6 (Commercial District) Initiation

Recommendation: Adopt a Resolution describing improvements and ordering the Engineer of Work to file reports with regard to Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6, to continue the Maintenance Districts, pursuant to the Landscaping and Lighting Act of 1972

Fiscal Impact: Receipt of assessments and expenditures of funds for lighting and landscape maintenance districts throughout the City

Purpose:

To continue to provide Lighting and Landscape Maintenance throughout the City pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution.

Council Strategic Goal:

Levying Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4 & 5, and Yuba City Lighting and Landscape Maintenance District No. 6 (LLMD Nos. 2-6) addresses the City Council's Strategic Goal of maintaining infrastructure, as levying (LLMD Nos. 2-6) will ensure that street lighting, landscaping and associated items, block walls, detention ponds, and street-end barricades are maintained and in operation.

Background:

The City annually levies and collects special assessments in order to maintain and service landscaping and lighting improvements that provide special benefit to the parcels identified in Lighting and Landscape Maintenance Districts 2-6 (Districts). The assessments were approved by the property owners of record through a protest-ballot proceeding at the time the Districts were formed.

District Nos. 2 (Town Square Area); 3, 4, and 5 (Various subdivisions located throughout the City); and 6 (several commercial areas throughout the City) have provisions for a Cost of Living Adjustment (COLA), which is based on the Consumer Price Index from January to January.

Analysis:

The proposed action of ordering the Engineer of Work to file a report for the Districts is the first step in the annual levy process. This step allows staff to review expenses and revenues for the Districts, determine how to best levy the Districts such that revenues meet or exceed expenditures, and appropriate reserve balances are maintained, and ultimately file a report which will be reviewed and approved by City Council. Once the report is approved by Council, a Public Hearing will be held for the Districts' annual levy.

Fiscal Impact:

Staff time and consultant expenditures within budgeted administration amounts will be required to prepare and file the reports. The proposed assessments for Fiscal Year 2023-24 will be available for review, and analyzed in depth at the time of the Annual Report Approval.

Alternatives:

Do not order the Engineer of Work to file a report for the Districts. This will result in delays to the annual levy process, ultimately causing the City to file with the County Auditor after the legal deadline.

Recommendation:

Adopt a Resolution describing improvements and ordering the Engineer of Work to file reports with regard to Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6, to continue the Maintenance Districts, pursuant to the Landscaping and Lighting Act of 1972.

Attachments:

1. Attachment 1 - Resolution LLMD 2-6 Initiation

Prepared By:

Josh Wolffe
Associate Civil Engineer

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
DESCRIBING IMPROVEMENTS AND ORDERING THE ENGINEER OF WORK TO FILE A
REPORT WITH REGARD TO YUBA CITY LIGHTING AND LANDSCAPE MAINTENANCE
DISTRICT NOS. 2, 3, 4, & 5 (TOWN CENTER AND 69 SUBDIVISIONS THROUGHOUT YUBA
CITY) AND YUBA CITY LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 6
(COMMERCIAL DISTRICT) FOR THE 2023-24 FISCAL YEAR**

WHEREAS, the City of Yuba City is a municipal corporation duly created and existing pursuant to the Constitution and laws of the State of California; and

WHEREAS, the Landscaping and Lighting Act of 1972 requires the review of annual assessment of existing Districts; and

WHEREAS, Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6 have been formed pursuant to the Landscaping and Lighting Act of 1972, and have been brought into compliance with Proposition 218; and

WHEREAS, the City Council of the City of Yuba City desires that assessments be levied and collected in said assessment districts for the 2023-24 Fiscal Year in accordance with Chapter 3 (commencing with Section 22620) of Part 2 of Division 15 of the Streets and Highways Code of the State of California; and

WHEREAS, the City Council wishes to secure an engineer's report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Streets and Highways Code of the State of California.

NOW, THEREFORE, be it Resolved by the City Council of Yuba City as follows:

1. There are no proposed new improvements or any substantial changes in existing improvements for Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6. The City Engineer is hereby ordered to prepare and file reports in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Streets and Highways Code of the State of California for fiscal year 2023-24 Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6 assessments.

2. This Resolution shall take effect immediately.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Joshua Wolffe, Associate Engineer

Summary

Subject: Yuba City Residential Street Light Maintenance Districts (Walton Area and Tierra Buena Area) Initiation

Recommendation: Adopt a Resolution describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Residential Street Light Maintenance Districts, to continue the Residential Street Light Maintenance Districts, pursuant to the Benefits Assessment Act of 1982

Fiscal Impact: Receipt of assessments and expenditures of funds associated with lighting maintenance districts throughout the City

Purpose:

To initiate proceedings for the continuation of the levy of Assessments for Fiscal Year 2023-24 within the Residential Street Light Maintenance Districts, pursuant to the provisions of the Benefit Assessment Act of 1982 and Article XIID of the California Constitution.

Council Strategic Goal:

Levying Yuba City Residential Street Light Maintenance Districts (RSLMDs) addresses the City Council's Strategic Goal of maintaining infrastructure, as the levy of the RSLMDs will ensure that street lighting remains operational.

Background:

The City annually levies and collects special assessments in order to maintain and service streetlights in the Walton Avenue Area and Tierra Buena Area. The Districts were formed while the areas were under the County's jurisdiction, and the City took over the administration of the Districts when they were annexed into the City. Prior to 2009, the Districts were historically charged the maximum levy which allowed the reserves to build up.

Analysis:

The proposed action of ordering the Engineer of Work to file a report for the Districts is the first step in the annual levy process. This step allows staff to review expenses and revenues for the Districts, determine how to best levy the Districts such that revenues meet or exceed expenditures, and appropriate reserve balances are maintained, and ultimately file a report which will be reviewed and

approved by City Council. Once the report is approved by Council, a Public Hearing will be held for the Districts' annual levy.

Fiscal Impact:

Staff time and consultant expenditures within budgeted administration amounts will be required to prepare and file the reports. The proposed assessments for Fiscal Year 2023-24 will be available for review, and analyzed in depth at the time of the Annual Report Approval.

Alternatives:

Do not order the Engineer of Work to file a report for the Districts. This will result in delays to the annual levy process, ultimately causing the City to file with the County Auditor after the legal deadline.

Recommendation:

Adopt a Resolution describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Residential Street Light Maintenance Districts, to continue the Residential Street Light Maintenance Districts, pursuant to the Benefits Assessment Act of 1982.

Attachments:

1. Attachment 1 - Resolution RSLM Initiation

Prepared By:

Josh Wolffe
Associate Civil Engineer

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
ORDERING THE ENGINEER OF WORK TO FILE A REPORT FOR THE ANNUAL
ASSESSMENT FOR FISCAL YEAR 2023-24 FOR THE YUBA CITY RESIDENTIAL STREET
LIGHT MAINTENANCE DISTRICT (WALTON AREA) AND YUBA CITY RESIDENTIAL
STREET LIGHT MAINTENANCE DISTRICT (TIERRA BUENA AREA)**

WHEREAS, the City Council of the City of Yuba City previously formed Yuba City Residential Street Light Maintenance District (Walton Area) and Yuba City Residential Street Light Maintenance District (Tierra Buena Area) ("Districts"), pursuant to the provisions of the Benefit Assessment Act of 1982, California Government Code Division 2, Chapter 6.6, Section 54703 et seq. (hereafter referred to as the "Act"); and

WHEREAS, a Report (hereafter referred to as the "Formation Report") was prepared, filed and approved by the City Council in connection with each of the Districts and the levy of said assessments, pursuant to Section 54716 of said Act; and

WHEREAS, the City Council conducted property owner protest proceedings relating to the improvements and services described in the Formation Report and the levy and collection of annual assessments and an assessment range formula related thereto, including cost of living adjustments (COLAs) for each of the Districts in accordance with the provisions of the California Constitution Article XIID (Proposition 218); and

WHEREAS, the Council desires to direct and authorize the City Engineer to assist with the calculation and establishment of the assessments and to prepare and file a budget report(s) (hereafter referred to as the ("Engineer's Report")) with the City Clerk, generally describing how the Districts were formed, the improvements and services within the Districts, the method of apportionment and dispensation of the benefits, and the budget containing the costs and proposed levy amounts for funding the benefits and the assessment roll.

NOW, THEREFORE, be it resolved by the City Council of Yuba City as follows:

1. There are no proposed new improvements or any substantial changes in existing improvements for Yuba City Residential Street Light Maintenance District (Walton Area) and Yuba City Residential Street Light Maintenance District (Tierra Buena Area) ("Districts"). The City Engineer is hereby ordered to prepare and file an Engineer's Report(s) for the annual assessment for Fiscal Year 2023-24 for the Districts.

2. This Resolution shall take effect immediately.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;YCPD
From: Police Department
Presentation By: James Runyen, Police Commander

Summary

Subject: AB 481 Annual Military Equipment Report
Recommendation: Adopt a Resolution that allows YCPD the continued use of military equipment outlined in YCPD Policy 707, reviews the City's Military Equipment ordinance, and accepts the annual reporting of the equipment
Fiscal Impact: None

Council's Strategic Goal:

This addresses the City Council's Strategic Goal of Public Safety.

Purpose:

Adopt a Resolution accepting the annual military equipment use report and review of the ordinance as required by Assembly Bill 481 (AB 481). The emergency ordinance for YCPD policy 707, military equipment use, was adopted on April 19, 2022 by City Council.

Background:

California Governor Gavin Newsom signed AB 481 into law on September 30th, 2021. Law enforcement agencies are required to obtain local government approval of all military equipment currently in use as well as any equipment sought for use that falls under the guidelines of AB 481. A review of the existing ordinance for approval or modification is required by the current governing body. As part of the bill, agencies are required to report annually:

1. A summary of how the military equipment was used and the purpose of its use.
2. A summary of any complaints or concerns received concerning military equipment.
3. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
4. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
5. The quantity possessed for each type of military equipment.
6. If the law enforcement agency intends to acquire additional military equipment in the next year,

and the quantity sought for each type of military equipment.

The current emergency ordinance (4-23.030) was adopted by City Council on April 19, 2022.

Analysis:

No modifications are being sought to the existing ordinance. An annual report of the required information has been completed and posted to the Yuba City Police Department website. Exhibit B is the annual report required by AB 481. Exhibit C is YCPD policy 707.

Fiscal Impact:

There are no new fiscal impacts at this time.

Alternatives:

Modify the existing ordinance that was adopted in 2022.

Recommendation:

Adopt a Resolution that the 2022 annual report as required by AB 481 has been reviewed, the current ordinance has been reviewed, and continue to allow YCPD to use the existing equipment that falls under the military equipment use policy (YCPD policy 707) that complies with the requirement of AB 481.

Attachments:

1. Exhibit A 2023 Resolution Military Equipment Policy YCPD
2. Exhibit B 2023 Annual Report
3. Exhibit C 2023 YCPD Policy 707

Prepared By:

Jim Runyen
Police Commander

Submitted By:

Diana Langley
City Manager

Exhibit A

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY, CALIFORNIA, REVIEWING AND APPROVING POLICY 707, AB 481 EQUIPMENT REPORT, AND THE CITY'S ORDINANCE RELATING TO THE POLICE DEPARTMENT'S USE OF MILITARY EQUIPMENT IN ACCORDANCE WITH ASSEMBLY BILL 481

WHEREAS, on September 30, 2021, Governor Newsom signed Assembly Bill 481 ("AB 481") to address the funding, acquisition, and use of military equipment by law enforcement agencies in California; and

WHEREAS, AB 481, codified as Government Code Sections 7070 through 7075, required that Yuba City Police Department ("YCPD") begin the process of obtaining approval from City Council of its military equipment use policy by ordinance prior to May 1, 2022; and

WHEREAS, accordingly, on April 19, 2022, the City Council adopted Policy 707, City of Yuba City Police Department Military Equipment Use Procedure Policy ("Policy 707") attached hereto as Exhibit C and incorporated by reference; and

WHEREAS, the Policy 707 was made available to the public on YCPD's internet website on May 26th, 2023, which was within thirty (30) days prior to the public hearing held on June 6th, 2023, concerning the approved Policy 707, in accordance with Government Code section 7071(b); and

WHEREAS, the City Council desires to document its review and approval of its "Military Equipment Use Policy" ordinance, Policy 707, and the annual military equipment report consistent with the requirements of AB 481.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YUBA CITY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council has completed its annual review of Chapter 23 ("Military Equipment Use Policy") of Title 4 of the Yuba City Municipal Code, Policy 707, and annual military equipment report as required by AB 481. The City Council determines, based on the annual military equipment report entitled "AB 481 Equipment Report" ("Report") that each type of military equipment identified in the Report has complied with the standards for approval set forth in Government Code Section 7071(d). Specifically, the City Council determines that i) the military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety; ii) the proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties; iii) if purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and iv) prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did

not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

SECTION 3. As the type of military equipment identified in Report has complied with the standards for approval set forth in Government Code section 7071(d), the City Council approves of the renewal of the authorization for all types of military equipment identified in the Report, and adopts the Report. The Council also finds, determines, and approves that Chapter 23 (“Military Equipment Use Policy”) of Title 4 of the Yuba City Municipal Code remains in full force and effect without need for renewal or modification, and remains in compliance with AB 481. Finally, the City Council finds, determines, and approves that Policy 707 is in compliance with both AB 481 and the City’s Military Equipment Use Policy ordinance, and that the AB 481 Equipment Report is likewise in compliance.

SECTION 3. This Resolution shall take effect immediately.

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council at a regular meeting thereof held on the 6th day of June 2023, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST

CIARA WAKEFIELD, City Clerk
Administrator

CITY OF YUBA CITY

By: _____
WADE KIRCHNER, Mayor

APPROVED AS TO FORM:

By: _____
SHANNON L. CHAFFIN, City Attorney
Aleshire & Wynder, LLP

Exhibit B

6/6/2023

AB 481 EQUIPMENT REPORT



Prepared by Commander Jim Runyen
CITY OF YUBA CITY

Updated 6/6/23

"The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

- (1) A summary of how the military equipment was used and the purpose of its use.*
- (2) A summary of any complaints or concerns received concerning the military equipment.*
- (3) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.*
- (4) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.*
- (5) The quantity possessed for each type of military equipment.*
- (6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.*
- (b) Within 30 days of submitting and publicly releasing an annual military equipment report pursuant to this section, the law enforcement agency shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment."*

Ca. Gov. Code § 7072

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Current Equipment

Unmanned Aircraft System (UAS)	Robots
Armored Vehicles	40 MM Launchers and Rounds
Less Lethal Shotgun	Combined Systems LC5 40MM Launching Cup
Distraction Devices	Rifles
Chemical Agent and Smoke Canisters	Explosive Breaching Tools
PepperBall Launcher	

Unmanned Aircraft System (UAS)

An unmanned aircraft along with the associated equipment necessary to control it remotely.

Description, quantity, capabilities, and purchase cost of current UAS:

1. DJI MAVIC MINI 2, cost: \$535 each, quantity: 4. Small UAS that weighs approximately 249 grams and is able to record video and audio with approximately 32 minutes of flight time.
2. DJI AIR 2, cost: \$1200 each, quantity: 1. UAS that weighs approx. 595 grams, has video recording capabilities, with approximately 31 minutes of flight time.
3. Autel Robotics EVO II Duel 640T, cost: \$10,500, quantity: 1. UAS that weighs approx. 1150 grams and is able to record video, thermal video, audio, and is able to project audio, with approximately 38 minutes of flight time.

Purpose

To be deployed when its view would assist officers or incident commanders with the following situations, which include but are not limited to:

1. Missing Persons
2. Any rapidly evolving or developing emergency situation
3. SWAT deployments/tactical situations
4. Crime scene investigations

Authorized Use

Only assigned operators who have completed the required training shall be permitted to operate any UAS during approved missions.

Expected Life Span

All UAS equipment, 3-5 years.

Fiscal Impact

Annual maintenance and battery replacement cost is approximately \$4,000. Training cost is \$200. There were no additional expenditures added in 2022.

Training

All Department UAS operators are licensed by the Federal Aviation Administration for UAS operation. In addition, each operator must maintain a minimum of 1 hour of flight time per month as well as quarterly trainings.

(2) There have been no complaints of concerns regarding the department military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no additional equipment being sought.

Robots

A remotely-controlled unmanned machine that operates on the ground, which is utilized to enhance the safety of the community and officers.

Description, quantity, capabilities, and purchase cost

1. Avatar II Tactical Robot, Robotx Technology Solutions, cost: \$12,389 each, quantity: 1. The Avatar II Tactical Robot is a rugged, easy to use, tactical robot which enhances the capabilities of law enforcement and first-responders by allowing them to safely and quickly inspect dangerous situations. The Avatar II has the ability to navigate rugged terrain, climb stairs, and is equipped with a microphone and speaker to communicate with dangerous suspects.

Purpose

To be used to remotely gain visual/audio data, open doors, communicate with barricaded subjects and clear buildings.

Authorized Use

Only assigned operators who have completed the required training shall be permitted to operate the robots identified. Use is established by the SWAT Team Leader, Tactical Commander and or Incident Commander.

Expected Life Span

All robots, 10-15 years.

Fiscal Impact

Annual maintenance and battery replacement cost is approximately \$500.

Training

Robot operator training is conducted annually during SWAT trainings. Training cost is \$200

(2) There have been no complaints or concerns received concerning the military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no equipment being sought.

Armored Vehicles

Commercially produced wheeled armored personnel vehicle utilized for law enforcement purposes.

Description, quantity, capabilities, and purchase cost

1. CADILLAC GAGE RANGER (PEACEKEEPER), cost: free (Military 1033 program), quantity: 1. The Cadillac Peacekeeper is an armored vehicle that seats approximately 6 personnel. The exterior and floor of the cabin are protected by hardened steel plate, which can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor.
2. Lenco BEARCAT, G2, cost: \$315,518.65, quantity: 1. The Lenco Bearcat, G2, is an armored vehicle that seats 10-12 personnel with open floor plan that allows for rescue of down personnel. It can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor.
3. Mine-Resistant Ambush Protected (MRAP), cost: Free (Military 1033 program), quantity: 1. The MRAP is an armored vehicle that seats 10-12 personnel with an open floor plan that allows for rescue of down personnel. It can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor.

Purpose

To be used in response to critical incidents to enhance officer and community safety, improve scene containment and stabilization, and assist in resolving critical incidents.

Authorized Use

The use of armored vehicles shall only be authorized by a watch commander or SWAT commander, based on the specific circumstances of a given critical incident. Armored vehicles shall be used only by officers trained in their deployment and in a manner consistent with Department policy and training.

Lifespan

Lenco Bearcat models G2 and G3, 25 years.

Fiscal Impact

Annual maintenance cost of approximately \$10,000. There has been no training cost associated with these vehicles.

Training

All driver/operators shall attend formalized instruction and be trained in vehicle operations and practical driving instruction.

(2) There have been no complaints or concerns regarding the department military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no additional equipment being sought.

40 MM Launchers and Rounds

40MM Launchers are utilized by department personnel as a less lethal tool to launch impact rounds and as a method to deploy chemical agents from a safe distance.

Description, quantity, capabilities, and purchase cost

1. DEFENSE TECHNOLOGY, 40MM SINGLE SHOT LAUNCHER, LMT #1425, cost: \$1098, quantity: 7. The 40MM Single Launcher is a tactical single shot launcher. It will launch a 40MM less lethal projectiles and 40MM chemical agency projectiles.
2. PENN ARMS, 40MM LAUNCHER, #GL1-40, cost: \$1003, quantity: 8. The 40MM Single Launcher is a tactical single shot launcher. It will launch a 40MM less lethal projectiles and 40MM chemical agency projectiles.
3. PENN ARMS, 40MM MULTI-LAUNCHER, #GL65-40, cost: \$3146, quantity: 1. The 40MM Multi-Launcher is a tactical platform capable of holding six projectiles in the launcher. It will launch a 40MM less lethal projectiles and 40MM chemical agency projectiles. This platform is more suitable for deploying multi projectiles in a shorter amount of time. This is effective during less lethal and or chemical agent deployments.
4. DEFENSE TECHNOLOGY, 40MM EXACT IMPACT SPONGE, #6325, cost: \$21.33, quantity: (Up to 200). A less lethal 40mm lightweight plastic and foam projectile fired from a single or multi-round purpose built 40mm launcher with a rifled barrel at 325 FPS. The 30-gram foam projectile delivers 120 ft/lbs. of energy on impact. The 40mm Exact Impact Sponge Round provides accurate and effective performance when fired from the approved distance of not less than five (5) feet and as far as 131 feet from the target.
 - a. As of 2023 the Yuba City Police Department no longer uses the DEFENSE TECHNOLOGY 40MM EXACT IMPACT SPONGE ROUND and has switched to the COMBINED TACTICAL SYSTEMS 40MM SPONGE SPIN STABILIZED FOAM BATON . #4557, cost \$21.33, quantity: (Up to 300). A less lethal 40mm lightweight plastic and foam projectile fired from a single or multiround purpose built 40mm launcher with a rifled barrel at 260 FPS. The 60-gram foam projectile delivers 120 ft/lbs. of energy on impact. The 40mm Exact Impact Sponge Round provides accurate and effective performance when fired from the approved distance of not less than five (5) feet and as far as 150 feet from the target

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Use

Situations for use of the less lethal weapon systems may include, but are not limited to:

- a. Self-destructive, dangerous and/or combative individuals.
- b. Riot/crowd control and civil unrest incidents.
- c. Circumstances where a tactical advantage can be obtained.
- d. Potentially vicious animals.
- e. Training exercises or approved demonstrations.
- f. Barricaded subjects

Training

Sworn members utilizing 40MM less lethal, chemical agents or impact rounds are trained in their use by POST certified less lethal and chemical agent instructors.

Lifespan

1. Defense Technology LMT #1425- 25 years.
2. Penn Arms #GL1-40- 15 years.
3. Penn Arms GL65-50-15 years.
4. Federal labs 37MM Multi-launcher-10 years.
5. Model 6325 Exact Impact Sponge- 5 years.

FISCAL IMPACT

Annual maintenance is approximately \$50 for each launcher. Training cost is 2 rounds per year per officer, totaling approximately \$2,772. During 2022, a re-supply of 40mm baton rounds was purchased for \$6,399.

(2) There have been no complaints of concerns regarding the department military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no additional equipment being sought with the exception of additional ammunition needed for training or deployment.

Less Lethal Shotgun

Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round.

Description, quantity, capabilities, and purchase cost

1. REMINGTON 870 LESS LETHAL SHOTGUN, cost: \$946, quantity: 13. The Remington 870 Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation.
2. 12-GAUGE SUPER-SOCK BEANBAG ROUND, #2581 cost: \$6, quantity: (up to 1000). A less lethal 2.4-inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot at a velocity of 270-290 feet per second (FPS). CTS Super-Sock rounds are discharged from a dedicated 12-gauge shotgun that is distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the approved distance of not fewer than five (5) feet. The maximum effective range of this munition is up to 75 feet from the target. The Model 2581 Super-Sock is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to "unfold" or "stabilize." The Super-Sock is an aerodynamic projectile. However, accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock is very accurate. However, effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts.

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Use

Situations for use of the less lethal weapon systems may include, but are not limited to:

- a. Self-destructive, dangerous and/or combative individuals.
- b. Riot/crowd control and civil unrest incidents.
- c. Circumstances where a tactical advantage can be obtained.
- d. Potentially vicious animals.
- e. Training exercises or approved demonstrations.

Lifespan

1. Remington 870 Less Lethal Shotgun- 25 years.
2. Super Sock Round- No listed expiration date.

Fiscal Impact

Annual maintenance is approximately \$50 for each shotgun. Training cost is 5 rounds per year per officer, totaling approximately \$1,950. During 2022, a re-supply of less lethal 12 gauge rounds was purchased for \$6,080.

Training

All officers are trained in the 12 gauge less lethal shotgun as a less lethal option by in-service training. SWAT personnel receive additional training internally when they transfer to the unit.

(2) There have been no complaints of concerns regarding the department military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no additional equipment being sought with the exception of additional ammunition needed for training or deployment.

Combined Systems LC5 40MM Launching Cup

Cups that attaches to 12 gauge less lethal shotguns which allow officers to launch canisters of chemical agents or smoke.

Description, quantity, capabilities, and purchase cost

COMBINED SYSTEMS LC5 40MM LAUNCHING CUP, cost: \$150, quantity: 1. The LC5 Launching Cups are designed for the 5200 series grenades. The cups can be attached to virtually any 12ga shotgun and the munition launched with our model 2600 launching cartridge.

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Allows chemical agents to be deployed from a distance, behind cover and concealment.

Authorized Use

Situations for use of the less lethal weapon systems may include, but are not limited to:

1. Self-destructive, dangerous and/or combative individuals.
2. Riot/crowd control and civil unrest incidents.
3. Circumstances where a tactical advantage can be obtained.
4. Potentially vicious animals.
5. Training exercises or approved demonstrations.

Lifespan

Combined Systems LC5 40MM Launching Cup- 25 years

Fiscal Impact

No annual maintenance. There is no additional training costs for this.

Training

Officers utilizing the launching cups are trained by POST certified chemical agent instructors.

(2) There have been no complaints of concerns regarding the department military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no additional equipment being sought.

Distraction Devices

A device used to distract dangerous persons.

Description, quantity, capabilities, and purchase cost

1. COMBINED TACTICAL SYSTEMS, 7290-2 FLASH-BANG, cost: \$62, quantity: (up to 60). A non-bursting, non-fragmenting multi-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.
2. COMBINED TACTICAL SYSTEMS, 7290M MINI FLASH-BANG, cost: \$45, quantity: (up to 150). The 7290M Flash-Bang exhibits all the same attributes of its larger counterpart but in a smaller and lighter package. Weighing in at just 15 ounces the new 7290M is approximately 30% lighter than the 7290 but still has the same 175db output of the 7290 and produces 6-8 million candelas of light. 8 of these devices were used on real-world incidents and 3 were used during training
3. COMBINED TACTICAL SYSTEMS, 7290-9 FLASH-BANG, cost: \$139, quantity: (Up to 50). A non-bursting, non-fragmenting multi (9)-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations. One of these devices was used in training and one was used during a real-world incident

Purpose

A distraction device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations. To produce atmospheric overpressure and brilliant white light and, as a result, can cause short-term (6 - 8 seconds) physiological/psychological sensory deprivation to give officers a tactical advantage.

Authorized Use

Diversionary Devices shall only be used:

- a. By officers who have been trained in their proper use.
- b. In hostage and barricaded subject situations.
- c. In high risk warrant (search/arrest) services where there may be extreme hazards to officers.
- d. During other high-risk situations where their use would enhance officer safety.
- e. During training exercises.

Lifespan

Until used.

Fiscal Impact

No annual maintenance. There is no training cost outside of normal scheduled SWAT training. The cost of training devices is approximately \$1,080 (approximately 2 devices deployed in training per year, per operator). During 2022, \$1,870.62 was spent on replenishing the inventory of distraction devices.

Training

Prior to use, officers must attend diversionary device training that is conducted by Post certified instructors.

(2) There have been no complaints of concerns regarding the department military equipment.

(3) The results of any internal audits has revealed no violations of the military equipment use policy, and any actions taken in response.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. There is no additional equipment being sought with the exception of additional devices needed to re-supply inventory due to training or deployments.

Rifles

Guns that are fired from shoulder level, having a long spirally grooved barrel intended to make bullets spin and thereby have greater accuracy over a long distance.

Description, quantity, capabilities, and purchase cost

1. GA Precision (AR-10) .308 CALIBER RIFLE, MODEL GAP-10, cost: \$3,580.00, quantity: 1. The GAP-10 with 18" Barrel, AR-10, is a precision style rifle. This firearm is chambered in .308 Winchester/7.62 NATO and has an 18" barrel. This rifle is primarily used in an over watch capacity to protect the community during large events and Tactical Situations that require Sniper Response. The GAP-10 is no longer being produced. The 2nd Generation GAP-10 retails for \$3,724.00.
2. FNH SCAR-17 .308 caliber rifle, cost: \$1800 each Quantity: 2. The SCAR with 18" barrel is a precision-style rifle that is more powerful than a standard rifle. The firearm is chambered in a .308 Winchester/7.62 NATO. This rifle is primarily used in an over watch capacity to protect the community during large events and Tactical Situations that require Sniper Response.
3. Hornady .308 Winchester 168 gr ELD-M Tap rifle round cost, \$250 per case of 200. Quantity: (Up to 40 cases).

Purpose

To be used as precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

Authorized Use

Only members that are POST certified are authorized to use a rifle.

Lifespan

1. GA Precision GAP-10 .308 rifle – 15 years
2. (SCAR INCLUSION) FNH SCAR-17 .308 caliber rifle -15 years
3. (.308 AMMO INCLUSION) Hornady .308 Winchester 168 gr ELD-M Tap rifle round – No expiration

Fiscal Impact

Annual maintenance is approximately \$50 for each rifle. The associated training cost is for the .308 ammunition. During 2022, \$1,900 was spent on .308 ammunition for training.

Training

Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass a range qualification two times a year.

Audit

A clerical error was discovered that revealed the following items were included in the inventory, but were never possessed.

1. Daniel Defense AR-10 .308 rifle- 15 years.
2. LWRCI SWAT operator package IC DI 10.5" rifle- 5 years.
3. Colt M16A1 rifle converted to semi-automatic AR-15- no expiration.
4. Federal American Eagle 9mm Luger 147 Grain FMJ- no expiration.
5. Federal HST Law Enforcement 9mm Luger Ammo 147 grain JHP- no expiration.

(2) There have been no complaints or concerns regarding the military equipment in 2022.

(3) There have been no violations of the military equipment use policy, or any actions taken in response.

(6) No additional military equipment is needed in the next year with the exception of replenishing expended rounds used during training and actual deployments.

Chemical Agent and Smoke Canisters

Canisters that contain chemical agents that are released when deployed.

Description, quantity, capabilities, and purchase cost

1. COMBINED TACTICAL SYSTEMS (CTS), Baffled Riot CS Smoke Grenade, #5230B, cost: \$39.81, quantity: (Up to 60). This pyrotechnic grenade designed for indoor use delivering a maximum amount of irritant smoke throughout multiple rooms with minimal risk of fire. The munition is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. This canister can be hand thrown or launched from a fired delivery system. The canister is 6.2 in. by 2.6 in. and holds an approximately 25 gm. of active agent payload. It has an approximate burn time of 20-40 seconds. 9 of these were used in real-world scenarios
2. COMBINED TACTICAL SYSTEMS (CTS), 40mm CS Liquid Barricade Projectile, #4330, cost: \$26.97, quantity: (Up to 75) . The 40mm CS Liquid Barricade Projectile is designed specifically for penetrating intermediate barriers, such as single pane exterior windows, vehicle windows, pressed wood particle doors, 1-2 layers of wallboard, and interior hollow core doors, and deliver irritant agents into an adjacent room(s). This launchable munition is 4.1 in. long and 40mm in diameter and holds approximately 10 gm of active agent.
3. COMBINED TACTICAL SYSTEMS (CTS), Outdoor Tactical Grenade CS, #8230, cost \$25.37, quantity: (Up to 30) . The smallest diameter burning grenade that discharges a high volume of smoke and chemical agent through multiple emission ports. Specifically, for outdoor use or in a "Fire safe deployment canister" and it should not be deployed on rooftops, in crawl spaces or indoors due to fire producing capability. Can be hand thrown or launched. This grenade will deliver approximately 30 gm. of agent during its 20-40 seconds burn time. The Tri-Chamber Flameless Grenade can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections.
4. COMBINED TACTICAL SYSTEMS (CTS), White Smoke Canister Grenade, #6210, cost: \$31.72, quantity: (Up to 20). White indoor/outdoor smoke grenades are used for obscuring tactical movement and signaling or marking a landing zone. Emits grey-white smoke only for approximately 20 to 40 seconds. It is approximately 6.0 in. in length by 2.34 in. Does not contain chemical agents.
5. COMBINED TACTICAL SYSTEMS (CTS), White Smoke Canister Grenade, #6210HC, cost: \$35.50, quantity: (Up to 35). White outdoor smoke grenades are used for obscuring tactical movement and signaling or marking a landing zone. Emits grey-white smoke only for approximately 20 to 40 seconds. It is approximately 6.0 in. in length by 2.34 in. Does not contain chemical agents.
6. COMBINED TACTICAL SYSTEMS (CTS), OC-CS Vapor Grenade, #6343, cost: \$43, quantity: (Up to 10). The OC-CS Vapor Aerosol Grenade is for law enforcement and corrections use to deliver a high concentration of Oleoresin Capsicum (OC) and compound 2-chlorobenzalmalononitrile (CS) in a powerful mist. The grenade is designed for indoor use in confined areas and, once deployed, inflames the mucous membranes and exposed skin resulting in an intense burning sensation. The incapacitating effect of the OC-CS Vapor on the subject is dramatic and requires no personal decontamination. Removing the subject from the affected area to fresh air will resolve respiratory effects within minutes. The OC-CS Vapor Aerosol Grenade is ideal for cell extractions or barricades situations where the use of pyrotechnic, powder or liquid devices is not practical or desired. The munitions contain 30 gm of active OC-CS chemical agents.
7. DEFENSE TECHNOLOGY, OC AEROSOL GRENADE 1.3% FOGGER, 6 OUNCE, #56854, cost: \$24.90, quantity: (Up to 20). The 6 oz. OC Aerosol Grenade will deliver its payload of 1.3% MC% OC in 20-25 seconds. This is an anatomized mist which enhances the pungent 1.3% OC formulation. Ideal for area denial areas like attics, garages, etc. This device has minimum clean up. The canister may also be handheld to direct the spray pattern. This product is designed to provide room clearing ability with minimum clear up requirements.
8. DEFENSE TECHNOLOGY, OC AEROSOL GRENADE 1.3% FOGGER, 1 OUNCE, #56814, cost: \$18.65, quantity: (Up to 20). The 1 oz. OC Aerosol Grenade will deliver its payload of 1.3% MC% OC in 20-25 seconds. It is ideal for situations where the use of pyrotechnic, powder, or liquid devices are not practical or desired. The 1.3% Major Capsaicinoids provides sufficient effects in confined areas of up to

6,000 cubic feet such as attics, crawl spaces, garages, and interior rooms. The Aerosol Grenade Fogger was designed as an operator controlled instantaneous initiated aerosol grenade. It is a non-pyrotechnic that contains no CFCs, is not a fire hazard and requires minimal decontamination.

9. DEFENSE TECHNOLOGY, MUZZLE BANG LAUNCHING CARTRIDGE, 12 gauge. #1210, cost \$8.50, quantity (Up to 30). This munition incorporates an opaque shell and utilizes black powder as the propellant. It has the ability to be used alone as a Muzzle Bang for crowd management or for propelling grenades when using the 1370 Launching Cup.

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to:

- a. Self-destructive, dangerous and/or combative individuals.
- b. Riot/crowd control and civil unrest incidents.
- c. Circumstances where a tactical advantage can be obtained.
- d. Potentially vicious animals.
- e. Training exercises or approved demonstrations.

Authorized Use

Only officers who have received POST certification in the use chemical agents are authorized to use chemical agents.

Training

Sworn members utilizing chemical agent canisters are certified by POST less lethal and chemical agents instructors.

Lifespan

5 years from manufacturing date.

Fiscal Impact

No annual maintenance. Training cost is the replacement of training and gas used during actual deployments. During 2022, a re-supply of chemical agents cost the following: \$716.59 in Combined Tactical Systems CS grenades, \$26.97 on 40mm CS ferret rounds, and \$913.44 in Combined Tactical Systems smoke grenades.

(2) There have been no complaints or concerns regarding the military equipment in 2022.

(3) There have been no violations of the military equipment use policy, or any actions taken in response.

(6) No additional military equipment is needed in the next year with the exception of replenishing expended rounds used during training and actual deployments.

Explosive Breaching Tools

Tools that are used to conduct an explosive breach.

Description, quantity, capabilities, and purchase cost

1. ROYAL REMINGTON 870 EXPRESS BREACHING SHOTGUN, Cost: \$500, quantity: 3. This weapon allows for Breachers to safely utilize shotgun breaching rounds in order to destroy deadbolts, locks, and hinges. The stand-off that is attached to the end of the barrel allows for positive placement of the gun into the correct position and vents gases to prevent overpressure. This weapon can also defeat windows and sliding glass doors with a flash bang round. A less lethal 2.4-inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot at a velocity of 270-290 feet per second (FPS).
2. ROYAL ARMS TESAR-1 ORANGE CAP 275 GRAIN COPPER FRANGIBLE BREACHING ROUND, Cost: \$8 per round, quantity: (Up to 30). The round is fired from a breaching shotgun and is used to destroy solid wood doors, locks and hinges.
3. ROYAL ARMS TESAR-2 BACK CAP 425 GRAIN COPPER FRANGIBLE BREACHING ROUND, Cost: \$8 per round, quantity: (Up to 200). The round is fired from a breaching shotgun and is used to destroy deadbolts, locks and hinges.
4. ROYAL ARMS TESAR-3 GREEN CAP 375 GRAIN CLAYVON FRANGIBLE BREACHING ROUND, Cost: \$5 per round, quantity (Up to 30). The round is fired from a breaching shotgun and is used to destroy deadbolts, locks and hinges.
5. ROYAL ARMS FB-82H 12-GAUGE 82 GRAIN FLASH BANG HARD BREACHING ROUND, Cost: \$6.50 per round, quantity: (Up to 30). The rounds are fired from a breaching shotgun and is used as a diversionary round and can be used to break glass and shot at a velocity of 270-290 feet per second (FPS).
6. ROYAL ARMS MB-70S 12 GAUGE MUZZLE BLAST FLASH BANG SOFT BREACHING ROUND, cost: \$6.50 per round, quantity: (Up to 30). The round is fired from a breaching shotgun and is used to destroy deadbolts, locks and hinges.
7. ROYAL ARMS TESAR-4 YELLOW CAP 750 GRAIN COPPER FRANGIBLE BREACHING ROUND, cost: \$9 per round, quantity: (Up to 30). The round is fired from a breaching shotgun and is used as a diversionary round and can be used to break glass.

Purpose

To safely gain entry into a structure.

Authorized Use

Explosive breaching may only occur after authorization by the Incident Commander or SWAT Commander in the field, and during training exercises.

Lifespan

1. Breaching Shotgun- 25 years
2. Royal Arms Tesar-1 orange cap 275 grain copper breaching round- 5 years
3. Royal Arms Tesar-2 black cap 425 grain copper breaching round- 5 years
4. Royal Arms Tesar-3 green cap 375 grain clayvon frangible breaching round- 5 years
5. Royal Arms FB-82H 12-gauge 82 grain flash bang hard core breaching round- 5
6. Royal Arms MB-70S 12-gauge muzzle blast flash bang soft breaching round- 5 years
7. Royal Arms Tesar-4 yellow cap 750 grain copper frangible breaching round- 5 years **(Initially excluded lifespan information)**

Fiscal Impact

Annual maintenance is approximately \$500. Training cost is the actual cost of any replacement rounds. There were no additional replacement rounds during 2022.

Training

Shotgun breaching shall be limited to SWAT personal who have attended a Shotgun Breaching course or received documented training.

- (2) There have been no complaints or concerns regarding the military equipment in 2022.
- (3) There have been no violations of the military equipment use policy, or any actions taken in response.
- (6) No additional military equipment is needed in the next year with the exception of replenishing expended rounds used during training and actual deployments.

PepperBall Launcher

A device that discharges irritant projectiles.

Description, quantity, capabilities, and purchase cost

1. PepperBall VKS CARBINE, cost: \$1300, quantity 4. The Variable Kinetic System (VKS) is a compressed-air powered launcher designed to fire non-lethal PepperBall projectiles. The PepperBall VKS Carbine features a Dual Feed System that offers the ability to quickly switch between Hopper mode and Magazine mode for optimum versatility.
2. PepperBall LIVE PROJECTILE, cost: \$3 per projectile, quantity (up to 500). The basic PepperBall projectile contains 2% PAVA pepper powder, and is designed for direct impact and area saturation, especially in confined, interior spaces. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 0.5% PAVA Powder.
3. PepperBall LIVE-X PROJECTILE, cost: \$4 per projectile, quantity (up to 200). The Live Projectile contains a concentrated amount of PAVA pepper powder. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 5% PAVA Powder.
4. PepperBall INERT PROJECTILE, cost: \$.80 per projectile, quantity 1 (up to 1500). The VXR Inert Projectile is a non-lethal round. The projectile contains approximately no PAVA powder. This projectile is best for direct impact with no PAVA powder. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 0.0% PAVA powder.
 - a. This projectile also comes in a shaped version that is not a sphere. This shaped version is called the PepperBall VXR INERT PROJECTILE. This shaped round is the similar to the sphere round in every category mentioned above. The only difference for this projectile is the standoff distance for direct impact is 5 feet to 140 feet. This projectile cost \$3 a round, quantity 283 (up to 300).

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include but, are not limited to:

- a. Self-destructive, dangerous and/or combative individuals.
- b. Riot/crowd control and civil unrest incidents.
- c. Circumstances where a tactical advantage can be obtained.
- d. Potentially vicious animals.
- e. Training exercises or approved demonstrations.

Authorized Use

Only those officers who have been trained in the use of PepperBall launchers are authorized to use the PepperBall launchers.

Training

Sworn members utilizing PepperBall launchers and projectiles are trained in their use by POST certified less lethal and chemical agents instructors.

Lifespan

1. PepperBall VKS Carbine- 20 years
2. PepperBall Live Projectile- 3 years
3. PepperBall Live-X Projectile- 3 years

4. PepperBall Inert Projectile- 3 years
5. PepperBall VXR Inert projectile- 3 years

Fiscal impact

Annual maintenance is approximately \$50 for each PepperBall launcher. During 2022, \$1,217.80 in pepperball rounds was purchased to re-supply rounds used during training and deployments.

- (2) There have been no complaints or concerns regarding the military equipment in 2022.
- (3) There have been no violations of the military equipment use policy, or any actions taken in response.
- (6) No additional military equipment is needed in the next year with the exception of replenishing expended rounds used during training and actual deployments.

Exhibit C

Military Equipment

707.1 PURPOSE AND SCOPE

The acquisition of military equipment and its deployment in our communities may impact the public's safety and welfare. The public has a right to know about any funding, acquisition, or use of military equipment by local government officials, as well as a right to participate in any government agency's decision to fund, acquire, or use such equipment. Decisions regarding whether and how military equipment is funded, acquired, or used should give strong consideration to the public's welfare, safety, civil rights, and civil liberties, and should be based on meaningful public input.

707.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.

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- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

707.2 POLICY

It is the policy of the Yuba City Police Department that there are legally enforceable safeguards, including transparency, oversight, and accountability measures in place to protect the public's welfare, safety, civil rights, and civil liberties before military equipment is funded, acquired, or used. It is the policy of the Yuba City Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

707.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Yuba City Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

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707.4 MILITARY EQUIPMENT INVENTORY

1. Unmanned Aircraft System (UAS): An unmanned aircraft along with the associated equipment necessary to control it remotely.

a. Description. quantity. capabilities. and purchase cost of current UAS:

i. DJI MAVIC MINI 2, cost: \$535 each, quantity: 5. Small UAS that weighs approximately 249 grams and is able to record video and audio with approximately 31 minutes of flight time.

ii. DJI AIR 2, cost: \$1200 each, quantity: 1. UAS THAT weighs approx. 595 grams, has video recording capabilities, with approximately 31 minutes of flight time.

iii. Autel Robotics EVO II Duel 640T, cost: \$7,500, quantity: 1. UAS that weighs approx..1150 grams and is able to record video, thermal video, audio, and is able to project audio, with approximately 38 minutes of flight time.

2. Robots: A remotely-controlled unmanned machine that operates on the ground, which is utilized to enhance the safety of the community and officers.

a. Description. quantity. capabilities. and purchase cost

i. Avatar II Tactical Robot, Robotx Technology Solutions, cost: \$12,389 each, quantity: 1. The Avatar II Tactical Robot is a rugged, easy to use, tactical robot which enhances the capabilities of law enforcement and first- responders by allowing them to safely and quickly inspect dangerous situations. The Avatar II has the ability to navigate rugged terrain, climb stairs, and is equipped with a microphone and speaker to communicate with dangerous suspects. b.

Purpose

To be used to remotely gain visual/audio data, open doors, communicate with barricaded subjects and clear buildings.

c. Authorized Use

Only assigned operators who have completed the required training shall be permitted to operate the robots identified at sections 2. Use is established by the SWAT Team Leader, Tactical Commander and or Incident Commander.

d. Expected Life Span

All robots, 10-15 years.

e. Fiscal Impact

Annual maintenance and battery replacement cost is approximately \$5,00.

f. Training

Robot operator training is conducted annually during SWAT trainings.

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g. Legal and Procedural Rules

It is the policy of the Yuba City Police Department to utilize a robot only for official law enforcement purposes, and in a manner that respects the privacy of our community, pursuant to State and Federal law.

3. Armored Vehicles: Commercially produced wheeled armored personnel vehicle utilized for law enforcement purposes.

a. Description, quantity, capabilities, and purchase cost

i. CADILLAC GAGE RANGER (PEACEKEEPER), cost: free {Military 1033 program), quantity: 1. The Cadillac Peacekeeper is an armored vehicle that seats approximately 6 personnel. The exterior and floor of the cabin are protected by hardened steel plate, which can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor.

ii. Lenco BEARCAT, G2, cost: \$315,518.65, quantity: 0. The Lenco Bearcat, G2, is an armored vehicle that seats 10-12 personnel with open floor plan that allows for rescue of down personnel. It can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor.

iii. Mine-Resistant Ambush Protected (MRAP), cost: Free (Military 103 program), quantity:

1. The MRAP is an armored vehicle that seats 10-12 personnel with an open floor plan that allows for rescue of down personnel. It can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor. b.

Purpose

To be used in response to critical incidents to enhance officer and community safety, improve scene containment and stabilization, and assist in resolving critical incidents. c. Authorized

Use

The use of armored vehicles shall only be authorized by a watch commander or SWAT commander, based on the specific circumstances of a given critical incident. Armored vehicles shall be used only by officers trained in their deployment and in a manner consistent with Department policy and training.

i. Lifespan

·Lenco Bearcat models G2 and G3, 25 years.

ii. Fiscal Impact

Annual maintenance cost of approximately \$10,000.

iii. Training

All driver/operators shall attend formalized instruction and be trained in vehicle operations and practical driving instruction.

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iv. Legal and Procedural Rules

Use is established under General Order 580.18. It is the policy of the Department to utilize armored vehicles only for official law enforcement purposes, and pursuant to State and Federal law.

4. 40 MM Launchers and Rounds: 40MM Launchers are utilized by department personnel as a less lethal tool to launch impact rounds and as a method to deploy chemical agents from a safe distance.

a. Description. quantity. capabilities. and purchase cost

i. DEFENSE TECHNOLOGY, 40MM SINGLE SHOT LAUNCHER, LMT #1425, cost: \$1098, quantity: 7. The 40MM Single Launcher is a tactical single shot launcher. It will launch a 40MM less lethal projectiles and 40MM chemical agency projectiles.

ii. PENN ARMS, 40MM LAUNCHER, #GL1-40, cost: \$1003, quantity: 8. The 40MM Single Launcher is a tactical single shot launcher. It will launch a 40MM less lethal projectiles and 40MM chemical agency projectiles.

iii. PENN ARMS, 40MM MULTI-LAUNCHER, #GL65-40, cost: \$3146, quantity: 1. The 40MM Multi-Launcher is a tactical platform capable of holding six projectiles in the launcher. It will launch a 40MM less lethal projectiles and 40MM chemical agency projectiles. This platform is more suitable for deploying multi projectiles in a shorter amount of time. This is effective during less lethal and or chemical agent deployments.

iv. DEFENSE TECHNOLOGY, 40MM EXACT IMPACT SPONGE, #6325, cost: \$21.33, quantity: (Up to 300) A less lethal 40mm lightweight plastic and foam projectile fired from a single or multi round purpose built 40mm launcher with a rifled barrel at 325 FPS. The 30-gram foam projectile delivers 120 ft/lbs. of energy on impact. The 40mm Exact Impact Sponge Round provides accurate and effective performance when fired from the approved distance of not less than five (5) feet and as far as 131 feet from the target. 9 of these projectiles were used on real world incidents and 112 where used in training.

a As of 2023 the Yuba City Police Department no longer uses the DEFENSE TECHNOLOGY 40MM EXACT IMPACT SPONGE ROUND and has switched to the COMBINED TACTICAL SYSTEMS 40MM SPONGE SPIN STABILIZED FOAM BATON . #4557, cost \$21.33, quantity: (Up to 300). A less lethal 40mm lightweight plastic and foam projectile fired from a single or multi round purpose built 40mm launcher with a rifled barrel at 260 FPS. The 60-gram foam projectile delivers 120 ft/lbs. of energy on impact. The 40mm Exact Impact Sponge Round provides accurate and effective performance when fired from the approved distance of not less than five (5) feet and as far as 150 feet from the target

b. Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. c.

Authorized Use

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Situations for use of the less lethal weapon systems may include, but are not limited to:

- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.
- vi. Barricaded subjects

Training

Sworn members utilizing 40MM less lethal, chemical agents or impact rounds are trained in their use by POST certified less lethal and chemical agent instructors.

e. Lifespan

Defense Technology LMT #1425- 25 years. Penn Arms #GL1-40- 15 years. Penn Arms GL65- 50-15 years. Model 6325 Exact Impact Sponge- 5 years.

f. FISCAL IMPACT

Annual maintenance is approximately \$50 for each launcher.

g. LEGAL AND PROCEDURAL RULES

It is the policy of the Yuba City Police Department to utilize the 40mm launchers only when properly trained

and for official law enforcement purposes pursuant to State and Federal law, including those regarding the use of force.

5. LessLethal Shotgun: Less Lethal Shotgun is used to deploy the less lethal 12-gauge SuperSock Beanbag Round.

a. Description, quantity, capabilities, and purchase cost

i. REMINGTON 870 LESS LETHAL SHOTGUN, cost: \$946, quantity: 13 (up to 100). The Remington 870 Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation.

ii. 12-GAUGE SUPER-SOCK BEANBAG ROUND, #2581 cost: \$6, quantity: (up to 1000). 15 of these projectiles were used during incidents. A less lethal 2.4-inch 12-gauge shotgun round firing a ballistic fiber bag filled with

40 grams of lead shot at a velocity of 270-290 feet per second (FPS). CTS Super-Sock rounds are discharged from a dedicated 12-gauge shotgun that is distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the approved distance of not fewer than five (5) feet. The maximum effective range of this munition is up to 75 feet from the target. The Model 2581 Super-Sock is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to "unfold or "stabilize." The Super-

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Sock is an aerodynamic projectile. However, accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock is very accurate. However, effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts. b. Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. c.

Authorized Use

Situations for use of the less lethal weapon systems may include, but are not limited to:

- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

d. Lifespan

Remington 870 Less Lethal Shotgun- 25 years. Super Sock Round- No listed expiration date. e.

Fiscal Impact

Annual maintenance is approximately \$50 for each shotgun. f. Training

All officers are trained in the 12 gauge less lethal shotgun as a less lethal option by in-service training. SWAT personnel receive additional training internally when they transfer to the unit. g.

Legal and Procedural Rules

It is the policy of the YCPD to utilize the less lethal shotgun only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

6. Combined Systems LC5 40MM Launching Cup: Cups that attaches to 12 gauge less lethal shotguns which allow officers to launch canisters of chemical agents or smoke.

1. Description. quantity. capabilities. and purchase cost

COMBINED SYSTEMS LC5 40MM LAUNCHING CUP, cost: \$150, quantity: 1.

The LC5 Launching Cups are designed for the 5200 series grenades. The cups can be attached to virtually any 12ga shotgun and the munition launched with our model 2600 launching cartridge. 2.

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Allows chemical agents to be deployed from a distance, behind cover and concealment.

3. Authorized Use

Situations for use of the less lethal weapon systems may include, but are not limited to:

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- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

4. Lifespan

Combined Systems LC5 40MM Launching Cup- 25 years

5. Fiscal Impact

No annual maintenance.

6. Training

Officers utilizing the launching cups are trained by POST certified chemical agent instructors.

7. Legal and Procedural Rules

Use is established under the Standard Operating Procedure and Policy 707. It is the policy of the Yuba City Police Department to utilize the 40mm only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

7. Distraction Devices: A device used to distract dangerous persons.

a. Description, quantity, capabilities, and purchase cost

i. COMBINED TACTICAL SYSTEMS, 7290-2 FLASH-BANG, cost: \$62 ea., quantity: (up to 60). A non-bursting, non-fragmenting multi (2)-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.

ii. COMBINED TACTICAL SYSTEMS, 7290-9 FLASH-BANG, cost: \$160 ea., quantity: (up to 50). One of these devices was used in training and one was used during a real-world incident. A non-bursting, non-fragmenting multi (9)-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.

iii. COMBINED TACTICAL SYSTEMS, 7290M MINI FLASH-BANG, cost: \$45 ea., quantity: (up to 150). 8 of these devices were used on real-world incidents and 3 were used during training. The 7290M Flash-Bang exhibits all the same attributes of its larger counterpart but in a smaller and lighter package. Weighing in at just 15 ounces the new 7290M is approximately 30% lighter than the 7290 but still has the same 175db output of the 7290 and produces 6-8 million candelas of light.

b. Purpose

A distraction device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations. To produce atmospheric overpressure and brilliant white light and, as a result, can cause short-term (6 - 8 seconds) physiological/psychological sensory deprivation to give officers a tactical advantage.

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c. Authorized Use

Diversionsary Devices shall only be used:

i. By officers who have been trained in their proper use. ii. In hostage and barricaded subject situations. iii. In high risk warrant (search/arrest) services where there may be extreme hazards to officers.

iv. During other high-risk situations where their use would enhance officer safety. v. During training exercises.

d. Lifespan

Until used.

e. Fiscal Impact

No annual maintenance.

f. Training

Prior to use, officers must attend diversionsary device training that is conducted by Post certified instructors.

g. Legal and Procedural Rules

Use is established under General Order 580.16. It is the policy of the YCPD to utilize diversion devices only for official law enforcement purposes, and pursuant to State and Federal law regarding the use of force.

8. Rifles: Guns that are fired from shoulder level, having a long spirally grooved barrel intended to make bullets spin and thereby have greater accuracy over a long distance.

a. Description, quantity, capabilities, and purchase cost

i. GA Precision (AR-10).308 CALIBER RIFLE, MODEL GAP-10, cost: \$3,580.00, quantity: 1. The GAP-10 with 18" barrel, AR-10, is a precision style rifle. This firearm is chambered in .308 Winchester/7.62 NATO and has an 18" barrel. This rifle is primarily used in an over watch capacity to protect the community during large events and Tactical Situations that require Sniper Response. The GAP-10 is no longer being produced. The 2nd Generation GAP-10 retails for \$3,939.00.

ii. FNH SCAR-17.308 caliber rifle, cost: \$1800 each Quantity: 2. The SCAR with 18" barrel a precession-style rifle that is more powerful than a standard rifle. The firearm is chambered in .308 Winchester/7.62 NATO. This rifle is primarily used an over watch capacity to protect the community during large events and Tactical Situations that require Sniper Response.

iii. Hornady.308 Winchester 168 gr ELD-M Tap rifle round cost, \$250 per case of 200. Quantity: (up to 40 cases).

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b. Purpose

To be used as precision weapons to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

c. Authorized Use

Only members that are POST certified are authorized to use a rifle. d.

Lifespan

GA Precision GAP-10.308 rifle -15 years

Daniel Defense AR-10.308 rifle- 15 years.

LWRCI SWAT operator package IC DI10.5" rifle- 5 years.

Colt M16A1 rifle converted to semi-automatic AR-15- no expiration. Federal American Eagle 9mm Luger 147 Grain FMJ- no expiration.

Federal HST Law Enforcement 9mm Luger Ammo 147 grain JHP- no expiration. e.

Fiscal Impact

Annual maintenance is approximately \$50 for each rifle.

f. Training

Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass a range qualification two times a year.

f. Legal and Procedural Rules

Use is established under the Standard Operating Procedure. It is the policy of the Yuba City Police Department to utilize rifles only for official law enforcement purposes, and pursuant to State and Federal law regarding the use of force.

9. Chemical Agent and Smoke Canisters: Canisters that contain chemical agents that are released when deployed.

a. Description, quantity, capabilities, and purchase cost

i. COMBINED TACTICAL SYSTEMS (CTS), Baffled Riot CS Smoke Grenade, #5230B, cost: \$39.81, quantity: (Up to 60) 9 of these were used in real-world scenarios. This pyrotechnic grenade designed for indoor use delivering a maximum amount of irritant smoke throughout multiple rooms with minimal risk of fire. The munition is to minimize the risks to all parties through pain compliance, temporary discomfort, and/ or incapacitation of potentially violent or dangerous subjects. This canister can be hand thrown or launched from a fired delivery system. The canister is 6.2 in. by 2.6 in. and holds an approximately 25 gm. of active agent payload. It has an approximate burn time of 20-40 seconds.

ii. COMBINED TACTICAL SYSTEMS (CTS), 40mm CS Liquid Barricade Projectile, #4330, cost: \$26.97, quantity: (Up to 75) The 40mm CS Liquid Barricade Projectile is designed

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specifically for penetrating intermediate barriers, such as single pane exterior windows, vehicle windows, pressed wood particle doors, 1-2 layers of wallboard, and interior hollow core doors, and deliver irritant agents into an adjacent room(s). This launchable munition is 4.1 in. long and 40mm in diameter and holds approximately 10 gm of active agent.

iii. COMBINED TACTICAL SYSTEMS (CTS), Outdoor Tactical Grenade CS, #8230, cost \$25.37, quantity: (Up to 30) The smallest diameter burning grenade that discharges a high volume of smoke and chemical agent through multiple emission ports. Specifically, for outdoor use or in a "Fire safe deployment canister" and it should not be deployed on rooftops, in crawl spaces or indoors due to fire producing capability. Can be hand thrown or launched. This grenade will deliver approximately 30 gm. of agent during its 20-40 seconds burn time. The Tri-Chamber Flameless Grenade can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections.

iv. COMBINED TACTICAL SYSTEMS (CTS), White Smoke Canister Grenade, #6210. cost: \$31.72, quantity: (Up to 20) White indoor/outdoor smoke grenades are used for obscuring tactical movement and signaling or marking a landing zone. Emits gray-white smoke only for approximately 20 to 40 seconds. It is approximately 6.0 in. in length by 2.34 in. Does not contain chemical agents.

v. COMBINED TACTICAL SYSTEMS (CTS), White Smoke Canister Grenade, #6210HC. cost: \$35.50, quantity: (Up to 35) White outdoor smoke grenades are used for obscuring tactical movement and signaling or marking a landing zone. Emits gray-white smoke only for approximately 20 to 40 seconds. It is approximately 6.0 in. in length by 2.34 in. Does not contain chemical agents.

vi. COMBINED TACTICAL SYSTEMS (CTS), OC-CS Vapor Grenade, #6343, cost: \$43, quantity: (Up to 10) The OC-CS Vapor Aerosol Grenade is for law enforcement and corrections use to deliver a high concentration of Oleoresin Capsicum (OC) and compound 2chlorobenzalmalononitrile (CS) in a powerful mist. The grenade is designed for indoor use in confined areas and, once deployed, inflames the mucous membranes and exposed skin resulting in an intense burning sensation. The incapacitating effect of the OC-CS Vapor on the subject is dramatic and requires no personal decontamination. Removing the subject from the affected area to fresh air will resolve respiratory effects within minutes. The OC-CS Vapor Aerosol Grenade is ideal for cell extractions or barricades situations where the use of pyrotechnic, powder or liquid devices is not practical or desired. The munitions contain 30 gm of active OC-CS chemical agents.

vii. DEFENSE TECHNOLOGY, OC AEROSOL GRENADE 1.3°-k FOGGER, 6 OUNCE, #56854, cost: \$24.90, quantity: (Up to 20) The 6 oz. OC Aerosol Grenade will deliver its payload of 1.3% MCo/o OC in 20-25 seconds. This is an anatomized mist which enhances the pungent 1.3°-k OC formulation. Ideal for area denial areas like attics, garages, etc. This device has minimum clean up. The canister may also be handheld to direct the spray pattern. This product is designed to provide room clearing ability with minimum clear up requirements.

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Military Equipment

viii. DEFENSE TECHNOLOGY, OC AEROSOL GRENADE 1.3% FOGGER, 1 OUNCE, #56814, cost: \$18.65, quantity: (Up to 20) The 1 oz. OC Aerosol Grenade will deliver its payload of 1.3°-k MC% OC in 20-25 seconds. It is ideal for situations where the use of pyrotechnic, powder, or liquid devices are not practical or desired. The 1.3% Major Capsaicinoids provides sufficient effects in confined areas of up to 6,000 cubic feet such as attics, crawl spaces, garages, and interior rooms. The Aerosol Grenade Fogger was designed as an operator controlled instantaneous initiated aerosol grenade. It is a non- pyrotechnic that contains no CFCs, is not a fire hazard and requires minimal decontamination.

ix. DEFENSE TECHNOLOGY, MUZZLE BANG LAUNCHING CARTRIDGE, 12 gauge. #1210, cost \$8.50, quantity (Up to 30) This munition incorporates an opaque shell and utilizes black powder as the propellant. It has the ability to be used alone as a Muzzle Bang for crowd management or for propelling grenades when using the 1370 Launching Cup. b. Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to:

- i. Self-destructive individuals and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

c. Authorized Use

Only officers who have received POST certification in the use chemical agents are authorized to use chemical agents.

d. Training

Sworn members utilizing chemical agent canisters are certified by POST less lethal and chemical agents' instructors.

e. Lifespan

5 years from manufacturing date.

f. Fiscal Impact

No annual maintenance.

g. Legal and Procedural Rules

Use is established under the Yuba City Police Department Chemical Agent Manual 580."07. It is the policy of the Yuba City Police Department to utilize chemical agents only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

10. Explosive Breaching Tools: Tools that are used to conduct an explosive breach.

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Military Equipment

a. Description, quantity, capabilities, and purchase cost

- i. ROYAL REMINGTON 870 EXPRESS BREACHING SHOTGUN, Cost: \$500, quantity: 3. This weapon allows for Breachers to safely utilize shotgun breaching rounds in order to destroy deadbolts, locks, and hinges. The stand-off that is attached to the end of the barrel allows for positive placement of the gun into the correct position and vents gases to prevent overpressure. This weapon can also defeat windows and sliding glass doors with a flash bang round. A less lethal 2.4- inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot at a velocity of 270-290 feet per second (FPS).
- ii. ROYAL ARMS TESAR-1 ORANGE CAP 275 GRAIN COPPER FRANGIBLE BREACHINGROUND, Cost: \$8 per round, quantity: (Up to 30). The round is fired from a breaching shotgun and is used to destroy solid wood doors, locks and hinges
- iii. ROYAL ARMS TESAR-2 BLACK CAP 425 GRAIN COPPER FRANGIBLE BREACHING ROUND, Cost: \$8 per round, quantity: (Up to 200). The round is fired from a breaching shotgun and is used to destroy deadbolts, locks and hinges.
- iv. ROYAL ARMS TESC#3 GREEN CAP 375 GRAIN CLAYVON FRANGIBLE BREACHINGROUND, Cost: \$5 per round, quantity (Up to 30). The round is fired from a breaching shotgun and is used to destroy deadbolts, locks and hinges.
- v. ROYAL ARMS FB-82H 12-GAUGE 82 GRAIN FLASH BANG HARD BREACHING ROUND, Cost: \$6.50 per round, quantity: (Up to 30) The rounds are fired from a breaching shotgun and is used as a diversionary round and can be used to break glass and shot at a velocity of 270-290 feet per second (FPS).
- vi. ROYAL ARMS MB-70S 12 GAUGE MUZZLE BLAST FLASH BANG SOFT BREACHING ROUND, cost: \$6.50 per round, quantity: (Up to 30) The round is fired from a breaching shotgun and is used to destroy deadbolts, locks and hinges.
- vii. ROYAL ARMS TESAR-4 YELLOW CAP 750 GRAIN COPPER FRANGIBLE BREACHING ROUND, cost: \$9 per round, quantity: (Up to 30) The round is fired from a breaching shotgun and is used as a diversionary round and can be used to break glass.

b. Purpose

To safely gain entry into a structure.

c. Authorized Use

Explosive breaching may only occur after authorization by the Incident Commander or SWAT Commander in the field, and during training exercises.

d. Lifespan

Breaching Shotgun- 25 years

Royal Arms Tesar-1 orange cap 275 grain copper breaching round- 5 years

Royal Arms Tesar-2 black cap 425 grain copper breaching round- 5 years

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Military Equipment

Royal Arms Tesar-3 green cap 375 grain clayvon frangible breaching round- 5 years

Royal Arms FB-82H 12-gauge 82 grain flash bang hard core breaching round- 5

Royal Arms MB-70S 12-gauge muzzle blast flash bang soft breaching round- 5 years

e. Fiscal Impact

Annual maintenance is approximately \$500.

f. Training

Shotgun breaching shall be limited to SWAT personnel who have attended a Shotgun Breaching course or received documented training.

g. Legal and Procedural Rules

It is the policy of the Yuba City Police Department to utilize breaching tools only for official law enforcement purposes, and pursuant to State and Federal law.

11. PepperBall Launcher: A device that discharges irritant projectiles.

a. Description, quantity, capabilities, and purchase cost

i. PepperBall VKS CARBINE, cost: \$1300, quantity 4. The Variable Kinetic System (VKS) is a compressed-air powered launcher designed to fire non-lethal PepperBall projectiles. The PepperBall VKS Carbine features a Dual Feed System that offers the ability to quickly switch between Hopper mode and Magazine mode for optimum versatility.

ii. PepperBall LIVE PROJECTILE, cost: \$3 per projectile, quantity (up to 500). The basic PepperBall projectile contains 2oz PAVA pepper powder, and is designed for direct impact and area saturation, especially in confined, interior spaces. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 0.5% PAVA Powder.

iii. PepperBall LIVE-X PROJECTILE, cost: \$4 per projectile, quantity (up to 200). 25 of these projectiles were deployed in a real-world scenario and 20 were used in training. The Live Projectile contains a concentrated amount of PAVA pepper powder. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains .5% PAVA Powder.

iv. PepperBall INERT PROJECTILE, cost: \$.80 per projectile, quantity (up to 1500). 300 of these projectiles were used for training. The Inert Projectile is a non-lethal round. The projectile contains approximately no PAVA powder. This projectile is best for direct impact with no PAVA powder. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 0.0% PAVA powder.

a This projectile also comes in a shaped version that is not a sphere. This shaped version is called the PepperBall VXR INERT PROJECTILE. This shaped round is the similar to the sphere round in every category mentioned above. The only difference

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for this projectile is the standoff distance for direct impact is 5 feet to 140 feet. This projectile cost \$3 a round, quantity (up to 300).

Purpose

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include but, are not limited to:

- i. Self-destructive, · dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

c. Authorized Use

Only those officers who have been trained in the use of PepperBall launchers are authorized to use the PepperBall launchers.

d. Training

Sworn members utilizing PepperBall launchers and projectiles are trained in their use by POST certified less lethal and chemical agents' instructors.

e. Lifespan

- i. PepperBall VKS Carbine- 20 years
- ii. PepperBall Live Projectile- 3 years
- iii. PepperBall Live-X Projectile- 3 years
- iv. PepperBall Inert Projectile- 3 years
- v. PepperBall VXR Inert projectile- 3 years

f. Fiscal impact

Annual maintenance is approximately \$50 for each PepperBall launcher.

g. Legal and Procedural Rules

Use is established under Yuba City Police Department policy 303. It is the policy of the Yuba City Police Department to utilize PepperBall only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

I. MAINTENANCE OF MILITARY USE SUPPLY LEVELS

When stocks of military equipment have reached significantly low levels or have been exhausted, the Department may order up to 10% of stock in a calendar year without city council approval to maintain essential availability for the Department's needs. Yuba City Police Department is authorized to acquire additional stock of items listed here from other law enforcement agencies of CalCES in the event of an emergency when approved by the COP or designee.

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Military Equipment

707.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

707.6 MILITARY EQUIPMENT USE CONSIDERATIONS

The military equipment acquired and authorized by the Department is:

- a. Necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
- b. Reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

Military equipment shall only be used by a Department employee only after applicable training, including any course required by the Commission on Peace Officer Standards and Training, has been completed, unless exigent circumstances arise.

Military equipment used by any member of this jurisdiction shall be approved for use and in accordance with this Department policy. Military equipment used by other jurisdictions that are providing mutual aid or law enforcement related services to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid and/or assistance.

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Military Equipment

707.7 MILITARY EQUIPMENT REPORTING CONSIDERATIONS

The Department shall submit an annual military equipment report to City Council that addresses each type of military equipment possessed by the Department.

The Department shall also make each annual military equipment report publicly available on its internet website for as long as the military equipment is available for use.

The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

- a. A summary of how the military equipment was used and the purpose of its use.
- b. A summary of any complaints or concerns received concerning the military equipment.
- c. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
- d. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
- e. The quantity possessed for each type of military equipment.
- f. If YCPD intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.
- g. Within 30 days of submitting and publicly releasing an annual military equipment report, YCPD shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and YCPD's funding, acquisition, or use of military equipment. This shall occur as a part of YCPD's presentation to the governing body.

CATALOGING OF MILITARY USE EQUIPMENT

All military use equipment kept and maintained by the Yuba City Police Department shall be cataloged in a way which addresses each of the following requirements:

1. The manufacturer's description of the equipment.
2. The capabilities of the equipment.
3. The purposes and authorized uses for which the Department proposes to use the equipment.
4. The expected lifespan of the equipment.
5. The fiscal impact of the equipment, both initially and for on-going maintenance.
6. The quantity of the equipment, whether maintained or sought.

COMPLIANCE

1. The Field Operations Division Commander will ensure that all Department members comply with this policy. The Commander will conduct an annual audit with the assistance of Patrol Division

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Military Equipment

Lieutenants. The Chief of Police or designee will be notified of any policy violations and, if needed, the violation(s) will be referred to the Investigation Division Commander and handled in accordance with YCPD policy. All instances of non-compliance will be reported to City Council via the annual military equipment report.

2. Any member of the public can register a question or concern regarding military use equipment by contacting the Yuba City Police Department's Records Unit via email at policerecords@yubacity.net. A response to the question or concern shall be completed by the Department in a timely manner.

3. Any member of the public can submit a complaint to any member of the Department and in any form (i.e. in person, telephone, email, etc.). Once the complaint is received, it should be routed to the Patrol Division Commander.

FUNDING

The Department shall seek council approval for military equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

1. The Department has authority to apply for funding prior to obtaining council approval and utilizing newly acquired equipment in the case of exigent circumstances. The Department shall obtain council approval as soon as practicable.

707.8 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

707.9 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

707.10 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Police Department
Presentation By: Brent Slade, Police Sergeant

Summary

Subject: Organized Retail Theft Program Grant Application
Recommendation: Adopt a Resolution for the Organized Retail Theft Grant application designating and authorizing the Chief of Police to:

- A. Sign, submit, and file an application for the grant agreement with the State of California Board of State and Community Corrections to purchase and utilize equipment to deter and prevent organized retail theft and motor vehicle theft
- B. Provide assurances, certifications, and commitment required for the financial assistance application, including executing all documents in furtherance thereof, including but not limited to a grant or cooperative agreement and any amendments or changes thereto
- C. Represent the City in carrying out the City's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the city and compliance with applicable state and federal laws

Fiscal Impact: The City will be reimbursed the amount awarded through the Organized Retail Theft Grant Fund.

Purpose:

To acquire grant funds to assist with the acquisition of equipment to help prevent and deter organized retail theft and motor vehicle theft

Council's Strategic Goal:

This addresses the City Council's strategic goal of public safety and improving the quality of life in the community.

Background:

Organized retail theft and motor vehicle theft crimes have been a constant concern over the years in the Yuba City area. The State of California has made funding available to agencies to help combat these crimes over the next three years. To capitalize on this grant opportunity for equipment to help

combat retail theft. The Police Department recommends the purchase of License Plate Reader cameras and updated case management system, and investigative software, which would improve the determent, apprehension, and prosecution for criminal activity and raise the quality of life in the Yuba City area. The City will need to acquire federal and state funding in order to acquire these costly resources from agencies such as the State of California Board of State and Community Corrections. No matching funds are required by the City of Yuba City to apply for or accept the grant funds.

Analysis:

For many years, the Police Department has taken an aggressive stance towards retail and motor vehicle thefts. If selected for funding, the Police Department would be afforded the opportunity to provide innovative methods to help combat these crimes along with providing outreach to businesses to help deter organized retail theft. This grant would also allow for other directed enforcement operations. These operations deploy officers within the city with a primary goal of reducing retail and motor vehicle thefts in areas designated as concerns.

The goal of the grant is to reduce the number of retail and motor vehicle thefts within the city. If awarded the grant will fund an updated case management system, fixed and mobile license plate reader cameras strategically placed throughout the city, investigative software, personnel costs and materials to conduct undercover operations along with personnel costs to cover the cost of data collection throughout the three-year grant funding process.

Fiscal Impact:

The City will be reimbursed the amount awarded through the Organized Retail Theft Grant Fund.

Alternatives:

Do not authorize the Chief of Police to execute the grant documents and direct staff to pursue other means of financing the resources needed to deter retail and motor vehicle thefts.

Recommendation:

Adopt a Resolution for the Organized Retail Theft Grant application designating and authorizing the Chief of Police to:

- A. Sign, submit, and file an application for the grant agreement with the State of California Board of State and Community Corrections to purchase and utilize equipment to deter and prevent organized retail theft and motor vehicle theft.
- B. Provide assurances, certifications, and commitment required for the financial assistance application, including executing all documents in furtherance thereof, including but not limited to a grant or cooperative agreement and any amendments or changes thereto
- C. Represent the City in carrying out the City's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the city and compliance with applicable state and federal laws.

Attachments:

1. Resolution, Organized Retail Theft Program Grant App

Prepared By:
Brent Slade
Investigation Sergeant

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. ____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF
CALIFORNIA BOARD OF STATE AND COMMUNITY CORRECTIONS FOR THE 2023-2026
ORGANIZED RETAIL THEFT GRANT PROGRAM, AND AUTHROZING THE CITY OF YUBA
CITY, CHIEF OF POLICE TO EXECUTE A GRANT AGREEEMENT**

WHEREAS, the City of Yuba City, desires to participate in the Organized Retail Theft Prevention Grant Program funded through the State Budget Act and administered by the Board of State and Community Corrections (hereafter referred to as the BSCC).

WHEREAS the goal of the grant is to reduce and deter the number of organized retail theft crimes and will fund a new case management system, stationary and mobile license plate reader cameras, investigative software, investigative software; and

WHEREAS the grant will fund overtime and materials for undercover operations and statistical gathering during the three year grant funding process.

NOW, THEREFORE, the City Council of the City of Yuba City does resolve as follows:

1. The Chief of Police be authorized on behalf of the City Council of the City of Yuba City to submit the grant proposal for this funding and sign the Grant Agreement with BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOVLED that the City Council of the City of Yuba City agrees to abide by the terms and conditions of the Grant Agreement as set forth by BSCC.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June 2023.

AYES:

NOES:

ABSENT:

ATTEST:

Ciara Wakefield, Deputy City Clerk

Wade Kirchner, Mayor

APPROVED AS TO FORM:
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Police Department
Presentation By: Stephan Thornton, Police Lieutenant

Summary

Subject: Adopt an Ordinance regulating Trespassing on Private Property and Public Nudity

Recommendation: Adopt an Ordinance of the City Council of Yuba City regulating trespassing and public nudity by amending Title 5 (Public Welfare, Morals, and Conduct) of the City of Yuba City Municipal Code by adding Chapter 25, sections 5-25.010 through 5-25.030 (Trespass on Private Property) and Chapter 26, sections 5-26.010 through 5-26.040 (Public Nudity Prohibited), by title only and waive the second reading

Fiscal Impact: No negative fiscal Impact. Small revenue increase due to issued citations

Purpose:

Help support property-owner rights, reduce the number of calls for service to the Police Department, and provide a path of enforcement for people who consistently trespass on private property and disrupt local businesses, as well as addressing those who expose themselves while in public view. The ability to take enforcement action will reduce the number of calls to the Police Department by reducing the number of follow-up calls received and help raise the quality of life within our community.

Background:

Local property owners, including businesses, are experiencing numerous individuals who are coming onto private property without permission. These trespassers are obstructing businesses or otherwise disrupting the lawful use of the property. Many trespassers become belligerent and aggressive when asked to leave the property. Additionally, the community has also experienced individuals who choose to physically expose themselves in public places.

California does have certain laws in place designed to address this behavior. However, these trespassing and public nudity laws are designated as "specific intent" crimes. This means that to obtain a successful prosecution for trespassing under current state law, the Police Department and District Attorney's office must show the suspect entered and remained on private property, open to the public, with the specific intent of disrupting the business. As a practical matter, it is difficult to prove the specific intent that these individuals intended to trespass or disrupt the lawful use of the property.

Likewise, in cases of public nudity, law enforcement and the prosecuting District Attorney must show the act was done with the intent of self-sexual gratification. However, during the past several years,

the Police Department has seen an increase in indecent exposure reports. These reports consist of individuals exposing their breasts and genitalia to passing motorists as well as members of the community on private property open to the public, such as shopping centers and stores. A strong percentage of these incidences are not related to self-sexual gratification, but instead appear to be designed to shock the senses, etc.

During 2022 the Yuba City Police Department responded to 312 trespassing calls for service that generated 124 reports. During this same time period, the police department responded to 86 reported indecent exposures, which generated 8 reports. Since January 1, 2023, the Yuba City Police Department has responded to 114 reported trespassing calls (44% were at local businesses) and wrote 49 reports. During this same time period, the police department has responded to 18 calls for indecent exposure and written 5 reports.

To address these issues, staff are proposing an update to the City's Municipal Code to provide additional enforcement options for exposure and to allow removal of trespassers who are on property without the owner's permission. If adopted, these updates close what is essentially an existing loophole under State by providing an additional enforcement option to remove persons from private property that is open to the public. The updates also act as a deterrent by imposing citations and associated fines.

Analysis:

The purpose of these ordinances is to help provide a peaceful and safe environment for community members to shop and enjoy a higher quality of life within the City of Yuba City. These ordinances also provide a legal means for removing trespassers from private property, including property otherwise open to the public, as well as public exposure.

This ordinance was introduced and a public hearing was held at the regular City Council meeting on May 16, 2023.

Fiscal Impact:

No negative fiscal Impact. Small revenue increase due to issued citations.

Recommendation:

Adopt an Ordinance of the City Council of Yuba City regulating trespassing and public nudity by amending Title 5 (Public Welfare, Morals, and Conduct) of the City of Yuba City Municipal Code by adding Chapter 25, sections 5-25.010 through 5-25.030 (Trespass on Private Property) and Chapter 26, sections 5-26.010 through 5-26.040 (Public Nudity Prohibited), by title only and waive the second reading.

Attachments:

1. Trespassing and Nudity Ordinance (Proposed)

Prepared By:
Stephan Thornton
Police Lieutenant

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

ORDINANCE _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
YUBA CITY, CALIFORNIA, PROHIBITING TRESPASS ON
PRIVATE PROPERTY; PROHIBITING NUDITY IN PUBLIC
PLACES**

WHEREAS, the City has experienced a sudden increase of trespass upon private property where private property owners have requested that trespassing individuals leave, but such individuals refuse to leave; and

WHEREAS, the City currently does not have prohibitions against trespass onto private property in order to address trespass upon private property as described above; and

WHEREAS, the City currently does not have prohibitions against nudity in public places; and

WHEREAS, a person's public exposure of his or her private parts

(1) invades the privacy of members of the public who are unwillingly or unexpectedly exposed to such conduct and unreasonably interferes with the rights of all persons to use and enjoy the public streets, sidewalks, street medians, parklets, plazas, public rights-of-way, transit vehicles, stations, platforms, and transit system stops,

(2) creates a public safety hazard by creating distractions, obstructions, and crowds that interfere with the safety and free flow of pedestrian and vehicular traffic, and

(3) discourages members of the public from visiting or living in areas where such conduct occurs.

WHEREAS, based upon the forgoing, the City Council desire to enact this Ordinance for the purpose of securing and promoting the public health, safety, and general welfare of all persons in the City; and

WHEREAS, therefore, the City Council desires to adopt this Ordinance for the forgoing reasons.

NOW, THEREFORE, the City Council of the City of Yuba City does ordain as follows:

SECTION 1. Recitals. The recitals set forth above are incorporated herein by this reference.

SECTION 2. Trespass on Private Property. Chapter 25 is hereby added to Title 5 of the Yuba City Municipal Code as follows:

Chapter 25 – Trespass on Private Property Prohibited

Section 5-25.010 – Definitions.

The following words and phrases shall have the following meanings when used in this Chapter 5.25:

- (a) “Owner” means the actual owner of the private property, a lessee, or other person in charge of the private property or business premises.
- (b) “Agent” means any person or organization expressly authorized by the owner of the private property or business premises to serve the notice of trespass.
- (c) “Person” shall have the same definition as provided in Yuba City Municipal Code Section 1-313(m).
- (d) “Private Property” shall mean private property or business premises of the owner and property that is not owned by a public entity (e.g., the City of Yuba City).
- (e) “Notice of Trespass” means the verbal or written notice by the owner or agent to a person who is on private property indicating that such person is no longer permitted to be on the property. The record of notice of trespass shall be documented with the Yuba City Police Department as provided in this Chapter 5.25. The notice of trespass must contain the following:
 - 1) The address of the private property or business premises;
 - 2) The date and time such notice of trespass was given;
 - 3) The name of the owner or agent serving the notice of trespass; and
 - 4) The name and date of birth of the person being given the notice of trespass.

Section 5-25.020 – Trespass on Private Property Prohibited; Violations.

- (a) Except as provided under Section 5.25.030, it is unlawful for any person to enter or remain upon any private property or business premises after having received a notice of trespass from the owner or agent of private

Ordinance XXXX
Trespass and Nudity Ordinance

property to keep off or keep away therefrom. Such notification shall be served by the owner or agent to the person and shall be in the form of a notice of trespass.

(b) Prior to any enforcement of this Chapter 5.25 against any person receiving a notice of trespass, the notice of trespass shall be documented with the Yuba Police Department in the manner as prescribed by the Chief of Police. The Yuba Police Department may coordinate with the owner or agent of private property to deliver the notice of trespass.

(c) In addition to any other remedy or punishment available by any law, any person who violates this Chapter 5.25 is guilty of a misdemeanor and shall be punished by a fine not exceeding \$1,000 or by imprisonment for a period not exceeding six months, or by both such fine and imprisonment. Further, violations of this Chapter 5.25 may also be enforced pursuant to Chapter 2 of Title 1 of the Yuba City Municipal Code.

Section 5-25.030 – Exceptions.

This Chapter 5.25 shall not apply in the following circumstances:

(a) Where the owner or agent rescinds a notice of trespass by the giving of written permission to enter or remain upon the private property or business premises, and, further, documenting such rescission with the Yuba Police Department in the manner prescribed by the Chief of Police. Such permission shall void the existing notice of trespass, and should the owner or agent want to exclude the person at a later time, that person shall be re-noticed pursuant to Section 5-25.020.

(b) Where its application results in or is coupled with an act prohibited by the Unruh Civil Rights Act or any other provision of law relating to prohibited discrimination against any person on account of age, ancestry, color, disability, genetic information, gender (including gender identity and gender expression), marital status, medical condition, national origin, race, religion, sex, or sexual orientation.

(c) Where its application results in or is coupled with an act prohibited by Section 365 of the California Penal Code or any other provision of law relating to duties of innkeepers and common carriers.

(d) Where its application would result in an interference with or inhibition of peaceful labor picketing or other lawful labor activities.

(e) Where its application would result in an interference with or inhibition of any other exercise of a constitutionally protected right of freedom of speech including, but not limited to, peaceful expressions of political or religious opinions not involving offensive personal conduct.

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(f) Where the person who is upon another's private property or business premises is there under claim of legal right. This exception is applicable, but not limited to, to the following types of situations involving disputes where the participants have available to them practical and effective civil remedies:

- (1) Marital and post-marital disputes;
- (2) Child custody or visitation disputes;
- (3) Disputes regarding title to or rights in real property;
- (4) Landlord-tenant disputes;

(5) Disputes between members of the same family or between persons residing upon the property concerned up until the time of the dispute;

- (6) Employer-employee disputes;
- (7) Business-type disputes such as those between partners;
- (8) Debtor-creditor disputes;

(9) Instances wherein the person claims rights to be present pursuant to order, decree or process of a court.

(g) Circumstances in which Chapter 23 of Title 5 of the Yuba City Municipal Code is applicable.

(h) Circumstances in which enforcement of this Chapter 5.25 is not permitted by applicable federal, state, or local law.

SECTION 3. Public Nudity. Chapter 26 is hereby added to Title 5 of the Yuba City Municipal Code as follows:

Chapter 26 – Public Nudity Prohibited

Section 5-26.010 – Purpose and Findings.

The City Council finds that a person's public exposure of his or her private parts

(a) invades the privacy of members of the public who are unwillingly or unexpectedly exposed to such conduct and unreasonably interferes with the rights of all persons to use and enjoy the public streets, sidewalks, street medians, parklets, plazas, public rights-of-way, transit vehicles, stations, platforms, transit system stops and private properties open to the public;

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Trespass and Nudity Ordinance

- (b) creates a public safety hazard by creating distractions, obstructions, and crowds that interfere with the safety and free flow of pedestrian and vehicular traffic;
- (c) discourages members of the public from visiting or living in areas where such conduct occurs; and
- (d) the City Council has therefore enacted the provisions of this Chapter 5.26 for the purpose of securing and promoting the public health, safety, and general welfare of all persons in the City of Yuba City.

Section 5-26.020 – Definitions.

For the purposes of this Chapter 5.26, the following words and phrases are defined as follows:

- (a) “Owner” means the actual owner of the private property, a lessee, or other person in charge of the private property or business premises.
- (b) “Agent” means any person or organization expressly authorized by the owner of the private property or business premises to permit a person to be nude thereon.
- (c) “Nude” or “nudity” means exposure of the breasts, genitals, perineum, or anal region.
- (d) “Person” shall have the same definition as provided in Yuba City Municipal Code Section 1-313(m).
- (e) “Private Property” shall mean private property or business premises of the owner and property that is not owned by a public entity (e.g., the City of Yuba City).
- (f) “Public property” means any property owned or controlled by the City of Yuba City, including, but not limited to, any building, street, sidewalk, bike path, alley, parking lot, plaza, park, playground, pool, beach or adjacent waters, public right-of-way, or other place open to the public.

Section 5-26.030 – Public Nudity Prohibited.

Except as provided by Section 5.26.040, no person shall be nude upon public property, upon any portion of private property that is visible from public property, or on private property open to the public.

Section 5-26.040 – Exceptions.

This Chapter 5.26 shall not apply to the following:

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Trespass and Nudity Ordinance

- (a) Children under the age of ten (10) years;
- (b) The exposure of a breast while breastfeeding a nursing child;
- (c) Theatrical performances in a theater, concert hall, or other similar establishment;
- (d) Nudity within a fully enclosed structure intended to allow brief nudity, such as a bathroom, locker room, dressing room, or changing room;
- (e) Any permitted parade, fair, or festival held under a City or other government issued permit; and
- (f) Any act that is expressly permitted or prohibited by any law of the state of California or any other applicable law.
- (g) In the case of private property that is open to the public, where the owner or agent of private property permits a person to be nude thereon and nudity is permitted on the private property pursuant to the Yuba City Municipal Code or applicable law, including, without limitation, Title 8 of the Yuba City Municipal Code.
- (h) Residential private property where the owner, agent, or tenant of the private party permits nudity to occur thereon.

Section 5-26.040 – Violations.

- (a) In addition to any other remedy or punishment available by any law, any person who violates this Chapter 5.26 is guilty of a misdemeanor and shall be punished by a fine not exceeding \$1,000 or by imprisonment for a period not exceeding six months, or by both such fine and imprisonment. Further, violations of this Chapter 5.25 may also be enforced pursuant to Chapter 2 of Title 1 of the Yuba City Municipal Code.
- (b) In addition to any other remedy or punishment available by any law, violations of this Chapter 5.26 is hereby declared a public nuisance and may be abated pursuant to Chapter 8 of the Yuba City Municipal Code.

SECTION 4. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, subdivision, sentence, clause, phrase, or portion thereof be declared invalid or unconstitutional.

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Trespass and Nudity Ordinance

SECTION 5. Effective Date and Publication. This ordinance shall take effect 30 days after its adoption. The City Clerk, or duly appointed deputy, shall attest to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner required by law.

Introduced and read at a ____ meeting of the City Council of the City of Yuba City on the ____ day of ____, 2023, and passed and adopted at a regular meeting held on the ____th day of ____, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Wade Kirchner, Mayor
City of Yuba City

ATTEST:

APPROVED AS TO FORM:

Ciara Wakefield, Deputy City Clerk

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Finance/IT Department
Presentation By: Spencer Morrison, Finance Director

Summary

Subject: FY 23-24 Chemical Bid Award and Sole Source Agreement

Recommendation: Adopt a Resolution of the City Council of the City of Yuba City:

- A. Awarding bulk chemical contracts to Bay Area Chemical Consortium awardees;
- B. Awarding Formal Bid 23-02 to Atlas Carbon, LLC, and Matheson Tri-Gas, Inc.;
- C. Authorizing a sole source agreement with Lhoist North America of Arizona, Inc.; and
- D. Authorizing the City Manager to amend any current agreements with the awardees to adjust unit prices as approved, etc

Fiscal Impact: \$2,044,000 – 7120 (Water Treatment Plant), 8120 (Wastewater Treatment Facility), and 5130 (Gauche Aquatic Park) operating accounts listed below. The actual cost will vary based upon usage.

Purpose:

To cost-effectively provide the essential chemicals for the water and wastewater treatment processes and the Gauche Aquatic Park (GAP).

Council's Strategic Goal:

This item addresses Council's strategic goal of Fiscal Responsibility and Infrastructure by obtaining the most efficient pricing for chemical procurements to support the Water Treatment Plant, Wastewater Treatment Facility, and the Gauche Aquatic Park.

Background:

The treatment processes at the City's Water Treatment Plant (WTP), Wastewater Treatment Facility (WWTF), and Gauche Aquatic Park (GAP) require several chemicals purchased in bulk. In order to provide the most cost savings and purchasing efficiencies, the City has primarily utilized two avenues for obtaining annual contracts for chemical supply and delivery. These options include conducting a City-run formal bid and piggybacking on the Bay Area Chemical Consortium

(BACC) annual bid.

The City's last formal bid for chemicals, FB 19-08, was approved by the City Council on June 4, 2019, including extensions. As the contract term will reach its end on June 30, 2023, staff elected to move forward with conducting Formal Bid 23-02.

Analysis:

BACC Fiscal Year 23/24 Bid:

In 2016, the City joined the Bay Area Chemical Consortium for the purchase of chemicals for the WTP and WWTF. The BACC is a group of over 60 municipalities and water agencies that have been working together for several years to consolidate all chemical purchases into one formal bid to receive the best possible prices for all agencies. Dublin San Ramon Services District compiled the bid specifications with the other consortium agencies reviewing the specifications for accuracy. The formal bid specifications were sent to multiple vendors for each type of chemical, for a total of approximately 50 different vendors.

The recommended awardees by category through the BACC bid are as follows:

<u>Chemical & Vendor</u>	<u>Price</u>
Aluminum Sulfate Chemtrade Chemicals US LLC Parsippany, NJ	\$0.8933/gallon + tax
Citric Acid Univar Solutions USA Inc. Kent, WA	\$15/gallon + tax
Hydrofluosilicic Acid Thatcher Company of CA, Inc. Salt Lake City, UT	\$3.21/gallon + tax
Liquid Chlorine Thatcher Company of CA, Inc. Salt Lake City, UT	\$2,490/ton + tax
Sodium Bisulfite Univar Solutions USA Inc. Kent, WA	\$2.945/gallon + tax
Sodium Hydroxide Univar Solutions USA Inc. Kent, WA	\$982.49/dry ton + tax
Sodium Hypochlorite Olin Corporation Cleveland, TN	\$2.89/gallon + tax

Formal Bid 23-02:

Finance and Public Works staff collaborated on the specifications for Formal Bid 23-02 and it was issued on March 22, 2023. The City's formal bid included three (3) chemicals: calcium hydroxide slurry, liquid oxygen, and powdered activated carbon. These three chemicals were not part of the BACC's annual bid process.

On April 21, 2023, the City received three bid responses. One response was received for powdered activated carbon and two responses were received for liquid oxygen. One of the two liquid oxygen responses was labeled a "no bid" as the bidder indicated that they did not submit a price due to not being able to meet the City's desired supply. Therefore, the City only received one bid that included a price for liquid oxygen. The City did not receive a bid response for calcium hydroxide slurry/lime slurry at the deadline. The following two (2) responses are recommended for award:

<u>Chemical & Vendor</u>	<u>Price</u>
Powdered Activated Carbon Atlas Carbon, LLC New Orleans, LA	\$1.12/pound + tax
Liquid Oxygen Matheson Tri-Gas, Inc. Irving, TX	\$99.63/gallon or \$0.9963/SCF

Staff recommends awarding the powdered activated carbon bid to Atlas Carbon, LLC. They were the only bid response received for carbon, however, the pricing provided was found to be competitive and less than what the City's current rate is. Staff also recommends awarding the liquid oxygen bid to Matheson Tri-Gas, Inc., as they were the only response received with a price included for liquid oxygen. Staff showed due diligence by contacting known oxygen providers to obtain pricing information for comparison, but unfortunately, did not receive any replies. The pricing was found to be competitive when compared to the North Bay Agency Chemical Pool (NBACP) group bid that was done in May 2022. Matheson Tri-Gas, Inc., provided a lower rate than the NBACP awardee from May 2022.

Sole Source Agreement:

As mentioned before, the City did not receive any bid responses for calcium hydroxide/lime slurry at the deadline. The City received a response after the deadline from Lhoist North America of Arizona, Inc. Staff showed due diligence by obtaining additional pricing information from another known chemical provider who showed initial bid interest, but no submission. It was determined that Lhoist North America of Arizona, Inc., provided a more favorable price at \$845.04/dry ton. Staff recommends awarding a sole source agreement to Lhoist North America of Arizona, Inc., in the not to exceed amount of \$250,000 for one year with the option of three (3) one-year extensions.

Fiscal Impact:

Funding for the BACC bulk chemical purchases is budgeted annually in the Water, Wastewater, and GAP operating budgets. The accounts to be used for these purchases are as follows:

<u>Facility</u>	<u>Account Title</u>	<u>Estimated Amount</u>
-----------------	----------------------	-------------------------

WTP	Aluminum Sulfate	\$150,000
WTP	Calcium Hydroxide Slurry/Lime Slurry	\$225,000
WTP	Carbon	\$35,000
WTP	Citric Acid	\$30,000
WTP	Hydrofluosilicic Acid	\$70,000
WTP	Liquid Chlorine	\$200,000
WWTF	Liquid Chlorine	\$550,000
WWTF	Liquid Oxygen	\$600,000
WWTF	Sodium Bisulfite	\$125,000
WWTF	Sodium Hydroxide	\$10,000
GAP	Sodium Hypochlorite	\$49,000

Alternatives:

1. Reject all bids and direct staff to re-bid all chemicals for Fiscal Year 23/24. This will likely result in delayed procurement of essential chemicals for the WTP and WWTF and is unlikely to provide any cost savings for the City. Negotiating in bulk via the BACC helps to secure lower rates from chemical providers.
2. Reject FB23-02 bids and direct staff to re-bid the three chemicals. This will result in a delayed procurement of essential chemicals for the WTP and WWTF. Cost savings are unlikely considering the low number of interested bidders.
3. Deny the sole source agreement to Lhoist North America of Arizona, Inc., and direct staff to re-bid the chemical. This will likely result in a delayed procurement of an essential chemical for the WTP and is unlikely to provide any cost savings for the City due to the low number of interested bidders.

Recommendation:

Adopt a Resolution of the City Council of the City of Yuba City:

- A. Awarding bulk chemical contracts to Bay Area Chemical Consortium awardees;
- B. Awarding Formal Bid 23-02 to Atlas Carbon, LLC, and Matheson Tri-Gas, Inc.;
- C. Authorizing a sole source agreement with Lhoist North America of Arizona, Inc.; and
- D. Authorizing the City Manager to amend any current agreements with the awardees to adjust unit prices as approved, etc.

Attachments:

1. Resolution
2. Bid Pricing & Results

Prepared By:

Kevin Rivera
Accountant I

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY I)
AWARDING BULK CHEMICAL PURCHASE CONTRACTS TO BAY
AREA CHEMICAL CONSORTIUM AWARDEES; II) AWARDING
FORMAL BID 23-02 TO ATLAS CARBON, LLC, AND MATHESON TRI-
GAS, INC.; III) AUTHORIZING A SOLE SOURCE AGREEMENT WITH
LHOIST NORTH AMERICA OF ARIZONA, INC.; AND IV)
AUTHORIZING THE CITY MANAGER TO AMEND ANY CURRENT
AGREEMENTS WITH THE AWARDEES TO ADJUST UNIT PRICES AS
APPROVED, ETC.**

WHEREAS, the City of Yuba City joined the Bay Area Chemical Consortium (BACC) in order to acquire bids for seven (7) of the City of Yuba City's Fiscal Year 23/24 chemical procurement needs; and

WHEREAS, in response to the BACC's advertisement, the City received the bids for the BACC Fiscal Year 23/24 in the bid amounts listed in the Attachment 2; and

WHEREAS, the City of Yuba City advertised for three (3) of the City's FY 23/24 chemical procurement needs not provided by the BACC, via Formal Bid FB 23-02; and

WHEREAS, in response to the City's advertisement, the City received the bids for FB 23-02 in the total bid amounts listed in the Attachment 2; and

WHEREAS, the City Public Works and Finance Departments have reviewed the bids, and examined the BACC recommended vendors and their bid responses, found them to be both the lowest qualified responsive and responsible bidder as listed below:

BACC Aluminum Sulfate	
Chemtrade Chemicals US LLC	\$0.8933/gallon + tax
Parsippany, NJ	

BACC Citric Acid	
Univar Solutions USA Inc.	\$15/gallon + tax
Kent, WA	

BACC Hydrofluosilicic Acid	
Thatcher Company of CA, Inc.	\$3.21/gallon + tax
Salt Lake City, UT	

BACC Liquid Chlorine	
Thatcher Company of CA, Inc.	\$2,490/ton + tax
Salt Lake City, UT	

BACC Sodium Bisulfite	
Univar Solutions USA Inc.	\$2.945/gallon + tax
Kent, WA	

BACC Sodium Hydroxide
Univar Solutions USA Inc. \$982.49/dry ton + tax
Kent, WA

BACC Sodium Hypochlorite
Olin Corporation \$2.89/gallon + tax
Cleveland, TN

FB 23-02 Powder Activated Carbon
Atlas Carbon, LLC \$1.12/pound + tax
New Orleans, LA

FB 23-02 Liquid Oxygen
Matheson Tri-Gas, Inc. \$99.63/gallon or \$0.9963/SCF
Irving, TX

, and has recommended them for award of these contracts; and

WHEREAS, Thatcher Company of CA, Inc. had the lower bid for aluminum sulfate, the BACC deemed it an irregular bid due to not meeting the full bid requirements and awarded the bid to Chemtrade Chemicals US LLC; and

WHEREAS, the City accepts the recommendations provided by the BACC in order to create and maintain a fair and competitive bidding environment; and

WHEREAS, the City desires to award the bids to the above low bidders and enter into agreements with said vendors to provide bulk chemicals to the City's Water Treatment Plant, Wastewater Treatment Facility, and Gauche Aquatic Park throughout the Fiscal Year 22/23; and

WHEREAS, staff showed their due diligence by obtaining pricing information from another known calcium hydroxide slurry provider and determined Lhoist North America of Arizona, Inc., had the more favorable pricing; and

WHEREAS, the City desires to authorize the City Manager to enter into a sole source agreement for the FY 23/24 with Lhoist North America of Arizona, Inc., in the not to exceed amount of \$250,000 with the option of three (3) one-year extensions for the procurement of calcium hydroxide slurry due to not receiving a timely bid at the deadline.

NOW, THEREFORE, be it resolved by the City Council of Yuba City as follows:

1. The City Council of the City of Yuba City does hereby accept the bids received by the Bay Area Chemical Consortium as noted in the Attachment 2, identifies the lowest responsive and responsible bidders as noted above, and awards bulk chemical purchase contracts for City facilities per the results of the Bay Area Chemical Consortium Fiscal Year 23/24 formal bid for the period of July 1, 2023 through June 30, 2024 as follows:

BACC Aluminum Sulfate
Chemtrade Chemicals US LLC \$0.8933/gallon + tax
Parsippany, NJ

BACC Citric Acid Univar Solutions USA, Inc. Kent, WA	\$15/gallon + tax
BACC Hydrofluosilicic Acid Thatcher Company of CA, Inc. Salt Lake City, UT	\$3.21/gallon + tax
BACC Liquid Chlorine Thatcher Company of CA, Inc. Salt Lake City, UT	\$2,490/ton + tax
BACC Sodium Bisulfite Univar Solutions USA Inc. Kent, WA	\$2.945/gallon + tax
BACC Sodium Hydroxide Univar Solutions USA Inc. Kent, WA	\$982.49/dry ton + tax
BACC Sodium Hypochlorite Olin Corporation Cleveland, TN	\$2.89/gallon + tax

The City Manager is authorized to enter into agreements on behalf of the City of Yuba City for the same, subject to review as to legal form by the City Attorney.

2. The City Council of the City of Yuba City does hereby accept the bids received for Formal Bid 23-02 as noted in the Attachment 2, identifies the lowest responsive bidders as noted above, and awards bulk chemical purchase contracts per the results of Formal Bid 23-02 as follows:

FB 23-02 – Liquid Oxygen Matheson Tri-Gas, Inc. Irving, TX	\$99.63/gallon or \$0.9963/SCF
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FB 23-02 – Powdered Activated Carbon Atlas Carbon, LLC. New Orleans, LA	\$1.12/pound + tax
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The award and agreements shall be for the period of July 1, 2023 through June 30, 2024, with the option for the City Manager to execute up to three (3) one-year extensions. Said agreements and extensions shall be subject to review and approval as to legal form by the City Attorney and the City Manager.

3. Given the special situation as noted above, the City Council of the City of Yuba City does hereby authorize the City Manager to enter into a sole source agreement for the FY 23/24 with Lhoist North America of Arizona in the not to exceed amount of \$250,000 with the option of three (3) one-year extensions for

the procurement of calcium hydroxide slurry/lime slurry. Authorize the City Manager to execute said extensions if it is in the best interest of the City.

4. The City Council of the City of Yuba City does hereby authorize the City Manager to amend the Standard Agreements with all of the FY 23/24 chemical awardees to adjust the per unit prices as necessary, subject to approval as to legal form by the City Attorney, with the finding that it is in the best interest of the City.
5. The City Council finds that the award of these bids and sole source agreement is in the best interest of the City.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

ATTACHMENT 2



	BACC Chemical Bid Results							FB 23-02 Results		
	Aluminum Sulfate 44-49%	Citric Acid 48%- 52%	Hydrofluosilicic Acid (Fluoride) 23%-24% *	Liquid Chlorine	Sodium Bisulfite 40%	Sodium Hydroxide 25%	Sodium Hypochlorite 12.5%	Calcium Hydroxide Slurry/Lime Slurry Chemical 1	Liquid Oxygen Chemical 2	Powdered Activated Carbon Chemical 3
Atlas Carbon, LLC										1.12
Brenntag Pacific, Inc.						1,002.50				
Chemtrade Chemicals US LLC	0.8933*									
Hasa, Inc.							2.94			
JCI Jones Chemicals, Inc.				No Bid	No Bid	No Bid	No Bid			
Linde, Inc.									No Bid	
Lhoist North America of AZ, Inc.								**		
Matheson Tri-Gas, Inc.									0.9983 SCF	
Northstar Chemical		21.3								
Olin Corporation				No Bid		No Bid	2.89			
Pencco, Inc.			3.49							
Thatcher Company of CA, Inc.	0.86		3.21	2,490.00						
Univar Solutions USA Inc.	No Bid	15.00	No Bid	No Bid	2.95	982.49/dry ton	3.31			
Location	WTP	WTP	WTP	WTP & WWTF	WWTF	WWTF	GAP	WTP	WWTF	WTP
Fiscal Year 23/24 Estimate	\$ 150,000.00	\$ 30,000.00	\$ 70,000.00	\$ 750,000.00	\$ 125,000.00	\$ 10,000.00	\$ 49,000.00	\$ 225,000.00	\$ 600,000.00	\$ 35,000.00

* Although Thatcher Company of CA had a lower rate for aluminum sulfate, the BACC deemed the bid an irregular bid due to not meeting the full bid requirements. The BACC named Chemtrade Chemicals US LLC the awardee for aluminum sulfate.

** The City will enter into a sole source agreement with Lhoist North America of Arizona, Inc. due to the lack of bid responses at the deadline.

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Public Works Department
Presentation By: Joshua Wolffe, Associate Engineer

Summary

Subject: SB 1 Road Maintenance and Rehabilitation Account Project List 2023-24
Recommendation: Adopt a Resolution adopting a list of projects for Fiscal Year 2023-24 to be funded by Senate Bill 1: Road Repair and Accountability Act of 2017
Fiscal Impact: \$1,700,596 Estimated Revenue for Fiscal Year 2023-24

Purpose:

To maintain and improve roadway conditions throughout the City.

Council Strategic Goal:

Approving the 2023-24 SB1 Project List will ensure that the City receives SB1 funding for maintaining and repairing the City's roadways in line with the City Council's strategic goals to maintain and improve infrastructure.

Background:

On April 28, 2017, Governor Brown signed the Road Repair and Accountability Act of 2017, known as Senate Bill 1 (SB1), increasing per gallon fuel excise taxes, diesel fuel sales taxes, and vehicle registration fees with future inflationary adjustments for the purpose of addressing road maintenance, rehabilitation, and roadway safety needs. The State Controller will deposit portions of the new funding into the Road Maintenance and Rehabilitation Account (RMRA), which will be apportioned by formula to eligible cities and counties throughout the year. Funds were apportioned to cities and counties beginning in January 2018.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs and, therefore, requires cities and counties to provide basic RMRA project reporting to the California Transportation Commission (CTC). Per the program's requirements, jurisdictions are required to submit a project list to the CTC with locations, schedule, and estimated useful life of the project before they can receive RMRA funds. City Council has approved previous project lists since the inception of the SB1 funding in Fiscal Year 2017-18.

Analysis:

The City is required to submit an annual proposed project list to the CTC in July of each year in order to receive RMRA funds for the next fiscal year; once submitted, the City will continue to receive apportionments monthly. The League of California Cities estimates that the City of Yuba City will receive approximately \$1,700,596 of RMRA funds in Fiscal Year 2023-24. This is approximately \$200,000 more than previous estimates. The City has received approximately \$1,495,503 to-date for

Fiscal Year 2022-23 in monthly apportionments.

The priority list is updated annually to meet the needs of the City in accordance with SB1 funding criteria. Per the CTC's request, the City has limited the project list to include only projects that are planned for the next two fiscal years.

Public Works staff used the City's pavement management program (StreetSaver), traffic volumes, existing conditions, and Council priorities to identify a list of arterial and collector streets for locations to utilize SB1 funding. The proposed project list (Attachment 2) is ranked by priority, but is not all-inclusive of the City's needs; however, the RMRA program does not require that the projects be completed in any specific order, nor be limited to only SB1 funding.

Over the past few years the City has been allowing the SB1 funds to build up, so that major projects, such as the Bridge Street Widening, and the Walton Avenue Improvements Project have sufficient construction funding. For the upcoming year, staff plans to utilize a portion of the funds to partner with the county on rehabilitating some sections of roadway that border the City-County line.

Fiscal Impact:

At this time, the City anticipates receiving an estimated \$1,700,596 in RMRA funds in Fiscal Year 2023-24. This is approximately \$200,000 more than previous estimates. The funds are programmed for repair, rehabilitation, or maintenance of existing roadways within the City. The Fiscal Year 2023-24 funds will be deposited into dedicated CIP Account No. 1255 (Road Maintenance and Rehabilitation Account). Currently CIP Account No. 1255 has a balance of approximately \$2,219,000.

Alternatives:

Direct staff to modify the existing project list by adding or removing projects.

Recommendation:

Adopt a Resolution adopting a list of projects for Fiscal Year 2023-24 to be funded by Senate Bill 1: Road Repair and Accountability Act of 2017.

Attachments:

1. Resolution - SB 1 Road Maintenance and Rehabilitation Account Project List 2023-24
2. Projected Revenues SB1
3. Proposed Project List SB1
4. Location Map

Prepared By:

Josh Wolffe
Associate Civil Engineer

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
ADOPTING A LIST OF PROPOSED PROJECTS FOR FISCAL YEAR
2023-24 FUNDED BY SB 1: THE ROAD REPAIR AND
ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$1,700,596 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, this is the sixth year in which the City is receiving SB 1 funding, which will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increased access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities (the project list); and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate over 230 miles of road and add active transportation infrastructure throughout the City this year and hundreds of similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety and complete streets infrastructure and use of cutting-edge technology, materials, and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, be it Resolved by the City Council of the City of Yuba City as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with fiscal year 2023-24 Road Maintenance and Rehabilitation Account Revenues:

Project Title	Project Description	Project Location	Estimated Useful Life (Years)	Project Timeline
Butte House Road Improvements	Construction Funding: Road rehabilitation and striping improvements.	Tharp Road to Gray Avenue	20-30	May 2024-November 2024
Stabler Lane Improvements	Construction Funding: Road rehabilitation and striping improvements.	Pease Road to Tres Picos Avenue	20-30	May 2024-November 2024
Lincoln Road Improvements	Construction Funding: Road rehabilitation and striping improvements.	Sanborn Road to Garden Highway (City ROW)	20-30	May 2024-November 2024
Bogue Road Improvements	Construction Funding: Road rehabilitation and striping improvements.	Sanborn Road to SR-99 (City ROW)	20-30	May 2024-November 2024

3. The following previously proposed and adopted projects may utilize fiscal year 2023-24 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title	Project Description	Project Location	Estimated Useful Life (Years)	Originally Listed	Project Timeline
Bridge Street Widening	Construction Funding: Roadway widening and reconstruction.	Gray Avenue to Cooper Avenue	30-50	2017	May 2022- November 2023
Walton Avenue Improvements	Construction Funding: Roadway rehabilitation, signal upgrades, pedestrian, and cyclist improvements.	Sam's Club to Hazel Avenue	20-30	2020	April 2024 – November 2024

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP

ATTACHMENT 4

Local Streets and Roads - Projected Revenues

Based on State Dept of Finance statewide
Estimated May 2023

	2022-23			2023-24		
	Hwy Users Tax Account	Road Mntnc Rehab Acct	TOTAL	Hwy Users Tax Account	Road Mntnc Rehab Acct	TOTAL
SUTTER COUNTY						
LIVE OAK	234,142	200,232	434,374	256,185	227,631	483,816
YUBA CITY	1,710,733	1,495,903	3,206,636	1,875,412	1,700,596	3,576,008
County of Sutter	3,883,180	3,792,594	7,675,774	3,729,299	3,725,918	7,455,217
Total Cities & County: Sutter	5,828,055	5,488,729	11,316,784	5,860,896	5,654,145	11,515,041
TEHAMA COUNTY						
CORNING	205,599	175,443	381,042	224,882	199,450	424,332
RED BLUFF	365,812	315,951	681,763	400,538	359,185	759,723
TEHAMA	16,306	9,272	25,578	17,325	10,541	27,866
County of Tehama	4,007,719	4,188,483	8,196,202	3,865,384	4,108,454	7,973,838
Total Cities & County: Tehama	4,595,436	4,689,149	9,284,585	4,508,129	4,677,629	9,185,759
TRINITY COUNTY						
County of Trinity	2,222,099	2,201,569	4,423,668	2,153,472	2,161,382	4,314,854
TULARE COUNTY						
DINUBA	616,442	535,580	1,152,022	675,211	608,867	1,284,078
EXETER	257,365	220,695	478,060	281,582	250,894	532,476
FARMERSVILLE	258,088	221,334	479,422	282,375	251,621	533,996
LINDSAY	313,839	270,636	584,474	343,536	307,668	651,204
PORTERVILLE	1,522,392	1,335,401	2,857,793	1,668,926	1,518,132	3,187,058
TULARE	1,686,559	1,480,577	3,167,136	1,849,023	1,683,174	3,532,197
VISALIA	3,439,652	3,028,659	6,468,311	3,771,989	3,443,089	7,215,078
WOODLAKE	191,142	163,017	354,158	209,029	185,323	394,353
County of Tulare	15,188,811	14,851,397	30,040,208	14,579,902	14,596,097	29,175,999
Total Cities & County: Tulare	23,474,289	22,107,296	45,581,585	23,661,574	22,844,864	46,506,438
TUOLUMNE COUNTY						
SONORA	140,570	110,816	251,386	153,466	125,980	279,445
County of Tuolumne	3,272,621	2,910,555	6,183,176	3,155,369	2,863,616	6,018,985
Total City & County: Tuolumne	3,413,191	3,021,371	6,434,562	3,308,835	2,989,596	6,298,430

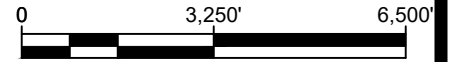
ATTACHMENT 2

City of Yuba City
SB1 Proposed Project List FY 2023-24

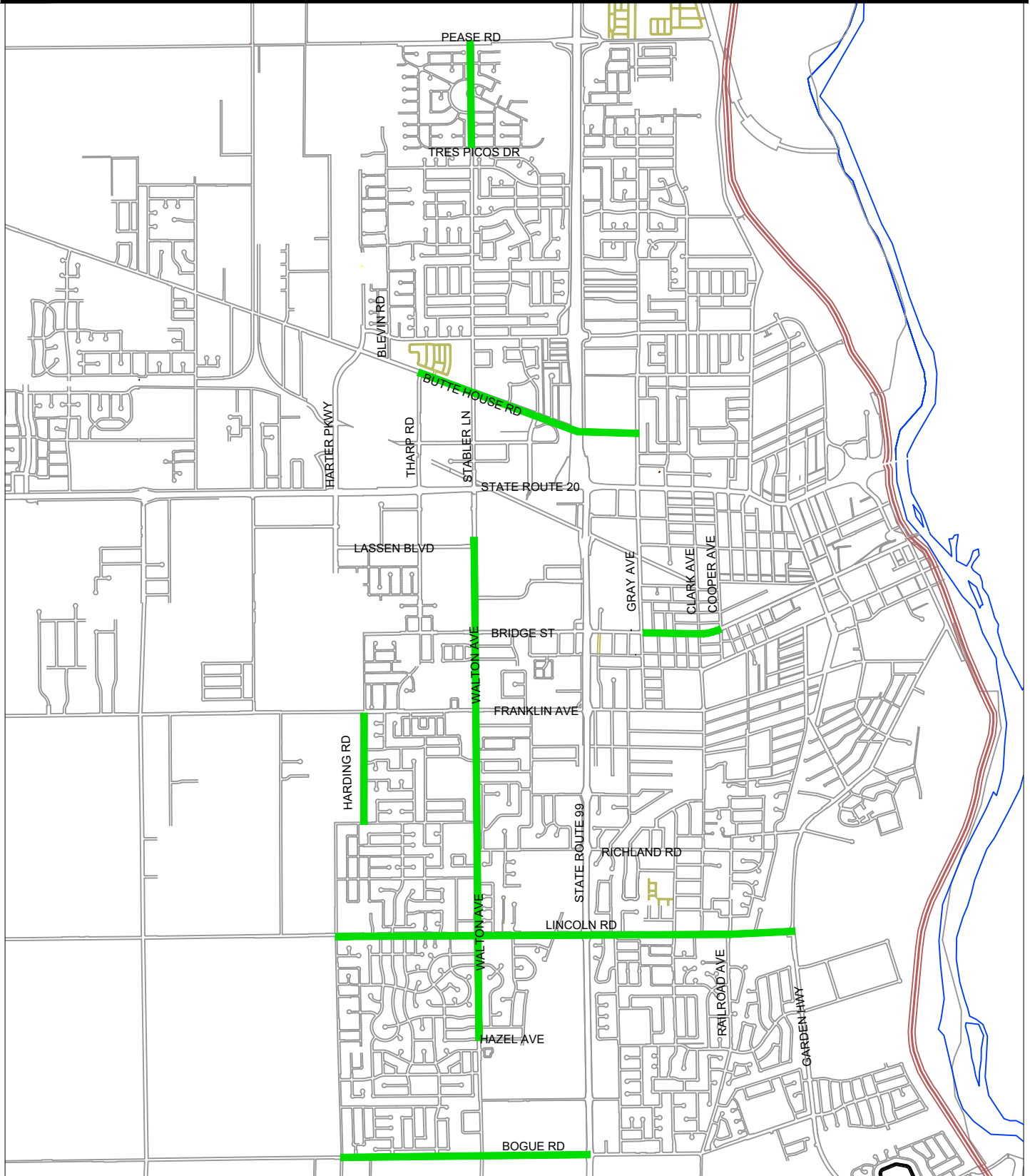
Project Title	Project Description	Project Location	Estimated Useful Life (Years)	Anticipated Year of Construction
Butte House Road Improvements	Construction Funding: Road rehabilitation and striping improvements.	Tharp Road to Gray Avenue	20-30	2024
Stabler Lane Improvements	Construction Funding: Road rehabilitation and striping improvements.	Pease Road to Tres Picos Avenue	20-30	2024
Lincoln Road Improvements	Construction Funding: Road rehabilitation and striping improvements.	Sanborn Road to Garden Highway (City ROW)	20-30	2024
Bogue Road Improvements	Construction Funding: Road rehabilitation and striping improvements.	Sanborn Road to SR-99 (City ROW)	20-30	2024
Bridge Street Widening	Construction Funding: Roadway widening and reconstruction.	Gray Avenue to Cooper Avenue	30-50	2023
Walton Avenue Improvements	Construction Funding: Roadway rehabilitation, signal upgrades, pedestrian, and cyclist improvements.	Sam's Club to Hazel Avenue	20-30	2024

ATTACHMENT 3

CITY OF YUBA CITY
LOCATION MAP - PROPOSED PROJECT LIST
SB1 ROAD MAINTENANCE AND REHABILITATION



SCALE: 1" = 3,250'



CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Finance/IT Department
Presentation By: Spencer Morrison, Finance Director

Summary

Subject: Adoption of the City of Yuba City's Fiscal Year 2023-2024 Operating and Capital Budgets and Fiscal Year 2023-2024 Appropriations Limit

Recommendation:

- A. Adopt a Resolution approving the proposed Fiscal Year 2023-2024 Operating Budget
- B. Adopt a Resolution approving the Fiscal Year 2023-2024 Capital Improvement Program. Project Summaries by Funding Source are attached to the Resolution
- C. Adopt a Resolution approving the City's Appropriations Limit for Fiscal Year 2023-2024

Fiscal Impact: Adoption of these documents sets forth the City's financial plan for the next twelve months

Purpose:

To formally adopt policy documents authorizing implementation of fiscal priorities during Fiscal Year 2023-2024.

Council's Strategic Goal:

This item supports the City Council priority of fiscal responsibility.

Background:

The City Council held a budget workshop on May 23rd to review the Budget Ad Hoc Committee's proposed operating budget and capital improvement program. At that time, the Finance Director provided an overview of the upcoming year and presented assumptions, charts, and changes from prior years that were included in the proposed budget. The Fire Chief, Police Chief, and Public Works and Development Services Director also provided presentations on their budget requests. The City Council asked questions and made comments with regard to the proposed operating budget. In addition, City Council was provided an overview of the proposed projects provided for in the City's Capital Improvement Project budget. City Council discussed and recommended no additional changes to the proposed budget.

The Budget Ad Hoc Committee is made up of two councilmembers appointed by Mayor Kirchner, Councilman Boomgaarden and Mayor Kirchner, along with City Manager Langley, Finance Director Morrison, and two members of the Finance Department team. This committee met with each department to hear about budget needs and requests over the course of two days, then deliberated on all they heard for another several hours over the course of three days following. The committee's review was meticulous as they reviewed each department's expenditure budgets, line by line, looking for budget savings and opportunities for further efficiencies.

Analysis:

As discussed at the budget workshop, Finance is recommending various year end transfers to occur as of June 30, 2023, prior to the start of the new fiscal year. They include the following:

Water and Wastewater Working Capital:

In accordance with the provisions of the City's Budget Policy, direction is to ensure that as of June 30, 2023, the Water Fund and the Wastewater Fund have a 90-day working capital balance. Working capital beyond the 90-day requirement will be transferred to the respective capital improvement program fund for future rehabilitation and replacement projects for the utility (Section 2 of the budget adoption resolution).

Transfer Surplus to the General Unallocated CIP:

The City's Fiscal Policy ensures that as of June 30th of each year, the General Fund has a Healthy Cities Reserve balance of no less than 15% of the subsequent fiscal year's appropriations, and anything in excess of that is split equally as a set aside for onetime capital infrastructure needs in the City's general unallocated capital improvement reserve fund and the City's pension stabilization trust fund, as noted in Section 3 of the budget adoption Resolution. The Fiscal Policy ensures the reserve policy is met and that if the general fund does not have sufficient reserve funds to meet the policy threshold, funds are transferred back to the general fund from the general unallocated capital improvement reserve fund. We anticipate this transfer to fund the reserve will be \$728,000. Moving surplus General Fund money to the General Fund CIP each year provides prudent financial management practices as it sets aside onetime budget savings at the end of a fiscal year for future onetime capital expenditures. It is currently projected that the City remains in a deficit position and unused reserves transferred into the General Fund from General Fund CIP in FY 2022-2023 will be approximately \$1.67 million after funding the Healthy Cities Reserve. CIP funds remain discretionary should City Council determine alternate uses, at any time.

Additional Discretionary Payment (ADP) to CalPERS:

The proposed FY 2023-24 operating budget includes a general fund payment of \$500,000 from the City's Pension Stabilization Trust Fund for making an additional discretionary payment (ADP) towards the Miscellaneous CalPERS Plan. In addition to the general fund contribution from the Pension Stabilization Trust, the City's other funds which have Miscellaneous CalPERS covered employees would participate in making an ADP as well. Their share would total \$325,000 for water, wastewater, fleet, and SASA departmental expenditures (for a total ADP of \$825,000).

CalPERS allows a 3.4% discount by pre-paying the annual payment instead of making monthly payments equal to one-twelfth of the total amount owed for the year. City staff recommends applying the savings equal to the interest discounted amount toward the \$500,000 General Fund contribution and the \$325,000 other fund contributions to reduce the burdens on each fund. This ensures the City will pay the total amount budgeted to CalPERS for the UAL instead of the discounted amount. This too, is yet another way to reduce our unfunded liabilities and save interest expense long-term. By paying extra funds to CalPERS, the City will reduce the unfunded actuarial accrued liability (UAL) and save in future years' interest costs. Section 4 of the budget adoption Resolution includes authorization

for this ADP.

Additional Considerations:

In approving the proposed budget, Council authorizes the Finance Director to transfer up to \$6.6 million of the SLFRF (Coronavirus State and Local Fiscal Recovery Funds) revenue loss allowance to the General Fund, fund 100; \$4.1 million for balancing the fiscal year 2023-24 budget, and the remaining will be committed fund balance in the General Fund per GASB 54 and called the Budget Stabilization Reserve for use at Council's discretion. This fund balance amount is estimated to be \$2.5 million.

Reclassify the vacant Police Administrative Manager position to a Police Lieutenant. City staff is requesting that City Council consider this request to create efficiencies in recruitment and function. This position change will allow for greater flexibility in staffing the position which will be responsible for overseeing Records, Dispatch, and will have Emergency Preparedness Responsibilities within the City, as well as the ability to accept a wider scope of police work. The additional Lieutenant will provide a greater pool of internal candidates due to retirements that are coming in the next three to six years within the department. The increase to the budget will be approximately \$34,700 considering the net cost of the new position compared to the savings from the former position and salary savings from an extra help position that is no longer needed.

Fiscal Impact:

Adoption of an operating budget and a capital improvement program budget that prioritizes the needs of the community.

Alternatives:

Make other changes to the budget as proposed.

Recommendation:

- A. Adopt a Resolution approving the proposed Fiscal Year 2023-2024 Operating Budget.
- B. Adopt a Resolution approving the Fiscal Year 2023-2024 Capital Improvement Program.
Project Summaries by Funding Source are attached to the Resolution.
- C. Adopt a Resolution approving the City's Appropriations Limit for Fiscal Year 2023-2024.

Attachments:

- 1. Budget Resolution
- 2. CIP Budget Resolution
- 3. Gann Limit Resolution
- 4. Proposed Budget 2023-24
- 5. Proposed CIP 2023 - 2028 Summary

Prepared By:

Spencer Morrison
Finance Director

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
YUBA CITY ADOPTING THE CITY'S OPERATING BUDGET
FOR FISCAL YEAR 2023-2024**

WHEREAS, a proposed operating budget for the City of Yuba City for the fiscal year commencing July 1, 2023 and ending June 30, 2024 was submitted to the City Council by the City Manager on May 23, 2023 in accordance with Section 2-2.02 of the Municipal Code; and,

WHEREAS, a special City Council workshop on the proposed FY 2023-2024 Operating Budget ("proposed annual budget") was held on May 23, 2023; and,

WHEREAS, the City Council desires to make certain year-end transfers in the current fiscal year to establish reserves and anticipate certain expenditures that are incorporated in the proposed annual budget.

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. The proposed annual budget is adopted as the annual budget for the City of Yuba City for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

Section 2. The Finance Director is directed to ensure that as of June 30, 2023, the Water and Wastewater operating funds have a 90-day reserve fund balance in accordance with the provisions of the City's Budget Policy.

Section 3. The Finance Director is directed to ensure that as of June 30, 2023, the general fund has a reserve fund balance of no less than 15% of FY 2023-2024 General Fund expenditures in accordance with the provisions of the City's Fiscal Policy. The Finance Director is further directed to transfer any reserve fund balance in excess of 15% as follows:

<u>No.</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
1	301-Z69980	Designate Fund Balance	Up to \$2,500,000
2	301-Z69980	General Unallocated CIP	½ of Remaining \$ > 15%
3	702-Z69980	Pension Stabilization Trust	½ of Remaining \$ > 15%

If the general fund reserve fund balance is less than 15% as of June 30, 2023, the Finance Director is directed to transfer any deficiency back from the Unallocated General Fund Capital Improvement Fund Reserve to the General Fund to ensure it meets the 15% reserve requirement.

Section 4. The Finance Director will withdraw \$500,000 from the City's Pension Stabilization Trust Fund, less savings anticipated from prepaying the annual unfunded pension liability invoice, to make an additional discretionary payment to CalPERS from the general fund recognizing the economic benefit of doing so. Including Water, Wastewater, Fleet, and SASA, the total additional discretionary payment to be made is \$825,000, less savings from prepaying the annual unfunded pension liability invoice. Additionally, the Finance Director is directed to pay the unfunded actuarial liability in a lump sum payment in July for the entire fiscal year to take advantage of CalPERS interest rate discount. After the lump sum payment is made, the Finance Director is directed to make another additional discretionary payment equal to the interest rate discount authorized by CalPERS so that the total paid equals the amount budgeted for the City's

unfunded actuarial liability payment. As stated above, this payment will supplement the additional discretionary payments above to total \$825,000.

Section 6. The Finance Director is again directed to transfer any Fire administrative reimbursement from the department's work on state and federal strike team assignments during the current fiscal year into fund 301, project 901306-65501, Fire Equipment Capitalization, from the General Fund. Accumulated funds will be brought before City Council prior to their transfer to the appropriate Fire capital acquisition operating account for appropriation and use.

Section 7. The Finance Director is authorized to make other such revisions, individual appropriation line-item changes, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the programs specified in this resolution, and in full accordance to the direction provided by the City Council up until the adoption of the resolution.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 6th day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP

ATTACHMENT 2

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
YUBA CITY ADOPTING THE CITY'S CAPITAL
IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR
2023-2024**

WHEREAS, a proposed Capital Improvement Program (CIP) budget for the City of Yuba City for the fiscal year commencing July 1, 2023 and ending June 30, 2024 was submitted to the City Council by the Finance Director on May 23, 2023 in accordance with Section 2-2.02 of the Municipal Code; and

WHEREAS, a special City Council workshop on the proposed FY 2023-2028 CIP budget, a five-year plan, was held on May 23, 2023; and

WHEREAS, City Council reviewed and discussed projects proposed in the CIP budget during the budget workshop; and

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. The proposed annual CIP budget is adopted for the City of Yuba City for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

Section 2. The draft CIP budget was provided to the Planning Commission for review and comment on May 25, 2023. The Planning Commission approved the findings of consistency with the General Plan at their regularly scheduled May 31, 2023 meeting.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 6th day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Wade Kirchner, Mayor

Attest:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP

ATTACHMENT 3

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA
CITY DETERMINING AND ESTABLISHING THE CITY'S
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024**

WHEREAS, on November 6, 1979, the voters of the State of California approved an initiative measure which added Article XIII B to the California Constitution; and,

WHEREAS, said constitutional provision imposes a limitation upon certain annual appropriations of state and local public entities; and,

WHEREAS, pursuant to said new constitutional provision, the State Legislature amended the Government Code by adding thereto Division 9 to Title I of said Code (§7900 et seq.); and,

WHEREAS, California Government Code Section 7910 requires the governing body of each local jurisdiction to establish its appropriations limit by resolution; and,

WHEREAS, pursuant to said code section, the documentation provided by the Finance Director upon which the determination and establishment of this resolution is based has been and is on file with and available for public inspection in the office of the City Clerk for fifteen (15) days prior to the date of adoption of this resolution.

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. Pursuant to Government Code §7910 the appropriations limit for Fiscal Year 2022-2023 is determined to be and shall be the sum of \$227,940,308.

Section 2. The limitation established by the above paragraph includes only "appropriations subject to limitation," as said phrase is defined by Section 9 of Article XIII B of the California Constitution is the sum of \$41,027,110.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 6th day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Attest:

Wade Kirchner, Mayor

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon Chaffin, Esq.
Aleshire & Wynder, LLP

ATTACHMENT 4

CITY OF YUBA CITY

OPERATING BUDGET



Fiscal Year
2023-2024

PROPOSED

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City of Yuba City 2023-24 Budget



City Officials

Wade Kirchner
Mayor 2022-2023

Shon Harris
Vice Mayor 2022-2023

Marc Boomgaarden
Councilmember

Michael Pasquale
Councilmember

Dave Shaw
Councilmember

Diana Langley
City Manager

Spencer Morrison
City Treasurer

Jackie Sillman
City Clerk

1201 Civic Center Boulevard, Yuba City, Sutter County, California 95993
www.yubacity.net

Administrative Officials

Administration

Diana Langley, City Manager
Ciara Wakefield, City Clerk Administrator

City Attorney

Aleshire & Wynder, LLP
Shannon Chaffin, City Attorney

Development Services

Benjamin Moody, PW & Development Services Director
Doug Libby, Deputy Director - Development Services
Mike Campos, Chief Building Official

Finance/IT

Spencer Morrison, Finance/IT Director
Brian Hansen, IT Manager
Diona Pope, Accounting Manager

Fire Services

Jesse Alexander, Fire Chief
Ali Williams, Division Chief
Josh Hubbard, Division Chief

Human Resources

Natalie Springer, Human Resources Director

Community Services

Brad McIntire, Community Services Director
Megan Anderson, Animal Services Manager
Robert Condrey, Parks & Grounds Superintendent

Police Services

Brian Baker, Chief of Police
James Runyen, Commander
Sam Escherman, Commander
Michelle Brazil, Lieutenant
Stephan Thornton, Lieutenant
Kim Slade, Lieutenant

Public Works/Utilities

Benjamin Moody, PW & Development Services Director
Kevin Bradford, Deputy P.W. Director - Engineering
Scott Chandler, Deputy P.W. Director - Maintenance
Phillip Marler, Deputy P.W. Director - Utilities
Claire Shawver, Project Manager
Katherine Willis, Regulatory Compliance Administrator

City of Yuba City Mission Statement



The Mission of Yuba City is...

To anticipate and provide for the needs of the community through
Quality Service, Innovation and Leadership
for today and in the future.

Our Priorities and Goals are...

- 1. Public Safety**
Safe Community: Ensure the Highest Level of Public Safety
- 2. Fiscal Stability**
Maintain and Enhance the Fiscal Stability of Yuba City
- 3. Organizational Culture**
Foster a Culture of Customer Service, Transparency & Accountability
- 4. Business Friendly**
Yuba City is "Open for Business"
- 5. Enhance Partnerships**
Strengthen and Develop Partnerships within our Region
- 6. Quality of Life**
Maintain and Enhance our Quality of Life
- 7. Infrastructure**
Identify and address our Infrastructure Financial Needs
- 8. Homeless and Vagrancy**
Address Homeless Issues in our Community

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GENERAL FUND



BUDGET NET CHANGE - FY 22/23 vs. FY 23/24

	Proposed FY 23/24	Adopted FY 22/23	Net Change in Budget
Total Revenues	\$ 60,129,610	\$ 52,560,900	\$ 7,568,710
Total Expenditures	(57,395,300)	(52,535,300)	(4,860,000)
Total Net Resources Available FY 23/24	\$ 2,734,310	\$ 25,600	\$ 2,708,710

Changes in Revenues from FY 22/23 to FY 23/24

Sales Tax	\$ (749,300)
Property Tax	448,800
Business License	202,500
Building Permits	130,000
Safer Grant	296,500
Hotel/Motel Surcharge	136,000
Operating Transfers	477,300
Budget Stabilization Fund	6,600,000
Other Revenues	26,910
Net Increase in Revenues	\$ 7,568,710

Changes in Expenditures from FY 22/23 to FY 23/24

FY 22/23 Changes in Payroll	\$ 3,692,200
FY 23/24 Changes in Payroll	613,363
FY 23/24 Change in Recreation Programs	(33,965)
FY 23/24 Change in Cap Acq	5,333
FY 23/24 ISF Changes	90,695
FY 23/24 Change in Animal Control	128,620
Add FY 23/24 Special MS&S/Ad Hoc - Ongoing	460,762
Reduce FY 23/24 MS&S	(49,000)
Reduce FY 22/23 Special MS&S One-Time	(127,500)
Debt Service Increase	79,492
Net Increase in Expenditures	\$ 4,860,000

Total Change in Revenues and Expenditures-Net	\$ 2,708,710
Plus: Net Revenues in Excess of Expenditures	
<i>carried over from FY 22-23</i>	25,600
Less: Budget Stabilization Reserves	(2,500,000)
Net Resources Total Available	\$ 234,310

REVENUE DETAILS - PROPOSED BUDGET - FY 23/24

	Actual 2019-20	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Projected 2022-23	Proposed 2023-24
Property Tax-Current	\$ 7,893,421	\$ 8,248,569	\$ 8,516,811	\$ 9,008,600	\$ 9,053,800	\$ 9,238,000
Property Tax-Unsecured	447,747	461,177	417,393	453,600	436,600	434,000
Property Tax-Supplemental	176,846	141,630	320,031	150,000	277,500	280,000
Property Tax-Prior Years	5,834	(24,916)	5,974	-	-	-
Property Tax-Interest & Penalties	47,806	20,910	26,623	35,000	29,900	30,000
Property Tax In Lieu/VLF Swap	5,394,001	5,617,031	5,777,142	6,086,000	6,114,500	6,200,000
Sales and Use Tax	13,841,071	16,689,818	17,950,991	18,234,200	17,218,200	17,484,900
Prop 172 - Public Safety Aug.	432,996	456,370	594,787	546,000	546,000	454,400
Franchises	1,881,145	1,963,163	2,350,806	1,854,000	1,854,000	1,854,000
Business Licenses	1,374,704	854,015	1,281,351	1,127,500	1,300,000	1,330,000
Real Property Transfer	201,279	234,122	316,438	206,000	197,000	200,000
Hotel/Motel Surcharge	1,106,889	1,167,422	1,472,332	1,344,000	1,413,400	1,480,000
Total Taxes	32,803,738	35,829,310	39,030,679	39,044,900	38,440,900	38,985,300
Stormwater Plan Check/Inspctn	-	11,020	6,100	-	14,400	-
Construction Permits	1,395,037	1,579,240	1,611,549	1,700,000	1,824,400	1,830,000
GIS Fee	60,199	105,667	85,391	53,400	84,800	85,000
Encroachment Permits	58,290	100,360	79,974	41,600	150,000	80,000
Plan Check/Inspec - Engineering	37,825	121,838	181,005	20,800	170,000	100,000
Code Violation Fine	200	100	-	1,000	4,000	1,500
Total Licenses & Permits	1,551,552	1,918,225	1,964,018	1,816,800	2,247,600	2,096,500
Homeowner Prop Tax Relief	84,508	85,077	82,518	91,100	81,200	81,500
Motor Vehicle License In Lieu	53,452	51,677	81,764	51,800	71,900	60,000
Federal Law Enforcement Grant	-	2,524	33,815	109,100	-	-
Ed Byrne/JAG	16,846	-	-	-	-	-
HMLD Sec Asst to FF Grant	124,138	31,885	32,295	66,731	10,000	-
FEMA	-	-	-	-	-	-
State-Mandated Cost Reimb.	94,025	44,648	875	-	41,900	-
Haz Mat Emergency Prep Grant	-	-	-	-	-	-
SAFER Grant	434,976	353,198	119,515	408,915	-	296,510
State COPS Grant	111,605	106,564	30,815	573,860	656,400	-
State Homeland Security Grant	17,217	31,485	-	-	-	-
State OTS Grant	65,336	79,728	40,000	307,900	200,000	-
State Prop 84 Grant	-	-	-	-	-	-
State - Other Revenue	28,708	34,900	16,751	31,100	39,100	-
Total Intergovernmental	\$ 1,030,810	\$ 821,686	\$ 438,349	\$ 1,640,506	\$ 1,100,500	\$ 438,010
Police - Special Services	\$ 197,939	\$ 178,734	\$ 266,901	\$ 201,000	\$ 166,000	\$ 150,000
Police - False Alarm Fees	109,269	78,014	107,406	110,600	105,000	105,000
Police Special Response	-	211,093	109,595	-	206,000	-
Fire - Permit Fees	133,517	82,046	106,017	62,300	99,100	72,000
Fire - Special Services	5,577	170	16,487	-	25,700	-
Fire - Emergency Response	49,099	640,987	571,876	43,700	186,800	78,500
CPR/First Aid	3,344	-	-	-	-	-
Fire Service Contract Revenue	844,968	838,155	880,481	904,000	930,500	946,600
Red-light Camera Revenues	12,857	5,370	5,017	-	4,500	-
Park Reservation Fee	5,275	4,362	7,885	-	-	-
Swimming Pool	84,787	73,831	199,438	179,127	196,196	189,373
Recreation Programs	340,616	298,266	630,622	767,273	706,604	758,827
Zoning Fees	71,458	67,497	112,934	60,300	130,000	100,000
NPDES Solid Waste Fee	71,416	65,032	52,138	70,400	50,000	50,000
Sale of Maps & Publications	3,270	946	3,295	2,500	2,000	2,000
Other Current Service Charges	15,481	15,562	15,235	15,100	6,000	6,000
Total Service Fees	1,948,873	2,560,064	3,085,327	2,416,300	2,814,400	2,458,300

REVENUE DETAILS - PROPOSED BUDGET - FY 23/24

	Actual 2019-20	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Projected 2022-23	Proposed 2023-24
Interest on Investments	24,527	(14,453)	-	8,000	-	-
Rents and Royalties	13,565	13,856	14,145	13,100	14,800	15,000
Antenna Leases	58,600	57,207	61,373	59,000	61,700	61,700
Madden House Rent	5,250	-	-	-	-	-
Total Interest/Rents	101,942	56,609	75,517	80,100	76,500	76,700
Other Revenue	271,463	383,620	560,563	232,300	252,600	271,400
Total Other Revenue	271,463	383,620	560,563	232,300	252,600	271,400
Sub-Total General	\$ 37,708,378	\$ 41,569,514	\$ 45,154,452	\$ 45,230,906	\$ 44,932,500	\$ 44,326,210
Transfers & Cost Allocations						
Water	\$ 2,146,900	\$ 2,279,400	\$ 2,108,800	\$ 2,230,300	\$ 2,230,300	\$ 2,569,600
Wastewater	2,054,300	2,211,300	2,209,100	2,268,300	2,268,300	2,562,100
RDA Successor Agency	48,500	36,600	35,000	33,900	33,900	31,400
CIP Reimbursement Transfers	969,012	801,635	753,095	1,020,000	1,020,000	1,176,200
Miscellaneous Operating Transfer	3,086	9	39,160	557,089	-	-
Lighting & Landscape Maint. Distr	282,898	269,000	281,699	323,400	323,400	241,800
Total Cost Allocations	5,504,696	5,597,944	5,426,854	6,432,989	5,875,900	6,581,100
Streets & Roads	1,427,900	1,594,200	1,564,200	1,517,700	1,517,700	1,747,200
Transportation Development Act	450,700	346,100	391,200	518,300	518,300	600,000
Traffic Safety	150,000	200,000	140,000	150,000	150,000	150,000
Suspended Traffic Offender Progi	125,000	125,000	75,000	75,000	75,000	75,000
Development Impact Fee	15,502	20,138	-	39,200	39,200	50,100
Pension Stabilization Fund	500,000	-	500,000	-	-	-
CARES Act Funding	-	869,954	-	-	-	-
ARPA Funding			66,434			
MOU Set aside			565,000	3,692,128	3,692,128	
Budget Stabilization/CIP Transfer						6,600,000
Total Interfund Transfer	2,669,102	3,155,392	3,301,834	5,992,328	5,992,328	9,222,300
Total Revenue/Transfers	\$ 45,882,176	\$ 50,322,850	\$ 53,883,141	\$ 57,656,223	\$ 56,800,728	\$ 60,129,610

GENERAL FUND EXPENDITURE BUDGET CHANGES - PROPOSED FY 23/24

	Account	Personnel On-Going	Personnel One-Time	MS&S On-Going	MS&S One-time	Notes
Administration						
Professional Development	1110-62801			(20,000.00)		AdHoc recommendation
Professional Services	1305-62701			(29,000.00)		Transfer to 1910 for DL
Extra Help	1710-61310	2,060.00				Extra Help
Rentals-Bldgs/Equip/Land	4220-63201			6,240.00		Sutter County Parking Agreement
Other Material & Supplies	4220-66001			5,000.00		Supplies & Materials for Employee Recognition
4th of July Fireworks	4220-66011			8,000.00		Establish budget line
YS Film Commission	4220-66012			6,500.00		Establish budget line
Trauma Intervention Prog (TIP)	4220-66013			5,000.00		Establish budget line
Total Administration		<u>\$ 2,060.00</u>	<u>\$ -</u>	<u>\$ (18,260.00)</u>	<u>\$ -</u>	
Finance						
DR/CR Card Processing Fee	1510-62742			43,000		Increased usage & more features
Professional Services	1530-62701			12,000		Cover costs of security network scans and security training for
O&M Computer Systems	1530-63320			34,619		citywide staff; account underfund by \$10k in 2022
Total Finance		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 89,619.00</u>	<u>\$ -</u>	Rising costs
Human Resources						
Professional Services	1720-62701			20,000		Onboarding
Professional Services	1720-62701			22,000		Consolidate Background Checks in HR Budget
Professional Services	1720-62701			23,400		Adobe
Professional Services	1720-62701			24,000		457 Support from Hayas Group
Total Human Resources		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 89,400.00</u>	<u>\$ -</u>	
Development Services						
Admin Assistant	1910-61210	23,118.00				New Position - Split with 1905 \$20K of Grant Funding
Public Outreach (DL)	1910-62770			8,000		New Account; Shop Talks, Develop workshops
Advertising/Marketing (DL)	1910-62771			6,000		New Account; Marketing, Public outreach
Professional Services (DL)	1910-62772			15,000		New Account; Brand design services, etc
Total Development Services		<u>\$ 23,118.00</u>	<u>\$ -</u>	<u>\$ 29,000.00</u>	<u>\$ -</u>	
Public Works						
Admin Assistant	1905-61210	43,118.00				New Position - Split with 1910
Building O&M - Senior Cent Janitor	1541-63612			2,000		Cost of material increased
Building O&M - City Hall Janitorial	1541-63616			2,000		Cost of material increased
Building O&M - Corp Yard Janitorial	1541-63623			2,000		Cost of material increased
Building O&M - Police Janitorial	1541-63632			2,000		Cost of material increased
Heat/Power - Elec Corp Yard	1541-62113			4,000		Increase in rates
Heat/Power - Elec City Hall	1541-62115			30,000		Increase in rates
Professional Services	1905-62701			5,000		Grant management costs
Levee Assessments	1905-62724			1,000		Costs increased
Professional Services	1930-62701			20,000		Increase in Blaise & Associates monthly grant svcs. Support for Notice
Total Public Works		<u>\$ 43,118.00</u>	<u>\$ -</u>	<u>\$ 68,000.00</u>	<u>\$ -</u>	of Funding opportunities.
Fire						
SAFER Grant Firefighter II	2310-61210	45,000.00				SAFER Grant Firefighter II
Annual Testing - Ladder	2310-63503			2,000		Due to addition of new truck and engine
O & M - Spec Equip Serv/Maint	2310-63312			8,500		Svc/maint on 8 Hurst tools , jaws of life, and extinguishers
O & M - Computer Systems	2310-63320			4,500		New account to purchas new equip
Heat Power - Electric	2310-62110			3,320		Cost increases
Heat Power Station 2	2310-62141			1,073		Cost increases
Heat Power Station 3	2310-62142			1,940		Cost increases
Heat Power Station 4	2310-62144			6,624		Cost increases
Heat Power Station 7	2310-62145			4,741		Cost increases
Tel-Cellular Phone	2310-62210			2,244		Cost increases
Bldg O&M - Mtce	2310-63601			2,000		Cost increases
Tel-Lease Lines	2310-62245			2,486		Upgrading fire alarm monitoring system at stations
Safety/First aid	2310-63931			8,309		Cost increases
Wildan Fees	2310-63802			1,000		Lease fees
Galleri Cancer Test	2310-62712			38,350		Cancer screening for 59 YCFD employees
Total Fire		<u>\$ 45,000.00</u>	<u>\$ -</u>	<u>\$ 87,087.00</u>	<u>\$ -</u>	

GENERAL FUND EXPENDITURE BUDGET CHANGES - PROPOSED FY 23/24

	Account	Personnel On-Going	Personnel One-Time	MS&S On-Going	MS&S One-time	Notes
Police						
O&M Computer Systems	2120-63320			5,000		Cost increases
Total Police		\$ -	\$ -	\$ 5,000.00	\$ -	
Community Services						
Security Services	5115-62734			15,000		Increased services at Sam Brannan
Overtime-Holiday Pay	5115-61431			2,636		Wage increases
Tel-Cellular Phones	5115-62210			2,500		Increased # of staff w/ mobile phones
Professional Development	5115-62801			5,600		Commercial Driving School
Building O&M - Custodial	5120-63603			17,352		Cost increases
Chemicals	5130-63701			12,000		Increased Chlorine prices
Building O&M - Janitorial	5130-63603			4,464		Cost increases
Building O&M - Mtce	5130-63601			5,000		Cost increases
Total Community Services		\$ -	\$ -	\$ 64,552.00	\$ -	
Total GF Proposed Expenditure Changes		\$ 113,296.00	\$ -	\$ 414,398.00	\$ -	

100 1110		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
City Council						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$72,103	\$53,086	\$52,605	\$51,954
	615	Total Benefits	37,292	43,474	42,833	53,961
	Total Salaries & Wages:		109,395	96,560	95,438	105,915
	Supplies & Services					
	622	Telephone	3,051	2,481	3,100	3,100
	623	Postage & Freight	108	138	50	50
	625	Forms & Supplies	2,367	3,930	5,000	5,000
	626	Printing & Binding	-	63	600	600
	627	Professional Services	7,194	46,025	9,000	9,000
	628	Professional Development	2,250	19,829	36,000	16,000
	629	Car Allowance	112	808	500	500
	631	Dues & Subscriptions	450	626	720	720
	643	Insurance	2,186	2,117	2,797	3,044
	660	Supplies & Services	5,451	22,804	15,500	15,500
	Total Supplies & Services:		23,170	98,821	73,267	53,514
Total Appropriations:			\$132,565	\$195,381	\$168,705	\$159,429

100 1210		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Expenditures						
Attorney Services						
Budget Details						
	Supplies & Services					
	627	Professional Services	\$357,691	\$438,484	\$422,327	\$415,000
	628	Professional Development	\$0	\$0	\$900	\$900
	Total Supplies & Services:		\$357,691	\$438,484	\$423,227	\$415,900
Total Appropriations:			\$357,691	\$438,484	\$423,227	\$415,900

100 1305		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Expenditures						
City Manager						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$381,364	\$454,732	\$564,337	\$563,360
	613	Extra Help	-	-	6,400	6,400
	614	Overtime	-	-	-	-
	615	Total Benefits	193,803	255,264	204,991	203,273
	Total Salaries & Wages:		575,167	709,996	775,728	773,033
	Supplies & Services					
	622	Telephone	3,901	2,772	3,261	2,791
	623	Postage & Freight	29	98	92	92
	624	Advertising	357	-	5,000	5,000
	625	Forms & Supplies	4,377	4,915	5,602	5,602
	626	Printing & Binding	-	41	300	300
	627	Professional Services	34,957	10,760	223,435	88,109
	628	Professional Development	-	7,757	12,400	12,400
	631	Dues & Subscriptions	3,571	2,668	3,000	3,000
	633	Equipment Operation & Mtnce	-	200	-	-
	641	Water Purchases	294	302	325	342
	643	Insurance	14,925	26,163	36,968	40,984
	660	Supplies & Services	912	3,076	6,700	13,500
	658	Technology ISF	8,650	8,241	9,013	7,147
	Total Supplies & Services:		71,973	66,994	306,096	179,267
Total Appropriations:			\$647,140	\$776,991	\$1,081,824	\$952,300

100 1710		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
City Clerk						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$937	\$1,432	\$904	\$900
	613	Extra Help	-	8,728	16,950	19,010
	615	Total Benefits	17	1,091	299	1,691
	Total Salaries & Wages:		954	11,251	18,153	21,601
	Supplies & Services					
	622	Telephone	334	369	369	410
	623	Postage & Freight	48	76	100	100
	624	Advertising	6,214	10,006	11,200	11,200
	625	Forms & Supplies	1,040	2,668	3,225	3,245
	627	Professional Services	35,662	60,214	180,505	50,000
	628	Professional Development	970	5,022	13,600	1,100
	631	Dues & Subscriptions	796	1,313	1,233	1,233
	633	Equipment Operation & Mtnce	30	1,434	7,900	2,900
	643	Insurance	375	662	875	53
	660	Supplies & Services	170	3,388	2,000	2,000
	658	Technology ISF	2,449	2,407	2,978	3,534
	Total Supplies & Services:		48,089	87,558	223,985	75,775
	Capital Acquisitions					
	692	Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$49,043	\$98,808	\$242,138	\$97,376

100 4120		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Economic Development						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$0	\$0	\$0	\$0
	615	Total Benefits	-	-	-	-
	Total Salaries & Wages:		-	-	-	-
	Supplies & Services					
	622	Telephone	5	20	-	-
	623	Postage & Freight	3	-	-	-
	624	Advertising	-	476	-	-
	625	Forms & Supplies	-	-	-	-
	627	Professional Services	56,906	45,219	-	-
	628	Professional Development	-	652	-	-
	631	Dues & Subscriptions	26,588	27,973	-	-
	641	Water Purchases	-	-	-	-
	643	Insurance	-	-	-	-
	660	Supplies & Services	804	6,556	-	-
	658	Technology ISF	-	-	-	-
	Total Supplies & Services:		84,307	80,897	-	-
						-
						-
Total Appropriations:			\$84,307	\$80,897	\$0	\$0

100 1520		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
City Treasurer						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$903	\$903	\$904	\$0
	615	Total Benefits	16	16	15	-
	Total Salaries & Wages:		919	918	919	-
	Supplies & Services					
	627	Professional Services	-	-	5,700	5,700
	628	Professional Development	-	-	1,100	1,100
	631	Dues & Subscriptions	-	-	575	575
	643	Insurance	24	36	48	-
	Total Supplies & Services:		24	36	7,423	7,375
Total Appropriations:			\$943	\$954	\$8,342	\$7,375

100 1510		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Finance Department						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	796,992	882,658	1,238,895	1,254,351
	613	Extra Help	2,647	60,520	38,750	38,750
	614	Overtime	26,687	32,487	20,000	20,000
	615	Total Benefits	500,501	504,544	567,658	531,291
	Total Salaries & Wages:		1,326,828	1,480,209	1,865,303	1,844,392
	Supplies & Services					
	622	Telephone	8,235	7,150	7,022	7,602
	623	Postage & Freight	93,986	91,016	111,342	99,700
	624	Advertising	5,169	3,586	5,000	5,000
	625	Forms & Supplies	15,920	18,483	19,950	19,800
	626	Printing & Binding	30,138	32,484	41,154	33,200
	627	Professional Services	184,123	219,029	212,023	244,342
	628	Professional Development	-	3,374	10,000	10,000
	631	Dues & Subscriptions	7,651	74,261	78,100	74,100
	633	Equipment Operation & Mtnc	16,074	17,708	17,500	21,500
	634	Special Equipment - O & M	-	-	2,000	2,000
	635	Vehicle - O & M	8,006	4,675	6,228	6,114
	636	Buildings & Facility - O & M	1,586	1,519	1,400	1,400
	638	Tools, Supplies & Equip.	64	178	6,947	1,000
	639	Training Programs	634	125	600	600
	641	Water Purchases	804	827	890	938
	642	Uniform Clothing	53	549	100	100
	643	Insurance	23,282	36,462	54,935	73,126
	660	Supplies & Services	-	1,650	350	350
	658	Technology ISF	22,300	21,398	28,290	33,575
	Total Supplies & Services:		418,026	534,476	603,830	634,447
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			1,744,854	2,014,685	2,469,133	2,478,839

100 1530		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Information Technology						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	525,636	619,481	648,574	646,169
	613	Extra Help	15,362	15,241	33,000	33,000
	614	Overtime	2,001	2,420	3,500	3,500
	615	Total Benefits	309,185	276,171	275,670	265,726
	Total Salaries & Wages:		852,184	913,314	960,744	948,395
	Supplies & Services					
	622	Telephone	6,380	6,264	7,200	7,200
	623	Postage & Freight	1,070	771	1,000	1,000
	625	Forms & Supplies	885	999	1,150	1,150
	627	Professional Services	22,781	31,879	39,790	48,000
	628	Professional Development	-	2,230	30,000	30,000
	631	Dues & Subscriptions	60	252	150	150
	633	Equipment Operation & Mtncce	91,400	82,435	92,381	127,000
	635	Vehicle - O & M	20,083	11,416	19,049	22,988
	639	Training Programs	650	6,292	-	-
	641	Water Purchases	371	382	411	433
	643	Insurance	14,471	21,293	28,672	37,447
	660	Supplies & Services	-	543	-	-
	Total Supplies & Services:		158,151	164,756	219,803	275,368
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			1,010,335	1,078,069	1,180,547	1,223,763

100 1720		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Human Resources						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$ 339,392	\$ 413,319	\$ 614,230	\$ 592,102
	613	Extra Help	20,235	18,343	59,100	59,100
	614	Overtime	8,472	20,751	25,000	25,000
	615	Total Benefits	191,017	196,542	227,233	228,544
	Total Salaries & Wages:		559,117	648,955	925,563	904,746
	Supplies & Services					
	622	Telephone	3,770	3,352	2,922	3,294
	623	Postage & Freight	717	860	1,000	1,000
	624	Advertising	8,201	12,322	13,000	13,000
	625	Forms & Supplies	7,543	18,907	33,086	22,800
	626	Printing & Binding	1,246	1,590	3,500	3,500
	627	Professional Services	151,362	151,241	267,269	292,304
	628	Professional Development	2,292	10,347	23,900	23,900
	631	Dues & Subscriptions	4,505	7,242	6,800	6,800
	633	Equipment Operation & Mtnce	10,635	10,886	14,103	11,676
	635	Vehicle - O & M	188	437	500	500
	639	Training Programs	3,790	19,732	30,000	30,000
	641	Water Purchases	247	254	274	288
	643	Insurance	11,999	17,186	25,176	34,044
	660	Supplies & Services	806	1,739	5,000	5,000
	658	Technology ISF	9,012	8,582	12,431	16,425
	Total Supplies & Services:		216,313	264,675	438,961	464,531
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$ 775,430	\$ 913,630	\$ 1,364,524	\$ 1,369,277

100 1910			Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Development Services-Planning						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$238,882	\$308,451	\$433,717	\$537,871
	613	Extra Help	23,298	10,732	30,300	30,300
	614	Overtime	1,828	4,202	-	-
	615	Total Benefits	154,395	170,394	160,667	206,134
	Total Salaries & Wages:		418,402	493,779	624,684	774,305
	Supplies & Services					
	622	Telephone	2,046	2,998	3,922	3,821
	623	Postage & Freight	1,099	1,702	1,800	1,800
	624	Advertising	13,452	9,346	11,100	11,100
	625	Forms & Supplies	2,171	4,845	3,100	3,200
	626	Printing & Binding	342	1,548	750	750
	627	Professional Services	113,521	137,198	210,014	166,160
	628	Professional Development	174	14,061	14,300	14,300
	631	Dues & Subscriptions	564	1,224	1,500	1,500
	633	Equipment Operation & Mtnce	1,250	1,291	2,010	2,010
	635	Vehicle - O & M	-	66	-	-
	638	Tools, Supplies & Equip.	5,590	2,238	4,800	4,800
	639	Training Programs	1,959	-	-	-
	641	Water Purchases	232	276	296	271
	643	Insurance	10,523	15,387	20,376	31,294
	660	Supplies & Services	58	58	1,000	1,000
	648	Filing Fees	-	-	5,323	5,323
	658	Technology ISF	6,383	6,016	5,956	7,068
	Total Supplies & Services:		159,363	198,255	286,247	254,397
	Capital Acquisitions					
		Equipment	-	-	12,420	-
		Furniture & Fixtures	-	-	-	-
	Total Capital Acquisitions:		-	-	12,420	-
Total Appropriations:			\$577,765	\$692,034	\$923,351	\$1,028,702

100 1920		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Development Services-Building						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$329,556	\$422,777	\$649,498	\$679,006
	613	Extra Help	49,037	65,455	149,900	149,900
	614	Overtime	5,805	6,220	4,000	4,000
	615	Total Benefits	213,745	247,657	285,363	283,115
	Total Salaries & Wages:		598,143	742,109	1,088,761	1,116,021
	Supplies & Services					
	622	Telephone	8,552	8,741	9,460	9,647
	623	Postage & Freight	492	465	600	600
	625	Forms & Supplies	8,692	3,614	8,300	8,650
	626	Printing & Binding	745	405	1,200	1,200
	627	Professional Services	31,772	10,372	84,159	31,000
	628	Professional Development	1,718	7,780	10,900	10,900
	631	Dues & Subscriptions	2,547	1,545	2,600	2,600
	633	Equipment Operation & Mtnce	28,851	39,163	45,000	48,000
	634	Special Equipment - O & M	-	-	175	175
	635	Vehicle - O & M	23,668	23,282	30,351	20,373
	638	Tools, Supplies & Equip.	2,924	3,409	3,000	5,000
	639	Training Programs	1,482	1,613	1,500	1,500
	641	Water Purchases	325	396	425	379
	642	Uniform Clothing	411	-	1,100	1,100
	643	Insurance	10,178	21,114	28,275	39,618
	658	Technology ISF	11,541	10,569	14,889	16,143
	Total Supplies & Services:		133,897	132,468	241,934	196,885
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$732,041	\$874,577	\$1,330,695	\$1,312,906

100 2110		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Traffic Education and Enforcement Unit						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$382,790	\$424,270	\$531,647	\$737,174
	613	Extra Help	17,614	-	18,000	18,000
	614	Overtime	62,082	115,226	56,349	64,029
	615	Total Benefits	328,115	345,899	409,725	581,660
	Total Salaries & Wages:		790,601	885,395	1,015,721	1,400,863
	Supplies & Services					
	622	Telephone	1,501	1,755	1,660	2,052
	624	Advertising	58	650	500	500
	626	Printing & Binding	139	-	200	200
	627	Professional Services	102	342	3,408	250
	628	Professional Development	-	246	2,300	2,300
	635	Vehicle - O & M	53,398	54,852	62,291	46,688
	638	Tools, Supplies & Equip.	20,153	15,411	21,000	21,000
	639	Training Programs	1,961	701	4,500	4,500
	642	Uniform Clothing	1,797	2,741	1,860	1,860
	643	Insurance	15,460	20,169	29,397	42,880
	660	Supplies & Services	631	174	750	750
	651	Reimbursable	-	(1,133)	-	-
	658	Technology ISF	10,758	10,569	14,889	17,671
	Total Supplies & Services:		105,957	106,476	142,755	140,651
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$896,558	\$991,871	\$1,158,476	\$1,541,514

100 2120		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Administration						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$645,424	\$827,439	\$844,946	\$889,247
	614	Overtime	3,370	8,514	16,150	16,150
	615	Total Benefits	718,403	786,709	734,080	475,075
	Total Salaries & Wages:		1,367,197	1,622,661	1,595,176	1,380,472
	Supplies & Services					
	621	Heat & Power	40,573	46,800	3,291	74,550
	622	Telephone	78,674	65,406	60,344	60,142
	623	Postage & Freight	14,375	17,388	15,000	15,000
	625	Forms & Supplies	27,072	27,945	29,100	28,500
	626	Printing & Binding	5,655	14,824	10,000	10,000
	627	Professional Services	49,472	30,107	31,016	24,700
	628	Professional Development	1,239	3,280	2,300	2,300
	631	Dues & Subscriptions	6,015	5,346	7,500	7,500
	632	Rental-Bldgs./Equip/Land	-	625	17,000	17,000
	633	Equipment Operation & Mtnc	212,063	192,717	235,519	230,000
	634	Special Equipment - O & M	19,431	19,828	-	-
	635	Vehicle - O & M	11,067	8,540	10,759	9,449
	636	Buildings & Facility - O & M	48,905	63,534	35,000	35,000
	638	Tools, Supplies & Equip.	3,344	5,177	7,000	7,000
	639	Training Programs	-	13,360	-	-
	641	Water Purchases	8,209	7,302	8,322	7,699
	643	Insurance	252,540	416,198	574,204	667,948
	651	Reimbursable	264	-	-	-
	652	Debt Service	89,660	56,859	93,559	102,830
	658	Technology ISF	12,062	11,851	11,990	14,216
	Total Supplies & Services:		880,622	1,007,087	1,151,904	1,313,834
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$2,247,819	\$2,629,748	\$2,747,080	\$2,694,306

100 2130		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Investigation						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$1,260,807	\$1,189,462	\$1,779,762	\$1,757,307
	613	Extra Help	-	336	-	-
	614	Overtime	190,218	170,055	141,500	148,999
	615	Total Benefits	936,455	905,105	1,237,893	1,247,365
	Total Salaries & Wages:		2,387,481	2,264,958	3,159,155	3,153,671
	Supplies & Services					
	622	Telephone	3,379	3,688	3,688	3,899
	625	Forms & Supplies	-	547	-	-
	627	Professional Services	136,215	153,531	194,039	183,400
	628	Professional Development	455	798	1,500	1,500
	631	Dues & Subscriptions	3,995	-	-	-
	633	Equipment Operation & Mtnc	6,925	10,058	11,500	11,500
	634	Special Equipment - O & M	111	54	5,000	5,000
	635	Vehicle - O & M	78,631	92,324	95,726	70,592
	638	Tools, Supplies & Equip.	6,759	10,372	12,000	12,000
	639	Training Programs	3,467	1,773	4,500	4,500
	643	Insurance	39,325	58,838	84,025	101,355
	660	Supplies & Services	1,065	656	1,000	1,000
	658	Technology ISF	27,266	26,583	31,529	36,814
	Total Supplies & Services:		307,594	359,221	444,507	431,560
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$2,695,074	\$2,624,179	\$3,603,662	\$3,585,231

100 2140		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Field Operations						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$4,575,242	\$4,830,381	\$5,266,202	\$5,236,011
	613	Extra Help	53,237	38,748	53,000	53,000
	614	Overtime	734,562	1,006,134	681,724	642,608
	615	Total Benefits	3,260,720	3,424,018	3,637,226	3,597,751
	Total Salaries & Wages:		8,623,761	9,299,281	9,638,152	9,529,370
	Supplies & Services					
	622	Telephone	10,961	12,032	11,986	12,316
	625	Forms & Supplies	-	2,133	-	-
	627	Professional Services	29,493	24,787	84,596	36,000
	628	Professional Development	858	7,694	14,300	14,300
	631	Dues & Subscriptions	2,533	7,605	3,000	3,000
	634	Special Equipment - O & M	61,285	63,230	70,000	70,000
	635	Vehicle - O & M	571,280	624,689	744,623	783,397
	638	Tools, Supplies & Equip.	10,834	12,873	15,000	15,000
	639	Training Programs	70,884	96,830	80,000	80,000
	642	Uniform Clothing	23,310	29,994	31,517	28,000
	643	Insurance	136,959	211,421	290,643	303,927
	660	Supplies & Services	-	1,922	11,000	11,000
	651	Reimbursable	17,951	69,389	40,000	40,000
	658	Technology ISF	140,380	136,012	257,005	316,653
	Total Supplies & Services:		1,076,728	1,300,610	1,653,670	1,713,593
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$9,700,489	\$10,599,890	\$11,291,822	\$11,242,963

100 2150		Appropriation Line- Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Community Outreach						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$62,244	\$70,173	\$67,772	\$68,714
	613	Extra Help	2,246	10,528	-	-
	614	Overtime	7,116	5,234	12,700	12,700
	615	Total Benefits	50,707	43,340	28,955	44,071
	Total Salaries & Wages:		122,314	129,275	109,427	125,485
	Supplies & Services					
	6246	Advertising	867	1,522	1,500	1,500
	625	Forms & Supplies	430	1,917	2,000	2,000
	626	Printing & Binding	51	1,098	2,000	2,000
	627	Professional Services	505	426	632	-
	628	Professional Development	-	632	400	400
	631	Dues & Subscriptions	305	150	100	100
	635	Vehicle - O & M	789	1,065	2,100	904
	639	Training Programs	784	735	750	750
	643	Insurance	1,958	3,024	3,981	3,985
	660	Supplies & Services	1,443	2,033	4,000	4,000
	Total Supplies & Services:		7,134	12,601	17,463	15,639
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$129,448	\$141,876	\$126,890	\$141,124

100 2155		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Information Resources						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$69,359	\$78,677	\$82,752	\$81,865
	614	Overtime	-	3,199	3,150	3,150
	615	Total Benefits	55,025	55,587	50,973	48,149
	Total Salaries & Wages:		124,384	137,462	136,875	133,164
	Supplies & Services					
	625	Forms & Supplies	180	968	1,000	1,000
	627	Professional Services	-	-	632	-
	628	Professional Development	-	310	1,000	1,000
	631	Dues & Subscriptions	159	159	150	150
	639	Training Programs	1,787	2,225	2,000	2,000
	643	Insurance	1,893	2,922	4,201	4,756
	660	Supplies & Services	3,467	249	2,800	2,800
	Total Supplies & Services:		7,486	6,833	11,783	11,706
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$131,870	\$144,295	\$148,658	\$144,870

100 2160		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Information & Analysis						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$1,803	\$4,828	\$0	\$65,453
	613	Extra Help	17,183	19,798	15,258	15,258
	614	Overtime	-	29	900	900
	615	Total Benefits	348	1,663	269	28,287
	Total Salaries & Wages:		19,334	26,318	16,427	109,898
	Supplies & Services					
	622	Telephone	667	738	738	1,231
	625	Forms & Supplies	562	1,508	1,100	1,100
	627	Professional Services	364	250	-	-
	628	Professional Development	-	267	500	500
	631	Dues & Subscriptions	-	(16)	100	100
	633	Equipment Operation & Mtnc	-	79	1,950	1,950
	643	Insurance	421	650	859	3,834
	658	Technology ISF	4,898	4,813	5,956	10,603
	Total Supplies & Services:		6,912	8,290	11,203	19,318
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$26,246	\$34,608	\$27,630	\$129,216

100 2170		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Police - Communications						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$679,555	\$752,969	\$1,086,724	\$1,079,769
	613	Extra Help	-	-	5,800	5,800
	614	Overtime	216,859	288,061	73,136	74,533
	615	Total Benefits	499,810	523,201	640,714	572,111
	Total Salaries & Wages:		1,396,224	1,564,231	1,806,374	1,732,213
	Supplies & Services					
	622	Telephone	2,791	2,410	3,044	2,431
	625	Forms & Supplies	1,445	1,637	3,500	3,500
	627	Professional Services	-	3	9,474	-
	628	Professional Development	-	3,571	7,500	7,500
	631	Dues & Subscriptions	419	346	1,250	1,250
	633	Equipment Operation & Mtnc	6,674	12,916	28,550	28,550
	634	Special Equipment - O & M	880	4,238	2,000	2,000
	638	Tools, Supplies & Equip.	63	194	9,000	9,000
	639	Training Programs	3,169	5,577	6,055	6,055
	643	Insurance	22,231	30,844	46,580	41,060
	658	Technology ISF	12,244	10,989	9,890	11,559
	Total Supplies & Services:		49,915	72,724	126,843	112,905
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$1,446,139	\$1,636,956	\$1,933,217	\$1,845,118

100 2305		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Fire - Administration						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$581,497	\$680,682	\$962,684	\$1,002,907
	613	Extra Help	5,376	1,593	13,500	13,500
	614	Overtime	15,171	18,157	5,000	5,000
	615	Total Benefits	429,854	476,243	696,354	675,539
	Total Salaries & Wages:		1,031,898	1,176,676	1,677,538	1,696,946
	Supplies & Services					
	622	Telephone	1,893	2,027	1,844	1,847
	623	Postage & Freight	1,610	1,225	1,500	1,500
	625	Forms & Supplies	1,106	11	-	-
	626	Printing & Binding	543	1,078	1,000	1,000
	627	Professional Services	31,238	32,277	64,479	45,475
	628	Professional Development	-	2,844	15,600	15,600
	635	Vehicle - O & M	6,745	9,514	9,278	8,718
	636	Buildings & Facility - O & M	22	-	500	500
	639	Training Programs	1,900	302	9,000	9,000
	643	Insurance	17,945	27,239	41,590	58,169
	658	Technology ISF	13,026	12,032	15,149	15,904
	Total Supplies & Services:		76,028	88,548	159,940	157,713
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$1,107,926	\$1,265,224	\$1,837,478	\$1,854,659

100 2310		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Fire Operations						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$3,745,400	\$4,239,338	\$5,346,616	\$5,636,692
	613	Extra Help	-	-	-	-
	614	Overtime	1,987,654	2,233,870	1,809,238	1,186,833
	615	Total Benefits	2,997,504	3,238,502	3,351,420	3,868,457
	Total Salaries & Wages:		8,730,558	9,711,710	10,507,274	10,691,982
	Supplies & Services					
	621	Heat & Power	84,760	103,327	82,377	99,311
	622	Telephone	41,980	42,893	49,285	54,086
	625	Forms & Supplies	13,353	11,174	17,400	17,200
	627	Professional Services	34,494	44,573	69,505	69,450
	628	Professional Development	-	-	7,000	7,000
	631	Dues & Subscriptions	2,224	27,556	30,100	30,100
	633	Equipment Operation & Mtnce	9,016	2,427	15,856	21,600
	634	Special Equipment - O & M	28,547	38,756	48,305	39,454
	635	Vehicle - O & M	780,330	925,849	1,045,102	878,247
	636	Buildings & Facility - O & M	78,562	113,057	111,850	113,850
	638	Tools, Supplies & Equip.	12,569	18,686	28,974	23,100
	639	Training Programs	48,311	96,530	171,209	150,899
	641	Water Purchases	33,654	33,194	34,275	36,582
	642	Uniform Clothing	37,452	42,229	91,981	60,342
	643	Insurance	139,787	222,013	298,194	333,286
	651	Reimbursable	-	727	-	-
	652	Debt Service	15,966	16,670	17,403	18,167
	658	Technology ISF	69,054	62,096	79,121	84,449
	Total Supplies & Services:		1,430,059	1,801,757	2,197,937	2,037,123
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$10,160,617	\$11,513,467	\$12,705,211	\$12,729,105

100 1905		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Public Works - Administration						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$31,172	\$92,802	\$83,165	\$107,889
	615	Total Benefits	46,893	69,760	55,106	44,394
	Total Salaries & Wages:		78,065	162,561	138,271	152,283
	Supplies & Services					
	622	Telephone	225	112	950	950
	623	Postage & Freight	15	249	31	31
	625	Forms & Supplies	270	2,107	1,375	1,375
	626	Printing & Binding	-	-	35	35
	627	Professional Services	37,650	37,724	37,474	43,000
	628	Professional Development	-	354	3,000	3,000
	631	Dues & Subscriptions	710	946	700	700
	635	Vehicle - O & M	1,158	1,777	626	1,413
	638	Tools, Supplies & Equip.	-	-	300	300
	641	Water Purchases	80	83	89	93
	643	Insurance	3,031	4,139	4,050	6,271
	Total Supplies & Services:		43,139	47,491	48,630	57,168
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$121,205	\$210,052	\$186,901	\$209,451

100 1930		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Public Works - Engineering						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$625,047	\$707,662	\$1,178,568	\$1,088,525
	613	Extra Help	1,029	7,306	15,000	15,000
	614	Overtime	10,099	13,088	9,000	9,000
	615	Total Benefits	449,149	420,570	497,135	454,768
	Total Salaries & Wages:		1,085,325	1,148,626	1,699,703	1,567,293
	Supplies & Services					
	622	Telephone	4,877	4,776	5,966	7,304
	623	Postage & Freight	170	571	1,000	1,000
	624	Advertising	1,712	3,439	3,500	3,500
	625	Forms & Supplies	5,461	6,829	8,595	8,595
	626	Printing & Binding	29	1,881	500	500
	627	Professional Services	24,394	25,071	51,270	40,450
	628	Professional Development	3,475	5,092	4,500	4,500
	631	Dues & Subscriptions	990	819	2,000	2,000
	633	Equipment Operation & Mtnc	-	13,902	14,650	14,650
	634	Special Equipment - O & M	298	5,734	582	582
	635	Vehicle - O & M	14,050	18,337	19,697	17,578
	638	Tools, Supplies & Equip.	767	473	850	850
	639	Training Programs	566	743	700	700
	641	Water Purchases	680	699	753	793
	643	Insurance	25,787	34,544	56,109	63,361
	658	Technology ISF	24,414	23,077	28,406	44,848
	Total Supplies & Services:		107,671	145,988	199,078	211,211
	Capital Acquisitions					
		Capital Acquisitions	42,003	-	-	-
	Total Capital Acquisitions:		42,003	-	-	-
Total Appropriations:			\$1,235,000	\$1,294,613	\$1,898,781	\$1,778,504

100 3130		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Public Works - Streets						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$490,114	\$497,273	\$768,167	\$722,126
	613	Extra Help	23,453	18,319	32,000	32,000
	614	Overtime	18,307	17,431	16,200	16,200
	615	Total Benefits	347,897	329,241	383,201	365,297
	Total Salaries & Wages:		879,771	862,263	1,199,568	1,135,623
	Supplies & Services					
	622	Telephone	11,790	11,332	14,146	13,637
	623	Postage & Freight	18	-	-	-
	625	Forms & Supplies	2,716	1,433	1,000	1,000
	627	Professional Services	5,458	7,081	22,469	15,180
	628	Professional Development	4,522	12,514	13,000	13,000
	631	Dues & Subscriptions	1,967	1,688	2,880	2,880
	634	Special Equipment - O & M	11,711	11,617	11,400	11,400
	635	Vehicle - O & M	194,525	182,652	188,683	233,885
	636	Buildings & Facility - O & M	293,775	297,375	384,469	372,970
	638	Tools, Supplies & Equip.	9,042	7,553	8,000	18,000
	639	Training Programs	8,103	7,263	8,000	8,000
	641	Water Purchases	44,621	42,103	45,633	45,675
	643	Insurance	128,481	155,214	236,050	65,214
	658	Technology ISF	18,402	17,365	16,516	19,577
	Total Supplies & Services:		735,131	755,191	952,246	820,418
	Capital Acquisitions					
		Capital Acquisitions	-	15,430	-	5,333
	Total Capital Acquisitions:		-	15,430	-	5,333
Total Appropriations:			\$1,614,901	\$1,632,885	\$2,151,814	\$1,961,374

100 3150		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Public Works - Electrical Maintenance						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$79,850	\$73,089	\$90,010	\$73,603
	613	Extra Help	31,463	33,809	32,400	32,400
	614	Overtime	-	2,516	9,000	9,000
	615	Total Benefits	44,122	39,173	38,218	29,729
	Total Salaries & Wages:		155,434	148,586	169,628	144,732
	Supplies & Services					
	621	Heat & Power	206,083	212,131	215,750	215,750
	622	Telephone	3,054	5,150	5,169	5,005
	625	Forms & Supplies	263	173	250	250
	627	Professional Services	2,379	5,973	31,493	31,000
	628	Professional Development	-	2,907	5,400	5,400
	631	Dues & Subscriptions	2,510	2,510	1,600	1,600
	634	Special Equipment - O & M	78	80	-	-
	635	Vehicle - O & M	57,040	26,983	44,972	32,789
	636	Buildings & Facility - O & M	135,077	161,067	150,212	150,212
	638	Tools, Supplies & Equip.	4,799	1,434	500	500
	639	Training Programs	1,483	2,046	500	500
	641	Water Purchases	152	145	157	164
	643	Insurance	2,362	4,737	6,453	4,240
	652	Debt Service	118,844	118,844	118,844	118,844
	658	Technology ISF	2,188	2,146	1,489	1,767
	Total Supplies & Services:		536,313	546,327	582,789	568,021
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$691,747	\$694,914	\$752,417	\$712,753

100 1541		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Public Works - Facilities Maintenance						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$241,537	\$358,177	\$451,326	\$450,732
	613	Extra Help	33,936	16,251	34,450	34,450
	614	Overtime	1,926	8,326	3,350	3,350
	615	Total Benefits	179,810	223,789	222,298	226,061
	Total Salaries & Wages:		457,210	606,543	711,424	714,593
	Supplies & Services					
	621	Heat & Power	85,415	105,143	42,826	74,498
	622	Telephone	12,426	18,578	16,303	18,566
	625	Forms & Supplies	1,661	1,620	3,050	3,050
	627	Professional Services	11,748	6,416	43,313	19,597
	628	Professional Development	-	984	8,000	8,000
	631	Dues & Subscriptions	175	216	400	400
	633	Equipment Operation & Mtnce	2,873	6,365	4,175	6,175
	634	Special Equipment - O & M	109	112	-	-
	635	Vehicle - O & M	16,953	15,324	22,736	20,694
	636	Buildings & Facility - O & M	109,054	174,366	152,396	173,396
	638	Tools, Supplies & Equip.	3,157	8,381	3,000	5,000
	639	Training Programs	916	1,288	2,700	2,700
	643	Insurance	7,842	14,661	21,196	26,401
	652	Debt Service	48,664	50,809	53,044	55,372
	658	Technology ISF	3,934	3,610	4,467	5,301
	Total Supplies & Services:		304,928	407,873	377,606	419,150
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$762,137	\$1,014,416	\$1,089,030	\$1,133,743

100 5105		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Community Services - Administration						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$348,896	\$311,810	\$364,288	\$367,590
	613	Extra Help	2,546	8,129	10,300	10,300
	614	Overtime	-	987	-	-
	615	Total Benefits	166,255	162,187	145,365	149,535
	Total Salaries & Wages:		517,698	483,112	519,953	527,425
	Supplies & Services					
	622	Telephone	2,350	2,454	2,888	2,971
	623	Postage & Freight	161	26	300	300
	625	Forms & Supplies	1,111	1,833	2,100	2,100
	627	Professional Services	15,252	15,399	19,373	16,800
	628	Professional Development	-	1,284	5,300	5,300
	631	Dues & Subscriptions	1,264	1,571	1,320	1,320
	633	Equipment Operation & Mtnc	13,579	26,125	10,750	10,750
	635	Vehicle - O & M	-	-	-	58
	636	Buildings & Facility - O & M	2,344	866	-	-
	641	Water Purchases	163	167	179	191
	643	Insurance	8,454	13,052	16,594	21,200
	660	Supplies & Services	940	2,147	800	800
	651	Reimbursable	736	(736)	-	-
	658	Technology ISF	4,898	4,813	5,956	7,068
	Total Supplies & Services:		51,250	69,001	65,560	68,858
	Capital Acquisitions					
		Capital Acquisitions	-	-		-
	Total Capital Acquisitions:		-	-		-
Total Appropriations:			\$568,947	\$552,114	\$585,513	\$596,283

100 5110		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Community Services - Recreation - Supervision						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$142,864	\$185,247	\$247,548	\$221,997
	613	Extra Help	17,395	7,334	11,500	11,500
	615	Total Benefits	89,412	108,790	106,013	89,062
	Total Salaries & Wages:		249,671	301,371	365,061	322,559
	Supplies & Services					
	621	Heat & Power	1,190	1,622	231	79
	622	Telephone	3,531	2,709	4,569	4,405
	623	Postage & Freight	21	528	500	500
	625	Forms & Supplies	789	857	1,600	1,600
	626	Printing & Binding	2,946	5,168	29,000	29,000
	627	Professional Services	272	5,165	12,151	1,200
	628	Professional Development	-	2,457	6,300	6,300
	631	Dues & Subscriptions	145	180	500	500
	633	Equipment Operation & Mtnce	1,299	-	-	-
	635	Vehicle - O & M	27,996	21,282	28,796	22,328
	636	Buildings & Facility - O & M	322	354	-	-
	641	Water Purchases	124	127	137	144
	643	Insurance	5,045	7,733	12,120	12,819
	660	Supplies & Services	259	426	1,031	1,031
	651	Reimbursable	-	1,500	-	-
	652	Debt Service	3,182	3,323	3,469	3,621
	658	Technology ISF	2,449	2,407	1,489	1,767
	Total Supplies & Services:		49,571	55,838	101,893	85,294
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$299,242	\$357,209	\$466,954	\$407,853

100 5120		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Community Services - Senior Center						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$81,114	\$102,514	\$94,129	\$94,296
	613	Extra Help	2,652	15,616	18,160	18,160
	614	Overtime	-	-	450	-
	615	Total Benefits	36,433	42,174	46,681	43,497
	Total Salaries & Wages:		120,199	160,303	159,420	155,953
	Supplies & Services					
	621	Heat & Power	8,894	12,394	11,207	11,073
	622	Telephone	3,301	3,896	3,953	4,631
	623	Postage & Freight	37	366	350	350
	625	Forms & Supplies	1,705	2,643	2,800	2,800
	626	Printing & Binding	-	418	2,000	2,000
	627	Professional Services	65	380	932	300
	628	Professional Development	-	-	1,150	1,150
	631	Dues & Subscriptions	-	-	50	50
	636	Buildings & Facility - O & M	12,602	9,476	56,448	55,400
	641	Water Purchases	2,611	2,746	2,830	2,965
	643	Insurance	2,197	3,704	5,426	5,421
	652	Debt Service	2,788	2,910	3,038	3,239
	658	Technology ISF	3,673	3,610	8,934	10,603
	Total Supplies & Services:		37,872	42,544	99,118	99,982
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$158,071	\$202,847	\$258,538	\$255,935

100 5130		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Community Services - Aquatics						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$80,498	\$95,270	\$104,364	\$103,681
	613	Extra Help	15,672	35,807	41,100	41,100
	614	Overtime	-	-	-	-
	615	Total Benefits	48,435	64,020	51,785	44,402
	Total Salaries & Wages:		144,606	195,097	197,249	189,183
	Supplies & Services					
	621	Heat & Power	19,344	52,981	1,511	(2,372)
	622	Telephone	10,234	10,295	9,961	9,676
	623	Postage & Freight	-	25	600	600
	624	Advertising	490	739	1,200	1,200
	625	Forms & Supplies	2,004	4,208	4,800	4,800
	626	Printing & Binding	-	268	500	500
	627	Professional Services	9,054	5,623	5,132	4,500
	628	Professional Development	-	-	4,200	4,200
	631	Dues & Subscriptions	1,233	2,196	1,500	1,500
	634	Special Equipment - O & M	10,588	22,340	12,000	12,000
	636	Buildings & Facility - O & M	11,219	19,689	51,036	55,100
	637	Chemicals	23,606	39,370	37,000	49,000
	638	Tools, Supplies & Equip.	282	568	500	500
	639	Training Programs	2,230	12,830	11,500	11,500
	641	Water Purchases	17,342	17,746	19,544	20,524
	641	Insurance	3,305	5,496	7,437	5,960
	660	Supplies & Services	644	3,875	3,845	3,845
	652	Debt Service	406,038	409,739	412,665	415,447
	658	Technology ISF	6,824	6,698	5,995	7,307
	Total Supplies & Services:		524,438	614,686	590,925	605,788
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$669,044	\$809,784	\$788,174	\$794,971

100 5200		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Community Services - Programs						
Budget Details						
	Salaries & Wages					
	613	Extra Help	\$124,645	\$300,243	\$392,643	\$433,965
	615	Total Benefits	14,541	35,824	\$60,707	-
	Total Salaries & Wages:		139,186	336,067	453,350	433,965
	Supplies & Services					
	623	Postage & Freight				
	627	Professional Services				
	670	Recreation Programs	49,756	178,104	140,238	194,406
	Total Supplies & Services:		49,756	178,104	140,238	194,406
	Capital Acquisitions					
		Equipment	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$188,942	\$514,171	\$593,588	\$628,371

100 5115		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Community Services - Park Maintenance						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$418,737	\$435,351	\$750,436	\$815,804
	613	Extra Help	2,325	47,232	44,500	44,500
	614	Overtime	9,993	21,164	17,150	17,854
	615	Total Benefits	330,808	313,822	405,753	431,292
	Total Salaries & Wages:		761,863	817,569	1,217,839	1,309,450
	Supplies & Services					
	621	Heat & Power	45,277	29,121	28,955	28,690
	622	Telephone	3,820	5,228	4,748	7,331
	623	Postage & Freight	77	155	150	150
	625	Forms & Supplies	1,513	1,010	1,050	1,050
	626	Printing & Binding	-	82	100	100
	627	Professional Services	94,896	44,439	49,279	56,700
	628	Professional Development	-	9,192	6,400	12,000
	631	Dues & Subscriptions	1,137	712	700	700
	632	Rental-Bldgs./Equip/Land	499	540	1,025	1,025
	634	Special Equipment - O & M	8,934	13,571	15,200	15,200
	635	Vehicle - O & M	139,142	153,633	170,206	197,357
	636	Buildings & Facility - O & M	174,684	191,795	309,470	244,476
	637	Chemicals	1,632	1,145		-
	638	Tools, Supplies & Equip.	7,844	16,218	23,637	23,637
	639	Training Programs	10,669	10,995	12,200	12,200
	641	Water Purchases	116,303	152,759	159,180	155,586
	643	Insurance	21,596	43,722	39,473	45,494
	660	Supplies & Services	901	420	-	-
	652	Debt Service	5,546	5,790	6,045	6,310
	658	Technology ISF	4,898	4,813	5,956	7,068
	Total Supplies & Services:		639,368	685,341	833,774	815,074
	Capital Acquisitions					
		Capital Acquisitions	-	11,905		-
	Total Capital Acquisitions:		-	11,905		-
Total Appropriations:			\$1,401,231	\$1,514,815	\$2,051,613	\$2,124,524

100 4110		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Animal Services						
Budget Details						
	Salaries & Wages					
		Total Benefits	\$0.00	\$0.00	\$0.00	\$0.00
	Total Salaries & Wages:		-	-	-	-
Supplies & Services						
	627	Professional Services	721,585	911,133	943,311	1,071,931
	652	Debt Service	12,381	11,960	35,000	35,000
	Total Supplies & Services:		733,966	923,093	978,311	1,106,931
Total Appropriations:			\$733,966	\$923,093	\$978,311	\$1,106,931

100 4215			Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Contingency						
Budget Details						
	Supplies & Services					
	627	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00
	655	CIP Project Expenditures	-	-	-	-
	656	Contingency	38,096	-	100,000	100,000
	Total Supplies & Services:		38,096	-	100,000	100,000
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$38,096	\$0	\$100,000	\$100,000

100 4220		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Non Departmental - Miscellaneous						
Budget Details						
	Salaries & Wages					
	613	Extra Help	\$0.00	\$0.00	\$0.00	\$0.00
	615	Total Benefits	-	-	-	-
	Total Salaries & Wages:		-	-	-	-
	Supplies & Services					
	624	Advertising	6,657	13,280	11,000	11,000
	627	Professional Services	28,194	25,992	22,000	22,000
	628	Professional Development	34,950	9,488	723	-
	631	Dues & Subscriptions	39,885	50,425	88,000	110,000
	632	Rental-Bldgs./Equip/Land	-	6,240	-	6,240
	660	Supplies & Services	53,950	77,696	115,400	139,900
	Total Supplies & Services:		163,636	183,120	237,123	289,140
	Capital Acquisitions					
		Capital Acquisitions	-	-	-	-
	Total Capital Acquisitions:		-	-	-	-
Total Appropriations:			\$163,636	\$183,120	\$237,123	\$289,140

UTILITIES FUNDS



REVENUE DETAILS - PROPOSED BUDGET - FY 23/24

	Actual 2019-20	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Projected 2022-23	Proposed 2023-24
Water Sales	\$ 14,554,871	\$ 15,034,470	\$ 14,947,041	\$ 14,770,000	\$ 15,387,700	\$ 16,157,100
Hydrants	1,519	47	3,321	2,000	1,500	1,500
Water Meters - Labor	33,945	31,830	46,646	50,000	79,000	50,000
Penalties	96,126	6,540	11,369	125,000	148,900	150,000
Tap Machine	37,875	47,888	83,405	50,000	70,100	50,000
Backflow Prevention Fees	23,244	23,114	21,591	15,000	26,100	20,000
Interest on Investments	261,855	162,284	86,558	167,000	123,600	155,100
Other Revenue	116,961	2,669,096	1,229,312	930,300	1,067,700	53,000
Total Water Operating Fund	15,126,397	17,975,268	16,429,243	16,109,300	16,904,600	16,636,700
Water Main Extension Fees	49,187	15,479	26,064	20,000	20,000	15,000
Water Connection Fees	362,023	350,241	1,066,744	570,000	102,500	300,000
Water Meters - Materials	29,111	28,448	35,327	40,000	10,600	25,000
Interest on Investments	233,639	125,481	69,774	114,400	142,600	124,000
HWS Surcharge - Region 1	150,730	158,530	129,009	150,000	163,900	150,000
HWS Surcharge - Region 2/3	507,821	521,105	471,051	500,000	524,900	500,000
Total Water Capital Fund	1,332,512	1,199,283	1,797,969	1,394,400	964,500	1,114,000
Sub-total Water Funds	16,458,908	19,174,551	18,227,212	17,503,700	17,869,100	17,750,700
Wastewater Service Charges	14,023,106	14,127,350	15,212,883	15,710,400	16,439,600	17,360,200
Sunsweet-Operation & Maint.	1,638,289	1,652,249	1,669,509	1,764,900	1,793,700	1,894,100
Sunsweet-Capital Charges	35,304	35,304	35,304	35,300	35,300	35,300
Sunsweet-Debt Service	7,680	7,680	7,680	7,700	7,700	7,700
Septage Charges	244,786	117,876	137,917	128,700	218,700	336,000
Wastewater Lab Testing Fees	343,938	331,819	329,821	325,000	386,100	475,600
Pretreatment Permits	13,385	250	10,999	11,000	9,000	12,000
Stonegate Service Charges	71,870	73,642	71,998	82,700	76,600	80,900
Interest on Investments	273,235	166,430	100,882	183,400	165,900	149,900
Lease Payments	30,000	30,000	30,000	30,000	30,000	30,000
Other Revenue	821	1,311,802	499,420	-	237,500	1,500
Total Wastewater Operating	16,682,414	17,854,403	18,106,413	18,279,100	19,400,100	20,383,200
Wastewater Main Extension Fees	(11,249)	-	(20,251)	25,000	14,600	15,000
Wastewater Connection Fees	288,432	571,257	802,695	500,000	439,300	250,000
Special Connection Fee	15,619	10,366	33,882	15,000	2,600	5,000
Interest on Investments	196,799	131,102	89,317	135,200	123,000	115,600
Total Wastewater Capital Fund	489,601	712,725	905,643	675,200	579,500	385,600
Sub-total Wastewater Funds	17,172,015	18,567,127	19,012,056	18,954,300	19,979,600	20,768,800
Total Enterprise Revenue	\$ 33,630,923	\$ 37,741,679	\$ 37,239,267	\$ 36,458,000	\$ 37,848,700	\$ 38,519,500

City of Yuba City
Water Fund
Year Pro Forma Analysis
Projected Revenues & Expenses

	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Adopted/ Amended FY 2022-23	Projected FY 2022-23	Proposed FY 2023-24
Required Rate Increases	0.0%	0.0%	5.0%	5.0%	5.0%	5.0%
New Dwelling Units						
<u>Beginning Balance</u>						
Operating/CIP Beginning Balance	20,436,938	24,209,399	20,276,871	21,779,344	21,779,344	22,164,442
<u>Bond Proceeds Beginning Balance</u>	-	-	-	-	-	-
Total Beginning Balance	20,436,938	24,209,399	20,276,871	21,779,344	21,779,344	22,164,442
<u>Operating Revenues</u>						
Water Sales	14,554,871	15,034,470	14,947,041	14,770,000	15,387,700	16,157,100
Water Connection Fees	362,023	350,241	1,066,744	570,000	102,500	300,000
Hydrant Fees	1,519	47	3,321	2,000	1,500	1,500
Water Main Extension Fees	49,187	15,479	26,064	20,000	20,000	15,000
Water Meter Materials	29,111	28,448	35,327	40,000	10,600	25,000
Water Meter Labor	33,945	31,830	46,646	50,000	79,000	50,000
Penalties	96,126	6,540	11,369	125,000	148,900	150,000
Tap Machine	37,875	47,888	83,405	50,000	70,100	50,000
Fire System Flow Test	2,979	3,301	3,141	3,000	3,200	3,000
Backflow Prevention Fees	23,244	23,114	21,591	15,000	26,100	20,000
Interest Earnings @3%	(0)	0	0	281,400	266,200	279,100
Other Revenues	103,180	154,717	14,528	50,000	187,300	50,000
Region 1 Surcharge	150,730	158,530	129,009	150,000	163,900	150,000
Region 2/3 Surcharge	507,821	521,105	471,051	500,000	524,900	500,000
Sub-Total	\$15,952,611	\$16,375,710	\$16,859,237	\$16,626,400	\$16,991,900	\$17,750,700
<u>Operating Expenses</u>						
Salaries & Benefits	2,715,339	2,623,619	2,641,503	3,843,835	3,716,698	3,864,627
Materials, Supplies, & Services	4,998,618	5,484,866	5,871,528	4,496,996	4,154,903	4,761,005
Power and Utilities	920,396	1,071,100	1,079,662	782,144	1,069,803	1,792,451
<u>Contributions to Other Funds</u>	-	-	-	2,380,300	2,380,300	2,744,600
Sub-Total	\$8,634,353	\$9,179,585	\$9,592,693	\$11,503,275	\$11,321,704	\$13,162,683
Net Operating Revenues	7,318,259	7,196,125	7,266,544	5,123,125	5,670,196	4,588,017
<u>Debt Service</u>						
2005/2013 Water COP Debt Serv (P & I)	1,391,545	1,395,081	1,369,623	1,386,975	1,386,975	1,388,575
B of A - Opterra	139,887	159,187	164,993	172,250	172,250	179,810
2017 CREB's Water Bond	167,308	136,326	196,063	150,580	150,580	154,317
SRF Loan - Smart Meter Replacement	0	0	0	237,208	237,208	237,208
SRF Loan - Region 1	378,512	378,512	378,512	378,512	378,512	378,512
<u>SRF Loan - Region 2/3</u>	<u>1,150,024</u>	<u>1,150,024</u>	<u>1,150,024</u>	<u>1,150,024</u>	<u>1,150,024</u>	<u>1,150,024</u>
Total Debt Service	3,227,276	3,219,129	3,259,215	3,475,548	3,475,548	3,488,446
Debt Coverage Ratio (min = 1.20)	2.27	2.24	2.23	1.47	1.63	1.32
<u>Other Revenue</u>						
FEMA	1,149					
SRF Smart Meter		2,546,766	977,486	877,300	877,200	
Other State Revenue	1,665	(34,431)				
Interest Earning	818,299	54,351	(561,129)			
Contributed Capital/Sale of Property	7,989	(1,257)	234,156			
Amortization Expense	(49,241)	(49,241)	(49,241)			
Transfer In/Out	(212,200)	(165,000)	(267,522)			
Incentive from PG&E						
Total Other Revenue	567,660	2,351,187	333,750	877,300	877,200	0
<u>Cap Acq/Transfers</u>						
Capital Acquisitions/Equipment	42,712	42,012	0	20,000	12,651	5,333
<u>Capital Contributions to ISFs</u>	<u>0</u>	<u>0</u>	<u>8,280</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Cap Acq/Transfers	42,712	42,012	8,280	20,000	12,651	5,333
<u>CIP Expenditures</u>						
Water CIP Projects	1,339,450	8,305,160	3,713,947	3,461,000	3,461,000	4,320,000
Total CIP Expenditures	\$1,339,450	\$8,305,160	\$2,830,326	\$3,461,000	\$2,674,098	\$4,320,000
Net Op Rev after D/S, Cap Acq & CIP Xfers	2,708,820	(4,370,177)	1,168,723	(1,833,423)	(492,102)	(3,225,762)
Year-End	\$23,713,419	\$22,190,410	\$21,779,344	\$20,823,221	\$22,164,442	\$18,938,681
Fund 517-Cash CIP	\$20,255,848	\$19,757,896	22,585,600			
Fund 507-Water Operating Cash	1,896,145	(868,064)	1,065,384			
Fund 509-Water Connection Fee Cash	1,822,545	1,155,624	1,151,050			
Fund 533 - Reg 1 SRF Loan	297,295	296,579	270,775			
Fund 534 - Reg 2/3 SRF Loan	(62,434)	(65,163)	(116,384)			
Total Cash Available	\$24,209,399	\$20,276,871	\$24,956,426	\$0	\$0	\$0

507 7110		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
General Fund						
Water-Distribution (Public Works)						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$437,756	\$476,291	\$790,955	\$852,717
	613	Extra Help	14,823	31,224	45,000	45,000
	614	Overtime	12,411	23,380	12,000	12,000
	615	Total Benefits	352,856	303,480	429,082	431,547
Total Salaries & Wages:			817,847	834,376	1,277,037	1,341,264
Supplies & Services						
	622	Telephone	8,662	7,358	8,548	8,566
	623	Postage & Freight	954	645	1,000	1,000
	625	Forms & Supplies	2,810	2,556	2,200	2,200
	626	Printing & Binding	954	2,752	2,000	2,000
	627	Professional Services	9,479	26,965	40,433	34,344
	628	Professional Development	10,454	1,543	13,000	13,000
	631	Dues & Subscriptions	19,410	7,124	11,000	16,000
	632	Rental-Bldgs./Equip/Land	-	402	2,000	1,000
	633	Equipment Operation & Mtnce	240	3,110	900	900
	634	Special Equipment - O & M	17,669	62,941	45,200	40,200
	635	Vehicle - O & M	134,233	206,105	118,359	135,829
	636	Buildings & Facility - O & M	121,689	212,649	215,981	210,200
	638	Tools, Supplies & Equip.	9,906	14,089	8,000	8,000
	639	Training Programs	9,575	16,452	19,900	19,900
	641	Water Purchases	1,600	1,529	1,658	1,730
	643	Insurance	59,508	88,627	135,585	184,594
	660	Supplies & Services	(238)	7,043	12,000	12,000
	658	Technology ISF	46,133	43,134	16,505	16,425
Total Supplies & Services:			453,038	705,024	654,268	707,888
Capital Acquisitions						
		Capital Acquisitions	-	-	-	5,333
Total Capital Acquisitions:			-	-	-	5,333
Total Appropriations:			\$1,270,885	\$1,539,399	\$1,931,305	\$2,054,485
Note:	649	Depreciation	2,904,579	3,244,704	2,886,029	3,198,916

507 7120		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended/ 2022-23	Proposed 2023-24
Water Fund						
Water - Treatment Plant (Utilities)						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$1,135,544	\$1,343,617	\$1,687,170	\$1,642,660
	613	Extra Help	15,311	15,793	15,000	15,000
	614	Overtime	67,672	88,560	80,500	83,664
	615	Total Benefits	780,958	796,821	784,128	782,039
	Total Salaries & Wages:		1,999,485	2,244,791	2,566,798	2,523,363
	Supplies & Services					
	621	Heat & Power	1,048,354	1,061,273	760,883	1,770,190
	622	Telephone	14,085	11,032	12,713	12,757
	623	Postage & Freight	303	786	2,500	2,500
	624	Advertising	-	1,561	2,500	2,500
	625	Forms & Supplies	3,921	4,892	8,600	8,600
	626	Printing & Binding	1,012	4,975	5,000	9,000
	627	Professional Services	218,741	272,937	453,163	364,100
	628	Professional Development	14,888	6,800	19,276	10,000
	631	Dues & Subscriptions	151,767	127,861	170,000	170,000
	632	Rental-Bldgs./Equip/Land	455	577	2,000	2,000
	634	Special Equipment - O & M	303,175	297,397	491,257	389,987
	635	Vehicle - O & M	29,760	36,343	34,679	56,321
	636	Buildings & Facility - O & M	107,013	97,972	170,700	170,700
	637	Chemicals	478,128	449,623	785,000	850,000
	638	Tools, Supplies & Equip.	3,532	10,062	9,836	9,836
	639	Training Programs	9,571	11,452	28,000	28,000
	641	Water Purchases	1,252,935	1,324,338	1,500,618	1,500,789
	643	Insurance	130,838	187,662	242,052	352,856
	660	Supplies & Services	12,679	20,896	25,000	25,000
	647	Bad Debt Expense	-	279,320	-	-
	652	Debt Service	1,470,794	1,459,199	1,461,121	1,710,426
	654	Interfund Transfer	2,444,400	2,258,800	2,617,508	2,744,600
	658	Technology ISF	40,872	37,351	109,947	108,932
	Total Supplies & Services:		7,737,222	7,963,108	8,912,353	10,299,094
	Capital Acquisitions					
		Equipment	-	-	52,926	-
	Total Capital Acquisitions:		-	-	52,926	-
Total Appropriations:			\$9,736,707	\$10,207,900	\$11,532,077	\$12,822,457
Note:	649	Depreciation	2,059,211	2,120,442	2,048,232	2,111,580

509		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Water Fund						
Water-Capital Connection Fees						
Budget Details						
	Operating Transfers					
	652	Debt Service	\$1,186,415	\$1,184,842	\$1,148,991	\$1,149,791
	Total Operating Transfers:		1,186,415	1,184,842	1,148,991	1,149,791
Total Appropriations:			\$1,186,415	\$1,184,842	\$1,148,991	\$1,149,791

533 7341		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Water Fund						
Water - HWS Surcharge - Region 1						
Budget Details						
	Supplies & Services					
	627	Professional Services	\$750	\$750	\$1,313	\$750
	652	Debt Service	155,568	155,568	155,568	155,568
	Total Supplies & Services:		156,318	156,318	156,881	156,318
Total Appropriations:			\$156,318	\$156,318	\$156,881	\$156,318

534 7342		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Water Fund						
Water - HWS Surcharge - Region 2/3						
Budget Details						
	Supplies & Services					
	627	Professional Services	\$750	\$750	\$1,313	\$750
	652	Debt Service	472,660	472,660	472,660	472,660
	Total Supplies & Services:		473,410	473,410	473,973	473,410
Total Appropriations:			\$473,410	\$473,410	\$473,973	\$473,410

City of Yuba City
Wastewater Fund
Pro Forma Analysis
Projected Revenues & Expenses

	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Adopted/ Amended FY 2022-23	Projected FY 2022-23	Proposed FY 2023-24
Required Rate Increases	0.0%	0.0%	8.0%	8.0%	8.0%	5.6%
New Dwelling Units						
<u>Beginning Balance</u>						
Operating/CIP Beginning Balance	42,497,260	31,034,521	26,746,838	26,209,481	26,209,481	26,036,361
<u>Bond Proceeds Beginning Balance</u>	-	-	-	-	-	-
Total Beginning Balance	42,497,260	31,034,521	26,746,838	26,209,481	26,209,481	26,036,361
<u>Operating Revenues</u>						
Sewer Sales	15,978,051	15,971,117	17,099,168	17,686,700	18,528,600	19,671,200
Sewer Connection Fees	288,432	571,257	802,695	500,000	439,300	250,000
Special Sewer Connection Fees (Bogue)	15,619	10,366	33,882	15,000	2,600	5,000
Sewer Main Extension Fees	(11,249)	13,679	(20,251)	25,000	14,600	15,000
Sunsweet Capital Charges	35,304	35,304	35,304	35,300	35,300	35,300
Sunsweet Debt Service Charges	7,680	7,680	7,680	7,700	7,700	7,700
Interest Earnings @3%	0	0	0	318,600	288,900	265,500
Sewer Lab Tests	178,938	166,819	179,821	175,000	236,100	300,600
Contribution from Water Fund - lab	0	0	0	150,000	150,000	175,000
<u>Other Revenues</u>	<u>14,206</u>	<u>9,548</u>	<u>10,999</u>	<u>41,000</u>	<u>276,500</u>	<u>43,500</u>
Sub-Total	\$16,506,980	\$16,785,770	\$18,149,298	\$18,954,300	\$19,979,600	\$20,768,800
<u>Operating Expenses</u>						
Salaries & Benefits	4,384,621	3,825,540	3,793,558	5,453,523	4,762,789	5,180,039
Materials, Supplies, & Services	5,754,092	5,688,158	6,605,407	5,404,134	5,080,852	5,863,728
Power and Utilities	562,625	590,395	518,897	669,814	666,534	691,703
<u>Contributions to Other Funds</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,268,300</u>	<u>2,268,300</u>	<u>2,562,100</u>
Sub-Total	\$10,701,338	\$10,104,092	\$10,917,862	\$13,795,771	\$12,778,475	\$14,297,570
Net Operating Revenues	5,805,643	6,681,678	7,231,436	5,158,529	7,201,125	6,471,230
<u>Debt Service</u>						
2017 (refunding of 2011) WWRC Debt Serv (P & I)	330,299	332,053	347,535	325,565	325,565	325,731
2014 WWRC Debt Serv (refunding 2007) (P & I)	758,861	758,350	758,049	759,174	759,174	759,174
2018 WW Revenue Bonds	1,299,456	1,298,206	1,445,000	1,297,706	1,297,706	1,298,206
B of A - OpTerra	18,589	20,999	21,925	22,889	22,889	23,894
2017 WW Bond CREBs	224,424	281,998	260,601	259,292	259,292	264,292
Solar Lease Debt Service	173,315	173,315	173,315	173,315	173,315	173,315
SRF Loan (P & I) - 541	195,400	195,400	198,502	195,400	195,400	195,400
SRF Loan (P & I) - 542	<u>332,650</u>	<u>335,551</u>	<u>338,503</u>	<u>385,884</u>	<u>385,884</u>	<u>385,884</u>
Total Debt Service	3,332,994	3,395,872	3,543,429	3,419,225	3,419,225	3,425,896
Debt Coverage Ratio (min = 1.20)	1.84	2.07	2.15	1.59	2.22	1.99
<u>Other Revenue</u>						
Grant Revenue	0	1,314,833	273,509	0	0	0
Lease Proceeds						
Sale of Property/Contributed Capital		(26,007)	219,049			
Interest Income	1,030,023	72,244	(565,536)			
Amortization Expense/COI Refund	(50,553)	(52,603)	(51,578)			
<u>Transfers In/Out</u>	<u>130,300</u>	<u>165,000</u>	<u>(118,511)</u>			
Total Other Revenue	1,109,770	1,473,466	(243,067)	0	0	0
<u>Cap Acq/Transfers</u>						
Capital Acquisitions/Equipment	<u>124,834</u>	<u>87,170</u>	<u>11,005</u>	<u>347,155</u>	<u>347,155</u>	<u>105,833</u>
Total Cap Acq/Transfers	124,834	87,170	11,005	347,155	347,155	105,833
<u>CIP Expenditures</u>						
WWTF Improvements	13,989,377	4,581,319	278,809			
<u>Sewer Plant CIP Projects</u>	<u>2,903,226</u>	<u>2,426,000</u>	<u>3,692,484</u>	<u>5,460,000</u>	<u>3,607,865</u>	<u>3,020,000</u>
Total CIP Expenditures	\$16,892,603	\$7,007,319	\$3,971,293	\$5,460,000	\$3,607,865	\$3,020,000
Net Op Rev after D/S, Cap Acq & CIP Xfers	2,347,815	3,198,636	3,677,002	1,392,150	3,434,745	2,939,501
Year-End	\$29,062,243	\$28,699,305	\$26,209,481	\$22,141,630	\$26,036,361	\$25,955,862
Fund 528-WW CIP Cash	\$ 20,415,183	\$23,218,398	\$26,936,133			
Fund 518-WW Operating Cash	2,178,294	1,252,119	878,275			
Fund 518-WW Operating - SRF Reserve Cash	388,358	388,358	388,358			
Fund 527-Connection Fee Cash	605,195	598,220	852,442			
Fund 527-Connection Fee-Reserved Cash	728,924	728,924	728,924			
Fund 535 - WW 2011 Bond						
Fund 538 - WW 2017 CREBS (Interest Subsidy)	70,023					
Fund 543 - WW 2018 Revenue Bond Project Cash	<u>\$ 6,648,544</u>	<u>560,819</u>	<u>184,965</u>			
Total Cash Wastewater	<u>\$ 31,034,521</u>	<u>\$26,746,838</u>	<u>\$29,784,132</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

518 8110		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Wastewater Fund						
Wastewater Collection						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$354,339	\$558,995	\$600,116	\$575,181
	613	Extra Help	27,917	9,989	70,000	70,000
	614	Overtime	14,214	21,857	7,000	7,000
	615	Total Benefits	278,316	304,968	331,626	286,239
	Total Salaries & Wages:		674,787	895,809	1,008,742	938,420
	Supplies & Services					
	622	Telephone	6,053	5,909	7,500	7,910
	625	Postage & Freight	-	-	-	-
	627	Forms & Supplies	1,178	2,071	2,000	2,000
	628	Professional Services	8,350	14,390	29,819	25,120
	631	Professional Development	8,742	11,209	13,000	13,000
	631	Dues & Subscriptions	2,900	5,291	3,400	3,400
	632	Rental-Bldgs./Equip/Land	393	-	2,000	2,000
	633	Equipment Operation & Mtnce	392	300	300	300
	634	Special Equipment - O & M	13,642	11,048	15,519	15,519
	635	Vehicle - O & M	154,865	219,294	172,222	194,562
	636	Buildings & Facility - O & M	35,142	20,288	37,600	37,600
	637	Chemicals	32,988	40,366	60,100	60,100
	638	Tools, Supplies & Equip.	16,805	11,599	14,000	14,000
	639	Training Programs	4,906	5,745	8,000	8,000
	641	Water Purchases	1,256	1,200	1,302	1,867
	643	Insurance	50,958	82,144	110,466	124,055
	658	Technology ISF	5,000	5,000	8,498	9,054
	Total Supplies & Services:		343,569	435,852	485,726	518,487
	Capital Acquisitions					
		Equipment	-	-	-	5,333
	Total Capital Acquisitions:		-	-	-	5,333
Total Appropriations:			\$2,453,477	\$2,803,059	\$2,929,670	\$2,923,031
Note:	649	Depreciation	1,435,121	1,471,397	1,435,121	1,460,791

518 8120		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Wastewater Fund						
Wastewater - Treatment Plant (Utilities)						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$1,565,783	\$1,663,218	\$2,185,186	\$2,026,828
	613	Extra Help	35,741	18,703	24,000	24,000
	614	Overtime	63,862	80,966	56,000	58,285
	615	Total Benefits	1,128,616	1,054,884	1,067,867	983,682
	Total Salaries & Wages:		2,794,001	2,817,770	3,333,053	3,092,795
	Supplies & Services					
	621	Heat & Power	534,691	474,003	627,819	645,708
	622	Telephone	48,635	37,952	33,126	34,265
	623	Postage & Freight	617	601	500	500
	624	Advertising	-	490	1,000	1,000
	625	Forms & Supplies	9,056	12,576	14,100	14,100
	626	Printing & Binding	110	76	500	500
	627	Professional Services	578,425	690,645	964,434	923,204
	628	Professional Development	523	15,546	21,072	3,500
	631	Dues & Subscriptions	124,832	118,380	121,180	121,180
	632	Rental-Bldgs./Equip/Land	-	-	2,500	2,500
	633	Equipment Operation & Mtnce	307	3,197	3,000	3,000
	634	Special Equipment - O & M	489,913	598,283	627,082	594,359
	635	Vehicle - O & M	165,376	206,418	136,486	110,688
	636	Buildings & Facility - O & M	122,279	183,769	218,763	223,263
	637	Chemicals	826,920	1,069,127	1,881,782	1,926,782
	638	Tools, Supplies & Equip.	21,145	24,749	12,500	12,500
	639	Training Programs	46,918	30,767	45,500	45,500
	641	Water Purchases	10,273	9,343	10,025	10,674
	643	Insurance	175,459	241,765	310,517	436,241
	660	Supplies & Services	17,643	31,232	25,000	25,000
	647	Bad Debt Expense	-	273,509	-	-
	652	Debt Service	2,681,421	2,673,178	2,714,108	2,720,678
	654	Interfund Trasfers	2,211,300	2,209,100	2,268,300	2,562,100
	658	Technology ISF	71,363	74,724	125,400	126,498
	661	FOG Program	-	7,614	10,000	10,000
	Total Supplies & Services:		8,137,205	8,987,045	10,174,693	10,553,739
	Capital Acquisitions					
		Capital Acquisitions	-	-	268,289	44,000
	Total Capital Acquisitions:		-	-	268,289	44,000
Total Appropriations:			\$10,931,206	\$11,804,815	\$13,776,035	\$13,690,534
Note:	649	Depreciation	2,211,017	2,195,928	2,187,211	2,142,630

518 8130		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Wastewater Fund						
Wastewater - Environmental Compliance (Utilities)						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$87,732	\$176,686	\$301,958	\$317,316
	613	Extra Help	676	-	-	-
	614	Overtime	38	-	750	750
	615	Total Benefits	59,098	107,416	124,438	132,915
Total Salaries & Wages:			147,544	284,102	427,146	450,981
	Supplies & Services					
	622	Telephone	1,016	1,032	1,369	1,205
	623	Postage & Freight	341	93	300	300
	624	Advertising	581	-	500	500
	625	Forms & Supplies	39	1,123	600	600
	627	Professional Services	13,889	17,963	30,895	29,000
	628	Professional Development	1,551	1,639	4,500	4,500
	631	Dues & Subscriptions	8,659	10,580	14,000	14,000
	634	Special Equipment - O & M	2,647	2,819	9,000	9,000
	635	Buildings & Facility - O & M	-	-	250	1,000
	638	Tools, Supplies & Equip.	-	-	2,000	2,000
	639	Training Programs	-	38	750	1,250
	643	Insurance	11,201	33,762	44,754	68,198
	658	Technology ISF	3,888	4,082	1,490	1,767
	661	FOG Program	-	1,709	20,000	20,000
Total Supplies & Services:			43,813	74,839	130,408	153,320
Capital Acquisitions						
		Capital Acquisitions	-	-	-	-
Total Capital Acquisitions:			-	-	-	-
Total Appropriations:			\$191,357	\$358,941	\$557,554	\$604,301
Note:	649	Depreciation	-	-	-	-

518 8140		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Wastewater Fund						
Wastewater - Laboratory (Utilities						
Budget Details						
	Salaries & Wages					
	612	Salaries & Wages	\$327,841	\$327,335	\$483,281	\$484,268
	613	Extra Help	-	-	5,000	5,000
	614	Overtime	5,351	4,753	8,000	8,297
	615	Total Benefits	191,564	176,921	188,301	200,278
	Total Salaries & Wages:		524,756	509,009	684,582	697,843
	Supplies & Services					
	622	Telephone	-	-	-	1,231
	623	Postage & Freight	4,866	4,582	6,700	6,700
	624	Forms & Supplies	3,917	4,567	4,100	4,100
	625	Professional Services	227,405	172,494	290,994	226,000
	627	Professional Development	1,667	2,447	2,500	4,500
	628	Dues & Subscriptions	5,795	27,268	25,000	25,000
	631	Special Equipment - O & M	141,210	169,931	200,000	200,000
	634	Vehicle - O & M	1,326	7,118	4,761	1,914
	635	Buildings & Facility - O & M	3,073	3,123	10,350	10,350
	636	Training Programs	1,738	918	2,000	2,000
	639	Insurance	34,289	46,708	61,762	105,106
	643	Supplies & Services	8,146	2,255	15,000	15,000
	658	Technology ISF	-	-	10,840	10,762
	Total Supplies & Services:		433,432	441,411	634,007	612,663
	Capital Acquisitions					
		Capital Acquisitions	-	-	65,000	56,500
	Total Capital Acquisitions:		-	-	65,000	56,500
Total Appropriations:			\$958,188	\$950,420	\$1,383,589	\$1,367,006
Note:	649	Depreciation	75,822	32,147	69,881	31,712

527		Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
Wastewater Fund						
Wastewater - Capital Connection Fees						
Budget Details						
	Supplies & Services					
	652	Debt Service	\$708,544	\$717,728	\$705,117	\$705,218
	Total Supplies & Services:		708,544	717,728	705,117	705,218
Total Appropriations:			\$708,544	\$717,728	\$705,117	\$705,218

INTERNAL SERVICE FUNDS



REVENUE DETAILS - PROPOSED BUDGET - FY 23/24

	Actual 2019-20	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Projected 2022-23	Proposed 2023-24
Vehicle Replacement Fee	\$ 1,081,300	\$ 1,019,800	\$ 1,148,200	\$ 970,100	\$ 970,100	\$ 968,603
Sale of Property	630	9,552	(24,178)	-	-	-
Interest on Investments	292,446	208,177	135,833	142,000	142,000	140,000
Lease Proceeds	-	-	-	3,305,000	3,305,000	359,490
Other Current Service Charges	20,641	3,556	53,825	13,000	13,000	13,000
Total Vehicle Replacement	1,395,017	1,241,085	1,313,680	4,430,100	4,430,100	1,481,093
Vehicle Maintenance Fee	975,000	1,155,000	1,186,000	1,012,166	1,012,166	1,002,838
Interest on Investments	306	991	1,880	3,300	3,300	3,857
Other Revenue	(848)	5,000	20,465	-	1,384	-
Total Vehicle Maintenance	974,458	1,160,991	1,208,345	1,015,466	1,016,850	1,006,695
Health - Employer Contrib.	3,647,183	3,610,598	3,519,338	3,777,100	3,777,100	3,685,527
Unemployment Insurance	68,010	25,345	66,396	22,400	22,400	53,342
Interest on Investments	8,151	3,802	2,195	5,000	5,000	1,773
Other Revenue	369	-	-	-	-	-
Total Employee Benefits	3,723,713	3,639,745	3,587,929	3,804,500	3,804,500	3,740,642
Dental/Vision	533,664	525,944	532,184	561,600	561,600	520,200
Interest on Investments	6,401	4,539	2,805	4,300	4,300	4,500
Total Dental/Vision	540,065	530,483	534,989	565,900	565,900	524,700
Disability	80,717	89,248	101,741	106,000	106,000	124,800
Interest on Investments	3,716	1,997	1,008	1,400	1,400	2,250
Total Disability	84,433	91,245	102,749	107,400	107,400	127,050
Contributions	850,000	1,392,100	2,109,500	2,893,500	2,893,500	3,359,685
Interest on Investments	-	-	-	3,000	3,000	5,519
Other Revenue	-	-	2,332	-	-	-
Total General Liability	850,000	1,392,100	2,111,832	2,896,500	2,896,500	3,365,204
Worker Compensation	1,322,265	1,449,353	1,425,243	1,143,700	1,143,700	1,164,861
Interest on Investments	21,972	11,813	6,749	12,300	12,300	12,450
Other	1,344	13,330	-	-	-	-
Total Worker Compensation	1,345,581	1,474,496	1,431,992	1,156,000	1,156,000	1,177,311
Technology Replacement Fee	682,472	630,739	604,118	894,800	894,800	1,020,952
Interest on Investments	55,477	34,088	18,383	26,900	26,900	27,149
Other Revenues	29,457	58,901	71,464	65,464	68,464	65,464
Sale of Property	-	-	(92,336)	-	-	-
Total Technology Replacement	767,407	723,728	601,629	987,164	990,164	1,113,565
Total Internal Service	9,680,674	10,253,873	10,893,145	14,963,030	14,967,414	12,536,260

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	4.10	4.00	4.00	4.00	0.0	0.0%
Salaries & Benefits	\$ 447,838	\$ 499,733	\$ 495,317	\$ 482,181	\$ (13,136)	-2.7%
Supplies & Services	8,124,661	8,574,321	9,886,626	11,046,497	1,159,871	11.7%
Capital Acquisitions	755,673	1,495,331	1,330,089	1,868,500	538,411	40.5%
Contributions to Other Funds	-	-	-	-	-	-
Total	\$ 9,328,172	\$ 10,569,385	\$ 11,712,032	\$ 13,397,178	\$ 1,685,146	14.4%

Summary

Employee Benefits	\$ 3,676,333	\$ 3,599,305	\$ 3,804,500	\$ 3,740,642
Dental/Vision Plan	510,630	476,184	530,000	535,000
Disability Program	128,308	35,802	100,000	100,000
General Liability	1,311,670	1,778,599	2,893,500	3,359,684
Workers Compensation	1,561,005	1,462,376	1,156,000	1,200,000
Vehicle Maintenance	974,941	1,152,169	1,025,202	1,012,125
Vehicle Replacement	565,624	1,103,882	780,276	2,340,713
Technology Replacement	599,661	961,067	1,422,554	1,109,014
Total	\$ 9,328,172	\$ 10,569,385	\$ 11,712,032	\$ 13,397,178

Vision/Dental Plan Fund
Vision/Dental Plan
Budget Detail

603
6512

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	-
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
627	Professional Services	19,546	19,527	20,000	25,000
644	Insurance	491,084	456,657	510,000	510,000
Supplies & Services Sub - Total		510,630	476,184	530,000	535,000
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		-	-	-	-
Total Appropriations		\$ 510,630	\$ 476,184	\$ 530,000	\$ 535,000

Disability Program Fund
Disability Program
Budget Detail

604
6520

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
644	Insurance	128,308	35,802	100,000	100,000
Supplies & Services Sub - Total		128,308	35,802	100,000	100,000
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		-	-	-	-
Total Appropriations		\$ 128,308	\$ 35,802	\$ 100,000	\$ 100,000

Employee Benefits Fund 601
Employee Benefits 6521
Budget Detail

Appropriation Line-Item	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612 Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613 Extra Help	-	-	-	-
615 Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total	-	-	-	-
625 Forms & Supplies	10,560	10,639	12,000	12,000
627 Professional Services	49,227	(64,338)	48,300	48,300
644 Insurance	3,616,546	3,653,004	3,744,200	3,680,342
Supplies & Services Sub - Total	3,676,333	3,599,305	3,804,500	3,740,642
692 Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total	-	-	-	-
Total Appropriations	\$ 3,676,333	\$ 3,599,305	\$ 3,804,500	\$ 3,740,642

General Liability Fund
General Liability
Budget Detail

605
6535

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
627	Professional Services	-	-	-	-
643	Insurance	1,303,243	1,748,131	2,873,500	3,339,684
644	Paid Claims	8,427	30,468	20,000	20,000
Supplies & Services Sub - Total		1,311,670	1,778,599	2,893,500	3,359,684
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		-	-	-	-
Total Appropriations		\$ 1,311,670	\$ 1,778,599	\$ 2,893,500	\$ 3,359,684

Workers Compensation Ins. Fund
Workers Compensation
Budget Detail

607
6555

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
627	Professional Services	-	-	25,000	25,000
644	Insurance	1,561,005	1,462,376	1,131,000	1,175,000
Supplies & Services Sub - Total		1,561,005	1,462,376	1,156,000	1,200,000
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		-	-	-	-
Total Appropriations		\$ 1,561,005	\$ 1,462,376	\$ 1,156,000	\$ 1,200,000

Vehicle Maintenance Fund
Vehicle Maintenance
Budget Detail

619
6605

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ 245,692	\$ 297,595	\$ 310,102	\$ 308,947
613	Extra Help	15,607	15,029	10,500	10,500
614	Overtime	7,683	7,293	6,000	6,000
615	Total Benefits	178,856	179,816	168,715	156,734
Salaries & Benefits Sub - Total		447,838	499,733	495,317	482,181
621	Heat & Power	8,808	8,824	8,500	8,500
622	Telephone	2,560	2,697	3,371	5,187
623	Postage & Freight	49	118	100	100
625	Forms & Supplies	655	767	600	600
626	Printing & Binding	-	37	150	150
627	Professional Services	37,131	32,623	45,730	42,730
628	Professional Development	(630)	2,908	2,093	2,093
631	Dues & Subscriptions	175	366	350	5,500
633	Office Equipment - O & M	-	1,020	1,000	1,000
634	Special Equipment - O & M	2,395	7,737	2,796	2,796
635	Vehicle - O & M	425,587	475,429	417,110	408,471
636	Buildings & Facility - O & M	14,797	9,318	12,500	15,500
638	Small Tools & Supplies	9,103	17,088	8,895	8,895
639	Training Programs	4,213	1,910	4,530	4,530
643	Insurance	5,265	8,092	11,660	11,444
651	Reimbursable	-	111	-	-
658	Technology ISF	8,571	8,423	10,500	12,448
Supplies & Services Sub - Total		518,679	577,468	529,885	529,944
692	Capital Acquisitions	8,424	74,968	-	-
Acquisitions Sub - Total		8,424	74,968	-	-
Total Appropriations		\$ 974,941	\$ 1,152,169	\$ 1,025,202	\$ 1,012,125
649	Note: Depreciation	\$ 8,270	\$ 10,783	\$ 8,270	\$ 10,783

Vehicle Replacement Fund
Vehicle Replacement
Budget Detail

620
6610

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
625	Forms & Supplies	4,232	4,088	5,000	5,000
632	Rental-Bldgs/Equip./Land	-	627	-	-
635	Vehicle & Special Equip.	(775)	6,309	100,000	384,723
638	Tools, Supplies, Equip. <5k	518	518	-	-
652	Debt Service	-	40,259	45,687	359,490
Supplies & Services Sub - Total		3,975	51,801	150,687	749,213
694	Capital Acquisitions	561,649	1,052,081	629,589	1,591,500
Acquisitions Sub - Total		561,649	1,052,081	629,589	1,591,500
Total Appropriations		\$ 565,624	\$ 1,103,882	\$ 780,276	\$ 2,340,713
649	Note: Depreciation	\$ 686,672	\$ 654,366	\$ 619,432	\$ 635,080

Technology Replacement Fund 622
Technology Replacement 6630
Budget Detail

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
622	Telephone	54,734	65,146	65,464	65,464
627	Professional Services	8,125	6,125	100,000	100,000
628	Travel & Meeting	-	-	-	-
633	Office Equipment - O & M	268,385	226,271	244,950	364,250
638	Small Tools & Supplies	82,818	295,244	311,640	302,300
639	Training Programs/Aids	-	-	-	-
Supplies & Services Sub - Total		414,061	592,785	722,054	832,014
692	Capital Acquisitions	185,600	368,282	700,500	277,000
Acquisitions Sub - Total		185,600	368,282	700,500	277,000
Total Appropriations		\$ 599,661	\$ 961,067	\$ 1,422,554	\$ 1,109,014
649	Note: Depreciation	\$ 353,239	\$ 324,364	\$ 340,368	\$ 324,039

SPECIAL REVENUE FUNDS



REVENUE DETAILS - PROPOSED BUDGET - FY 23/24

		Actual 2019-20	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Projected 2022-23	Proposed 2023-24
State Gasoline Tax-2103	\$	465,686	\$ 470,077	\$ 559,144	\$ 643,000	\$ 530,000	\$ 695,447
State Gasoline Tax-2105		344,507	358,959	392,385	456,600	390,000	460,527
State Gasoline Tax-2106		208,467	210,922	232,197	260,000	230,000	263,747
State Gasoline Tax-2107		435,006	485,733	469,091	569,800	526,000	553,154
State Gasoline Tax-2107.5		7,500	7,500	7,500	7,500	7,500	7,500
RSTP Exchange Funds							
AB2928 Funds							
Proposition 116 Grant							
FRAQMD Grant							
State Gasoline Tax-State Loan Repay		75,925	-	-	-	-	-
Road Maintenance & Rehab Account		1,179,841	1,289,893	1,415,865	1,567,300	1,507,000	1,734,891
Road Maintenance Franchise Fee		826,239	855,128	685,587	918,700	797,884	800,000
Other Revenues		16,442,032	7,022,450	348,872	-	800,741	-
Interest on Investments		-	-	39,790	-	-	-
Federal Transportation Grant		-	-	-	-	-	-
Total Streets/Roads		19,985,202	10,700,661	4,150,432	4,422,900	4,789,125	4,515,266
LTF/TDA Revenues		1,686,643	1,278,076	1,732,795	3,293,900	-	2,021,127
Interest on Investments		14,048	17,385	11,992	11,100	11,100	12,958
Other Revenues		140,935	-	-	-	-	-
Total TDA		1,700,691	1,295,461	1,744,787	3,305,000	11,100	2,034,085
Vehicle Code Fines		135,026	147,535	274,383	160,000	112,000	140,000
Parking Citations		55,251	21,592	58,408	35,400	52,000	45,000
DUI Fines		-	-	-	-	-	-
Interest on Investments		5,611	3,476	2,105	4,600	4,600	4,600
Total Traffic Safety		195,888	172,603	334,896	200,000	168,600	189,600
Suspended Traffic Offender Program		108,023	71,461	129,431	110,000	140,000	140,000
Court Fines/Fees		-	-	-	-	-	-
Interest on Investments		4,419	2,103	1,095	2,000	2,000	2,000
Total STOP		112,442	73,564	130,526	112,000	142,000	142,000
Special Assessments		808,692	826,399	861,015	945,821	861,853	968,936
Interest on Investments		9,400	5,587	2,471	12,057	6,192	14,325
Other Revenue		-	-	-	-	-	-
Total LLMD		818,092	831,986	863,486	957,878	868,045	983,261
Special Assessments		102,476	103,133	102,930	104,088	102,904	109,593
Interest on Investments		2,139	1,284	707	2,225	1,119	2,406
Total Residential Street Lighting		104,615	104,417	103,637	106,313	104,023	111,999
Impact Fees		1,283,667	592,713	2,069,404	-	7,963,987	-
Interest on Investments		270,069	145,346	93,750	-	-	-
Other Revenue		1,033,236	-	382,958	-	-	-
Total Development Impact Fee		2,586,971	738,059	2,546,111	-	7,963,987	-
Impact Fees		3,275	1,444	4,333	1,500	1,500	1,500
Interest on Investments		138	60	55	100	100	100
Total Fire Mitigation Impact Fee		3,413	1,505	4,389	1,600	1,600	1,600
Block Grant		503,201	1,055,052	382,775	628,600	628,600	567,759
Program Income		-	-	-	-	-	-
Interest on Investments		-	-	-	-	-	-
Other Revenue		-	-	-	-	-	-
Total CDBG Fund		503,201	1,055,052	382,775	628,600	628,600	567,759

REVENUE DETAILS - PROPOSED BUDGET - FY 23/24

	Actual 2019-20	Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Projected 2022-23	Proposed 2023-24
Program Income	20,225	24,649	103,945	25,000	105,000	100,000
Interest on Investments	429	17	419	2,000	2,000	3,000
Other Revenue	-	-	-	-	10,000	-
Total CDBG Housing RLF Fund	20,654	24,666	104,364	27,000	117,000	103,000
HOME Program	-	-	-	-	-	-
Program Income	149,175	142,396	392,942	200,000	122,000	200,000
Interest on Investments	3,833	2,142	3,992	6,500	4,296	5,000
Other Income	-	-	-	-	-	-
Total HOME Fund	153,007	144,538	396,934	206,500	126,296	205,000
Cares Act Funding	-	6,563	309,663	500,900	500,900	-
Total CDBG-CV Fund	-	6,563	309,663	500,900	500,900	-
H.R. 1319 American Rescue Plan Funding	-	-	15,615,517	-	-	-
Interest on Investments	-	-	26,622	-	149,766	-
Total H.R. 1319 ARP Fund	-	-	15,642,139	-	149,766	-
Program Income	104,985	13,307	-	-	-	-
Interest on Investments	821	644	-	-	-	-
Other Income	-	-	-	-	-	-
Total DOE Energy Conservation	105,806	13,951	-	-	-	-
Neighborhood Stabilization Program	-	-	-	-	-	-
Interest on Investments	-	-	-	-	-	-
Other Income	-	-	-	-	-	-
Total NSP III	-	-	-	-	-	-
Rate Stabilization Revenue	-	-	-	-	-	-
Interest on Investments	-	787	437	-	671	671
Total Recology Rate Stabilization	-	787	437	-	671	671
Total Special Revenues	\$ 26,289,982	\$ 15,157,251	\$ 10,762,775	\$ 10,468,691	\$ 15,421,947	\$ 8,854,241

Special Revenue Funds

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	1,420,178	1,984,321	1,896,990	1,321,484	(87,331)	-4.4%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	9,036,340	5,415,941	42,591,023	13,967,540	37,175,082	686.4%
Total	\$ 10,456,518	\$ 7,400,262	\$ 44,488,014	\$ 15,289,023	\$ 37,087,751	501.2%

Summary

CDBG Program	\$ 1,055,052	\$ 631,800	\$ 628,600	\$ 567,759
CDBG-CV	6,563	818,154	500,900	-
CDBG Housing RLF	-	1,417	25,000	25,000
Streets and Roads	6,091,418	1,938,650	25,592,675	4,267,200
Transportation Development Act	896,836	903,363	5,803,073	1,980,740
Traffic Safety	200,000	140,000	151,239	150,000
Lighting & Landscape Maint. Districts	849,202	739,797	863,355	771,328
Development Impact Fees	1,110,668	1,285,631	9,193,103	374,416
Budget Stabilization Reserves	-	593,556	1,508,387	6,940,000
HOME Program	17,817	169,954	50,000	50,000
Suspended Traffic Offender Program	125,000	75,000	75,000	75,000
Residential Street Lighting	103,963	102,942	96,682	87,581
Total	\$ 10,456,518	\$ 7,400,262	\$ 44,488,014	\$ 15,289,023

CDBG Fund
CDBG
Budget Detail

204
630*

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	-
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
627	Professional Services		126,400	94,300	52,700
653	Program Expenses	351,203	180,400	224,300	305,059
655	CIP Project Expenses	703,849	325,000	310,000	210,000
Supplies & Services Sub - Total		1,055,052	631,800	628,600	567,759
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		-	-	-	-
Total Appropriations		\$ 1,055,052	\$ 631,800	\$ 628,600	\$ 567,759

CDBG-CV Fund
CDBG-CV
Budget Detail

207
605*

Appropriation Line-Item		Actual 2020-21	Actual 2021-22	Adopted/ Amended 2022-23	Proposed 2023-24
612	Salaries & Wages	\$ -	\$ -	\$ -	\$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		-	-	-	-
627	Professional Services	6,563	18,438	-	-
653	Program Expenses	-	664,993	500,900	-
655	CIP Project Expenses	-	134,723	-	-
Supplies & Services Sub - Total		6,563	818,154	500,900	-
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		-	-	-	-
Total Appropriations		\$ 6,563	\$ 818,154	\$ 500,900	\$ -

CDBG Housing RLF

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	-	1,417	25,000	25,000	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	\$ -	\$ 1,417	\$ 25,000	\$ 25,000	\$ -	0.0%

Financing Sources

CDBG Housing RLF	-	1,417	25,000	25,000
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Streets and Roads

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	6,091,418	1,938,650	25,592,675	4,267,200	(21,325,475)	-83.3%
Total	\$ 6,091,418	\$ 1,938,650	\$ 25,592,675	\$ 4,267,200	\$ (21,325,475)	-83.3%

Financing Sources

Streets & Roads Fund	6,091,418	1,938,650	25,592,675	4,267,200
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Transportation Development Act

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2021-22 to 2022-23	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	896,836	903,363	5,803,073	1,980,740	(3,822,333)	-65.9%
Total	\$ 896,836	\$ 903,363	\$ 5,803,073	\$ 1,980,740	\$ (3,822,333)	-65.9%

Financing Sources

TDA Funds	896,836	903,363	5,803,073	1,980,740
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Traffic Safety

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	-	-	1,239	-	(1,239)	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	200,000	140,000	150,000	150,000	-	0.0%
Total	\$ 200,000	\$ 140,000	\$ 151,239	\$ 150,000	\$ (1,239)	-0.8%

Financing Sources

Traffic Safety Fund	200,000	140,000	151,239	150,000
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Lighting & Landscape Maintenance Districts (LLMD)

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	590,409	468,792	542,261	531,487	(10,774)	-2.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	258,793	271,005	321,094	239,841	(81,253)	-25.3%
Total	\$ 849,202	\$ 739,797	\$ 863,355	\$ 771,328	\$ (92,027)	-10.7%

Financing Sources

Lighting & Landscape Maint. Districts	849,202	739,797	863,355	771,328
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Development Impact Fees

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	360,431	261,679	364,616	324,316	(40,300)	-11.1%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds *	750,237	1,023,951	8,828,488	50,100	(8,778,388)	-99.4%
Total	\$ 1,110,668	\$ 1,285,631	\$ 9,193,103	\$ 374,416	\$ (8,818,688)	-95.9%

Financing Sources

Dev. Impact Fees Fund	1,110,668	1,285,631	9,193,103	374,416
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*Note: Subject to change based upon approved Capital Improvement Program approved projects requiring funding.

Budget Stabilization Reserve

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	593,556	1,508,387	6,940,000	5,431,613	360.1%
Total	\$ -	\$ 593,556	\$ 1,508,387	\$ 6,940,000	\$ 5,431,613	360.1%

Financing Sources

Budget Stabilization Reserves	-	593,556	1,508,387	6,940,000
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HOME Program

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	17,817	169,954	50,000	50,000	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	\$ 17,817	\$ 169,954	\$ 50,000	\$ 50,000	\$ -	0.0%

Financing Sources

Home Program	17,817	169,954	50,000	50,000
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Suspended Traffic Offender Program (STOP)

BUDGET SUMMARY

	Actual	Actual	Adopted/Amended	Proposed	Change From	
	Expenditures	Expenditures	Budget	Budget	Year 2022-23	%
	2020-21	2021-22	2022-23	2023-24	to 2023-24	Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	125,000	75,000	75,000	75,000	-	0.0%
Total	\$ 125,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.0%

Financing Sources

Suspended Traffic Offender Program	125,000	75,000	75,000	75,000
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Residential Street Lighting

BUDGET SUMMARY

	Actual Expenditures 2020-21	Actual Expenditures 2021-22	Adopted/Amended Budget 2022-23	Proposed Budget 2023-24	Change From Year 2022-23 to 2023-24	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-	0.0%
Supplies & Services	93,756	92,249	94,375	85,622	(8,753)	-9.3%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	10,207	10,693	2,307	1,959	(348)	-15.1%
Total	\$ 103,963	\$ 102,942	\$ 96,682	\$ 87,581	\$ (9,101)	-9.4%

Financing Sources

Residential Street Lighting	103,963	102,942	96,682	87,581
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PERSONNEL CHANGES FISCAL YEAR 2023-2024

Dept. No.	Department/Division	Old Position/Title	Action	New Position/Title	Number Change	Cost Value
<u>Administration</u>						
1710	City Clerk	Administrative Clerk I P/T	New	Administrative Clerk II P/T - Extra Help		\$ 2,060
<u>Development Services</u>						
1910	Planning		New	Administrative Assistant	0.50	\$ 43,118
<u>Public Works</u>						
1905	Public Works Admin		New	Administrative Assistant	0.50	\$ 23,118
<u>Fire</u>						
2310		Firefighter I/II		GF Contribution		\$ 45,000
<i>Total Personnel Changes - General Fund</i>					1.00	\$ 113,296

Capital Acquisition Budget FY 2023-24

General Fund - 100

No.	Account	Division/Program	Description of Acquisition	Replacement/New Addition	Quantity	Budgeted Amount
PW-2401	3130	Streets Maintenance	Message Board	New Addition	1	5,333

Total General Fund

5,333

Vehicle Replacement Fund - 620

No.	Account	Division/Program	Description of Acquisition	Replacement/New Addition	Quantity	Budgeted Amount
VRF-2401	1541	Facilities	Ford F-250 Utility Truck	New Addition	1	16,800
VRF-2402	1910	Planning	Ford Escape or Small SUV	New Addition	1	6,600
VRF-2403	5105	Parks	61" zero Turn Mower with Catcher	Replacement	1	31,000
VRF-2404	3130	Streets	Freightliner 10 Yard Dump Truck	Replacement	1	195,000
VRF-2405	2310	Fire Operations	Ford F-250 Utility Vehicle/Back-up BC Rig	Replacement	1	18,000
VRF-2406	2310	Fire Operations	Type III 4-wheel drive BME Wildland Engine	Replacement	1	424,500
VRF-2407	2120	Police	Patrol Vehicles	Replacement	8	568,000
VRF-2408	2120	Police	Patrol Vehicles-School Resource Officer	Replacement	2	178,000
VRF-2409	7110	Water Distribution	Ford F-550 with 3/4 Dump Bed	Replacement	1	21,000
VRF-2410	7110	Water Distribution	Freightliner 10 Yard Dump Truck	Replacement	1	195,000
VRF-2411	8120	WW Treatment Facility	4x4 F-150 Trucks	Replacement	2	20,880

Total Vehicle Replacement Fund

1,674,780

Technology Replacement Fund - 622

No.	Account	Division/Program	Description of Acquisition	Replacement/New Addition	Quantity	Budgeted Amount
IT-2401	6630	Information Technology	Network Switch for GAP	New Addition	1	\$ 7,000
IT-2402	6630	Information Technology	Network switch for City Hall	New Addition	1	75,000
IT-2403	6630	Information Technology	Battery Backup for City Hall	New Addition	1	20,000
IT-2404	6630	Information Technology	Battery Backup for 911 Server Room	New Addition	1	20,000
IT-2405	6630	Information Technology	Battery Backup for YCPD Server Room	New Addition	1	20,000
IT-2406	6630	Information Technology	Video Surveillance System for City Hall	New Addition	1	40,000
IT-2407	6630	Information Technology	Video Conferencing Equipment for Fire	New Addition	1	50,000
IT-2408	6630	Information Technology	Police Mobile & Handheld Radios	New Addition	1	45,000

Total Technology Replacement Fund

277,000

Water Fund - 507

No.	Account	Division/Program	Description of Acquisition	Replacement/New Addition	Quantity	Budgeted Amount
PW-2401	7110	Water Distribution	Message Board	New Addition	1	5,333

Total Water Fund

5,333

Wastewater Fund - 518

No.	Account	Division/Program	Description of Acquisition	Replacement/New Addition	Quantity	Budgeted Amount
PW-2401	8110	Wastewater Collection	Message Board	New Addition	1	5,333
WWTF-2402	8120	WW Treatment Facility	Chlorination Analyzers (3) & Sodium Bisulfite Analyzer (1)	Replacement	4	44,000
WWTF-2403	8140	Laboratory	Analytical Balance	Replacement	1	15,000
WWTF-2404	8140	Laboratory	Autoclave	Replacement	1	20,000
WWTF-2405	8140	Laboratory	Clean Air Hood	Replacement	1	15,000
WWTF-2406	8140	Laboratory	Muffle Furnace	Replacement	1	6,500

Total Wastewater Fund

105,833

Total Citywide

\$ 2,068,280

Debt Summary

FY 2023-24

SUMMARY OF CITY'S DEBT

Name of Bond/Loan	Original Amount of Issue	Issue Date	Final Payment Date	Interest Rate	Beginning Outstanding Balance 7/1/2023	Requirements for Fiscal Year Ending June 30, 2024			Debt Serv Fund
						Interest Payable	Principal Payable	Total	
2018 Wastewater Revenue Bonds	\$ 23,430,000	09/11/18	06/01/48	3.43%	\$ 21,325,000	\$ 783,206	\$ 515,000	\$ 1,298,206	543
Wastewater Revenue Bonds-2017 (CREBs)	6,820,000	04/12/17	06/01/42	1.00%	5,710,000	\$ 54,292	\$ 210,000	\$ 264,292	538
Wastewater Certificates-2017	9,065,639	10/17/17	06/01/32	2.11%	8,076,321	169,591	156,140	325,731	536
Wastewater Certificates-2014	7,321,914	04/22/14	06/01/24	2.45%	741,019	18,155	741,019	759,174	539
Wastewater SRF Loan - WWTF	3,148,746	10/21/11	04/30/35	2.20%	2,041,267	44,908	150,492	195,400	541
Wastewater SRF Loan - Collection	6,436,490	04/05/12	12/31/34	1.80%	4,131,430	74,366	311,518	385,884	542
Wastewater Solar Project	2,398,711	12/19/13	06/30/33	4.00%	1,405,736	56,229	117,085	173,315	518
Water Revenue Bonds-2017 (CREBs)	2,124,216	04/11/17	06/01/32	1.11%	1,438,715	19,976	134,341	154,317	531
Water Certificates-2013	21,710,000	05/16/13	06/01/35	3.43%	13,345,000	463,575	925,000	1,388,575	537
Water SRF Loan - Region 1	5,927,874	05/01/10	07/01/32	2.50%	3,033,456	73,995	304,517	378,512	533
Water SRF Loan - Region 2/3	18,381,507	05/01/10	07/01/32	2.28%	9,308,099	207,208	942,816	1,150,024	534
Water SRF - Smart Meter Replacement	3,244,932	11/16/17	08/31/31	1.80%	3,035,213	35,186	202,022	237,208	530
Street Light Conversion	1,345,487	05/09/13	06/22/27	3.00%	444,789	12,587	106,257	118,844	100
Gauche Park Refunding LRBs-2015	9,730,000	11/24/15	06/01/36	2.99%	6,825,000	201,231	445,000	646,231	5130/304
Bank of America - OpTerra	4,967,214	11/13/14	06/13/31	2.89%	3,342,898	93,252	311,726	404,977	various
Solar Energy Project - 2017 (CREBs)	1,611,448	11/28/17	11/01/37	4.81%	1,380,972	25,865	54,664	80,529	2120
Bank of America - Equipment Sch. #1	2,175,979	08/26/21	09/01/31	1.44%	1,869,520	26,174	208,295	234,469	620
Bank of America - Equipment Sch. #2	670,178	08/26/21	09/01/31	1.44%	575,791	8,061	64,152	72,213	620
Bank of America - Equipment Sch. #3	486,387	12/07/21	09/01/31	1.68%	462,080	6,807	45,999	52,806	620
RDA Successor Agency									
2015 Tax Allocation Refunding Bonds	31,545,000	12/23/15	09/01/39	3.59%	24,995,000	897,681	1,085,000	1,982,681	299
2005 CIEDB	1,905,700	06/01/05	09/01/34	2.93%	984,003	27,812	69,611	97,423	299
RDA Successor Agency	33,450,700				25,979,003	925,493	1,154,611	2,080,104	
Total All Debt Service	\$ 164,447,422				\$ 114,471,311	\$ 3,300,159	\$ 7,100,654	\$ 10,400,813	

COMPUTATION OF LEGAL DEBT MARGIN FY 2023-2024

Total Assessed Value All Real & Personal Property	\$ 6,417,408,536
Debt Limit Percentage	15%
Total Debt Limit	962,611,280
Total amount of debt applicable to debt limit	9,048,360
Legal Debt Margin	\$ 953,562,920

Note: The City is in compliance with all debt covenants with regards to debt coverage ratios as mandated by the California State Constitution. The amount of the debt applicable to the debt limit is low and doesn't consume a large amount of the City's financial resources. Because the amount of debt is low, it will facilitate the process of allocating financial resources in future years.

Future Year Debt Obligation

Name of Bond/Loan	Original Amount of Issue	Issue Date	Principal and Interest					Principal Thereafter
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
2018 Wastewater Revenue Bonds	\$ 23,430,000	09/11/18	1,298,206	1,297,456	1,295,456	1,297,206	1,297,456	18,485,000
Wastewater Revenue Bonds-2017 (CREBs)	6,820,000	04/12/17	264,292	269,242	278,911	283,339	292,525	4,590,000
Wastewater Certificates-2017	9,065,639	10/17/17	325,731	1,085,494	1,081,478	1,082,968	1,079,811	4,120,639
Wastewater Certificates-2014	7,321,914	04/22/14	759,174	-	-	-	-	-
Wastewater SRF Loan - WWTF	3,148,746	10/21/11	195,400	195,400	195,400	195,400	195,400	1,254,962
Wastewater SRF Loan - Collection	6,436,490	04/05/12	385,884	385,884	385,884	385,884	385,884	2,516,748
Wastewater Solar Project	2,398,711	12/19/13	173,315	173,315	173,315	173,315	173,315	771,566
Water Revenue Bonds-2017 (CREBs)	2,124,216	04/11/17	154,317	158,216	162,281	166,521	170,942	706,849
Water Certificates-2013	21,710,000	05/16/13	1,388,575	1,387,675	1,388,700	1,387,340	1,389,010	8,435,000
Water SRF Loan - Region 1	5,927,874	05/01/10	378,512	378,512	378,512	378,512	378,512	1,432,260
Water SRF Loan - Region 2/3	18,381,507	05/01/10	1,150,024	1,150,024	1,150,024	1,150,024	1,150,024	4,372,458
Water SRF - Smart Meter Replacement	3,244,932	11/16/17	237,208	237,208	237,208	237,208	237,208	1,988,079
Street Light Conversion	1,345,487	05/09/13	118,844	118,844	118,844	118,844	-	-
Gauche Park Refunding LRBs-2015	9,730,000	11/24/15	646,231	647,331	648,231	647,769	648,519	4,495,000
Bank of America - OpTerra	4,967,214	11/13/14	404,977	422,719	441,204	460,464	480,532	1,498,049
Solar Energy Project - 2017 (CREBs)	1,611,448	11/28/17	80,529	84,266	88,166	92,238	96,489	1,090,842
Bank of America - Equipment Sch. #1	2,175,979	08/26/21	234,469	234,468	234,469	234,468	234,468	797,507
Bank of America - Equipment Sch. #2	670,178	08/26/21	72,213	72,214	72,214	72,214	72,214	245,623
Bank of America - Equipment Sch. #3	486,387	12/07/21	52,806	52,806	52,807	52,807	52,806	178,766
RDA Successor Agency								
2015 Tax Allocation Refunding Bonds	31,545,000	12/23/15	1,982,681	1,971,244	1,969,119	1,964,244	1,979,269	19,110,000
2005 CIEDB	1,905,700	06/01/05	97,423	97,393	97,362	97,330	97,298	614,946
RDA Successor Agency	33,450,700		2,080,104	2,068,637	2,066,481	2,061,574	2,076,567	19,724,946
Total All Debt Service	\$ 164,447,422		\$ 10,400,813	\$ 10,419,710	\$ 10,449,583	\$ 10,478,095	\$ 10,411,682	\$ 76,704,293

CITY OF YUBA CITY
Proposed FY 2023-2024 Budget
Interfund Transfers Summary

Fund Description	Transfer to General Fund	Transfer to CIP Fund	Transfer to Wastewater Fund	Transfer to Debt Service	Total Transfers
General Fund Total	\$ -	\$ -	\$ -	\$ -	-
Special Revenue Funds					
CDBG Fund	52,700	210,000	-	-	262,700
Streets & Roads Fund	1,747,200	2,520,000	-	-	4,267,200
TDA Fund	600,000	1,380,740	-	-	1,980,740
Traffic Safety Fund	150,000	-	-	-	150,000
Suspended Traffic Offender Program	75,000	-	-	-	75,000
Development Impact Fees	50,100	-	-	-	50,100
Lighting & Landscape Maint. Districts	239,841	-	-	-	239,841
Residential Street Light	1,959	-	-	-	1,959
Budget Stabilization Fund	6,600,000	340,000	-	-	6,940,000
Total Special Revenues	9,516,800	4,450,740	-	-	13,967,540
Capital Project Funds	1,123,500	-	-	-	1,123,500
Enterprise Funds					
Surface Water Operating	2,569,600	-	175,000	1,530,616	4,275,216
Water Capital	-	-	-	1,149,791	1,149,791
Wastewater Operating	2,562,100	-	-	2,449,104	5,011,204
Wastewater Capital	-	-	-	705,217	705,217
Total Enterprise	5,131,700	-	175,000	5,834,728	11,141,428
RDA Successor Agency					
RDA Successor Agency	31,400	-	-	47,404	78,804
Total RDA Successor Agency	31,400	-	-	47,404	78,804
Total Interfund Transfer	\$ 15,803,400	\$ 4,450,740	\$ 175,000	\$ 5,882,132	\$ 26,311,272

CITY OF YUBA CITY
Proposed FY 2023-2024 Budget
Internal Service Charge Summary

Fund Description	Contribution to General Liability	Contribution to Technology Replacement	Contribution to Worker's Compensation	Contribution to Vehicle Maintenance	Contribution to Vehicle Replacement	Total Contributions
General Fund	\$ 2,077,191	\$ 697,066	\$ 791,533	\$ 794,716	\$ 1,069,642	\$ 5,430,148
Enterprise Funds						
Water	537,450	125,357	159,569	54,872	87,733	964,981
Wastewater	733,600	148,081	179,344	85,300	170,318	1,316,643
Total Enterprise Funds	1,271,050	273,438	338,913	140,172	258,051	2,281,624
Internal Service Funds						
Vehicle Maintenance	11,444	12,448	23,402	52,850	400	100,544
Total Internal Service	11,444	12,448	23,402	52,850	400	100,544
Joint Powers Authority						
Sutter Animal Services Authority	-	38,000	11,013	15,100	-	64,113
Total Joint Powers Authority	-	38,000	11,013	15,100	-	64,113
Total	\$ 3,359,685	\$ 1,020,952	\$ 1,164,861	\$ 1,002,838	\$ 1,328,093	\$ 7,876,429

**CITY OF YUBA CITY
GANN APPROPRIATIONS LIMIT
FY 2023-24**

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative," Article XIII-B provides limits regarding the total amount of appropriations in any fiscal year from "the proceeds of taxes."

In 1980, the State Legislature added Section 9710 to the Government Code. This section states that the governing body of each city must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

The original Article XIII-B (Proposition 4) and its implementing legislation were further modified by SB88 and Proposition 111 (approved by the voters in June 1990). The changes were incorporated into the FY 1990-91 and FY 1991-92 Appropriations Limits. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the city and the population growth within the county or the city.

The following compares the difference between Yuba City's FY 2022-2023 Appropriations Limit and the estimated proceeds of taxes in the adopted FY 2023-2024 Annual Budget. It reflects a significant gap of \$186,913,198. The City remains well below its Appropriations Limit for FY 2023-2024.

Yuba City Appropriations Limit

<i>Fiscal Year</i>	<i>Appropriations Limit</i>	<i>Subject to Limit</i>	<i>Difference</i>
2003-2004	36,124,686	17,528,659	18,596,027
2004-2005	39,119,422	18,111,670	21,007,752
2005-2006	46,743,797	21,537,304	25,206,493
2006-2007	50,254,256	25,972,260	24,281,996
2007-2008	53,867,537	27,832,496	26,035,041
2008-2009	60,611,753	28,429,415	32,182,338
2009-2010	116,156,363	25,527,163	90,629,200
2010-2011	116,353,829	23,828,071	92,525,758
2011-2012	120,589,108	23,210,946	97,378,162
2012-2013	126,136,207	23,049,722	103,086,485
2013-2014	133,616,084	25,359,739	108,256,345
2014-2015	150,318,095	26,381,439	123,936,656
2015-2016	157,984,318	28,281,716	129,702,602
2016-2017	167,131,610	30,377,348	136,754,262
2017-2018	182,541,144	31,615,591	150,925,553
2018-2019	189,861,044	32,080,601	157,780,443
2019-2020	199,183,222	33,834,750	165,348,472
2020-2021	206,254,226	31,976,235	174,277,991
2021-2022	194,332,732	37,205,993	157,126,739
2022-2023	226,941,764	40,737,252	186,204,512
2023-2024	227,940,308	41,027,110	186,913,198

**CITY OF YUBA CITY
GANN APPROPRIATIONS LIMIT
FY 2023-24
Appropriations Setting Limit Methodology**

FY 2022-2023 Appropriations Limit	\$226,941,764
Percentage Change in Non-Residential Construction	44.6%
Percentage Change in Sutter County Population <i>January 2022 to January 2023</i>	-0.14%
FY 2023-2024 Appropriations Limit Adjustment Factor <i>times (1.0044)</i> <i>(1.0045 x 1.0000)</i>	
City of Yuba City FY 2023-2024 Appropriations Limit	\$227,940,308
Appropriations Subject to Limitation <i>FY 2023-2024</i>	<u>\$ 41,027,110</u>
Difference	\$ 186,913,198

CIP FUNDING SUMMARY - FY 23/24 PROPOSED FUNDING PROJECTS

No.	Title	General	TDA	S&R	DIF	Water	Wastewater	Other	Totals	Notes
General		(265,000)	-	-	-	-	-	335,000	70,000	
1072	Property Abatement	25,000						183,000	208,000	
1080	General Plan Implementation	(400,000)							(400,000)	
1283	Citywide Accela/Technology Funding	60,000						52,000	112,000	CEC Grant
1294	City Welcome Signs	-						100,000	100,000	SACOG
1308	City Clean-up Fund	50,000						-	50,000	CalRecycle Grant HCD
Safety		547,000	-	-	-	-	-	280,000	827,000	
1237	Fire Station Repair & Renovation	285,000							285,000	
1278	Police Dept Evidence Storage Bldg	242,000						280,000	522,000	COPS and Stop
1280	Fire Station #4 Training Grounds	20,000							20,000	
Community Service		(180,000)	-	-	-	-	-	-	(180,000)	
1298	Town Square Fountain Replacement	-							-	
1299	Dog Park at Moore Park	(190,000)							(190,000)	
1300	Sam Brannan Improvements	10,000							10,000	
1127	GAP Capital Rplcmnt	-							-	
1222	Annual Playground Rplcmnt	-							-	
1259	Well Installations	-							-	
1268	Plumas Street Improvements	-				-	-		-	
Facilities		30,000	-	-	-	-	-	-	30,000	
NEW	PD Office Furniture	30,000							30,000	
Streets		35,000	1,380,740	2,520,000	-	20,000	20,000	2,818,000	6,793,740	
1024	Striping & Markings		150,000						150,000	
1025	Drainage Improvements			100,000					100,000	
1027	Traffic Signals		50,000						50,000	
1051	Road Rehabilitation		1,100,000						1,100,000	
1069	Tuly Pkwy-Queens Ave Ext		(499,260)						(499,260)	
1188	Stormwater Mgmt Program	35,000		35,000		20,000	20,000		110,000	
1190	Pavement Management System								-	
1213	Res Road Rehab								-	
1214	Traffic Modl								-	
1214	Citywide Traffic Model Update								-	
1190	Pavement Management System			125,000					125,000	
1213	Residential Road Rehab			850,000					850,000	
1220	ADA Sidewalk Imprvmnts		90,000					210,000	300,000	CDBG
1255	RMRA Mtnc & Rehab			1,350,000					1,350,000	
1296	Prop 1 IRWM - Gilsizer North Detention Basin		260,000						260,000	
1297	Prop 1 IRWM - Lincoln Rd. Trash Capture Project		168,000						168,000	
1314	Citywide Signal Hardware Upgrades							457,000	457,000	State Hwy Safety Prog.
1315	Roadway Safety Signing Audit & Upgrades							1,530,000	1,530,000	State Hwy Safety Prog.
1316	Pedestrian Safety Crosswalk Upgrades							175,000	175,000	State Hwy Safety Prog.
1317	SHS Signal Hardware Upgrades							446,000	446,000	State Hwy Safety Prog.
NEW	Yuba-Sutter Regional Action Plan		62,000						62,000	
NEW	Stabler Ln - Pease Rd Intersection Impr.			60,000					60,000	

CIP FUNDING SUMMARY - FY 23/24 PROPOSED FUNDING PROJECTS

No.	Title	General	TDA	S&R	DIF	Water	Wastewater	Other	Totals	Notes
Water		-	-	-	-	3,400,000	-	375,000	3,775,000	
1092	Water Line Ext Proj & Dist.					200,000			200,000	
1093	Replacement & Major Maint of Wtr lines					950,000		375,000	1,325,000	SRF Loan
1095	Fire Hydrant Relocation & Repair					-			-	
1096	Water Storage Improvements					250,000			250,000	
1098	Water Capitalization Fund					100,000			100,000	
1227	Recurring WTP & Water Storage Imp					200,000			200,000	
1289	Membrane Replacement					200,000			200,000	
NEW	Alum Tank Replacement					800,000			800,000	
NEW	WTP Basin Improvements					200,000			200,000	
NEW	West Flow Meter Replacement					500,000			500,000	
NEW	Utility Billing System Conversion					-			-	
Wastewater		-	-	-	-	-	3,000,000	250,000	3,250,000	
1103	Recurring Plant Projects						50,000		50,000	
1104	Recurring Collection & Rehab.						350,000		350,000	
1105	Lift Station Improvements						100,000		100,000	
1116	Secondary Clarifier Imp						250,000		250,000	
1250	Recurring Road Maintenance						500,000		500,000	
NEW	Ammonia Side Stream						1,100,000		1,100,000	
NEW	Recycled Water Preparation						250,000	250,000	500,000	Bureau of Relamation
NEW	Septage Hauler Station						400,000		400,000	
Totals		167,000	1,380,740	2,520,000	-	3,420,000	3,020,000	4,058,000	14,565,740	

ATTACHMENT 5

City of Yuba City
List of Capital Improvement Program Projects
General Fund with Current Funding
FY 2023 - 2024

Fund 301 - General	Dept. Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
900001 PD Office Furniture	PD		30,000	30,000
901023 City Hall Improvements	PW *	45,000		45,000
901028 Improvements to Buildings and Grounds	PW *	147,000		147,000
901072 Property Abatement	DS *	130,000	25,000	155,000
901080 General Plan Implementation and Future Update	DS	1,300,000	(400,000)	900,000
901127 Capital Repl. Prog - Gauche Aquatic Park	CS	196,000		196,000
901188 Stormwater Management Program	PW *		35,000	35,000
901207 Didar S. Bains Park Construction	CS	103,000		103,000
901209 Union Pacific Railroad Property Acquisition	PW	11,000		11,000
901221 Feather River Mill Site Development	PW	25,000		25,000
901222 Annual Playground Replacement	CS	104,000		104,000
901236 Fire Station No.2 Remodel	FD	1,083,000		1,083,000
901237 Fire Station Repair and Renovation	FD	71,000	285,000	356,000
901259 Well Installations & Upgrades	CS	172,000		172,000
901264 CalFire Urban Forest Management Grant	CS	89,000		89,000
901265 Sam Brannan Restroom Replacement	CS	52,000		52,000
901278 Police Dept Evidence Storage Building	PW *		242,000	242,000
901280 Fire Station No.4 Training Grounds	FD	196,000	20,000	216,000
901283 Citywide Accela/Technology Funding	DS *	20,000	60,000	80,000
901287 Senior Center Building Repairs	CS *	231,000		231,000
901294 City Welcome Signs	PW *	5,000		5,000
901298 Town Center Fountain	CS	100,000		100,000
901299 Dog Park at Moore Park	CS	190,000	(190,000)	
901300 Sam Brannan Improvements	CS	95,000	10,000	105,000
901305 Bocce Ball Courts Sam Brannan Park	CS	292,000		292,000
901307 Colins Corner (Maple Park)	CS	32,000		32,000
901308 City Clean-Up Fund	DS		50,000	50,000
Total		\$4,689,000	\$167,000	\$4,856,000

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Transportation Development Act Programs with Current Funding
FY 2023 - 2024

Fund 305 - Transportation Development Act	Dept. Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
910012 Yuba-Sutter Regional Safety Action Pkan	PW		62,000	62,000
911024 Striping and Marking	PW	250,000	150,000	400,000
911025 Drainage Improvements	PW *	489,000		489,000
911027 Traffic Signals	PW	240,000	50,000	290,000
911051 Road Rehabilitation	PW	499,000	1,100,000	1,599,000
911069 Tuly Parkway - Queens Ave Extension	PW *	499,260	(499,260)	
911187 Bridge Street Widening	PW *	1,000		1,000
911220 ADA Public Facilities Sidewalk Improvements	PW *	211,000	90,000	301,000
911241 Center Bore Street Light Pole Replacement Project	PW	100,000		100,000
911266 Sutter Bike Path Gap Closure	PW *	207,000		207,000
911276 Bridge Street Reconstruction Development Phase	PW *	21,000		21,000
911296 Prop 1 IRWM - Gilsizer North Detention Basin Improvements	PW *		260,000	260,000
911297 Prop 1 IRWM - Lincoln Road Trash Capture Project	PW *		168,000	168,000
911301 Butte House Road Community Design Improvements	PW	590,000		590,000
911314 Citywide Signal Hardware Upgrades	PW *	23,000		23,000
Total		\$3,130,260	\$1,380,740	\$4,511,000

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Streets and Roads Fund with Current Funding
FY 2023 - 2024

Fund 303 - Streets and Roads	Dept.	Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
920010 Stabler Ln - Pease Rd Intersection Improvement	PW			60,000	60,000
921025 Drainage Improvements	PW	*	115,000	100,000	215,000
921028 Improvements to Buildings and Grounds	PW	*	29,000		29,000
921051 Road Rehabilitation	PW		580,000		580,000
921069 Tuly Parkway - Queens Ave Extension	PW	*	731,000		731,000
921169 Bicycle Master Plan Implementation	PW		41,000		41,000
921187 Bridge Street Widening	PW	*	179,000		179,000
921188 Stormwater Management Program	PW	*	21,000	35,000	56,000
921190 Pavement Management System	PW			125,000	125,000
921213 Residential Road Rehabilitation	PW		475,000	850,000	1,325,000
921220 ADA Public Facilities Sidewalk Improvements	PW	*	55,000		55,000
921243 Bridge Street Utility Undergrounding	PW	*	2,000		2,000
921255 Road Maintenance and Rehab. Account (RMRA)	PW		2,220,000	1,350,000	3,570,000
921257 SCADA Master Plan	PW	*	45,000		45,000
921302 Walton Avenue Improvements	PW	*	897,000		897,000
921318 Local Roadway Safety Plan	PW	*	8,000		8,000
921319 EV Charging Stations	PW	*	67,000		67,000
Total			\$5,465,000	\$2,520,000	\$7,985,000

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Development Impact Fee Fund with Current Funding
FY 2023 - 2024

Fund 304 - Development Impact Fees	Dept.	Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
931028 Improvements to Buildings and Grounds	PW	*	26,500		26,500
931069 Tuly Parkway - Queens Ave Extension	PW	*	676,000		676,000
931187 Bridge Street Widening	PW	*	1,000		1,000
931243 Bridge Street Utility Undergrounding	PW	*	161,000		161,000
Total			\$864,500		\$864,500

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Community Development Block Grant Fund with Current Funding
FY 2023 - 2024

Fund 204 - CDBG	Dept.	Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
961220 ADA Public Facilities Sidewalk Improvements	PW	*	180,000	210,000	390,000
961288 Firefighter Cancer Prevention Initiative - Proper Storage of PPE	FD	*	43,000		43,000
Total			\$223,000	\$210,000	\$433,000

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Water Fund with Current Funding
FY 2023 - 2024

Fund 517 - Water	Dept.	Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
970002 Alum Tank Replacement	PW			800,000	800,000
970003 WTP Basin Improvements	PW			200,000	200,000
970004 West Flow Meter Replacement	PW			500,000	500,000
970009 Aquifer Storage Recovery System	PW	*	175,000		175,000
971028 Improvements to Buildings and Grounds	PW	*	21,000		21,000
971092 Water Line Ext Proj & Distribution Piping Enhancement	PW		964,000	200,000	1,164,000
971093 Replacement and Major Maintenance of Water Lines	PW	*	1,236,000	950,000	2,186,000
971094 Replace Water Service or Water Meter	PW		205,000		205,000
971095 Fire Hydrant Relocation and Repair	PW		148,000		148,000
971096 Water Storage Rehabilitation	PW		832,000	250,000	1,082,000
971098 Water Capitalization Fund	PW			100,000	100,000
971145 Groundwater Well Abandonments	PW		534,000		534,000
971187 Bridge Street Widening	PW	*	18,000		18,000
971188 Stormwater Management Program	PW	*	8,000	20,000	28,000
971191 Second Groundwater Well	PW	*	3,279,000		3,279,000
971224 WTP Electrical and Instrumentation Improvement	PW		4,281,000		4,281,000
971227 Recurring WTP & Satellite Facility Maintenance	PW		532,000	200,000	732,000
971257 SCADA Master Plan	PW	*	120,000		120,000
971268 Plumas Street Improvements	PW	*	100,000		100,000
971273 FEMA Feather River Parkway	PW		2,000		2,000
971289 Membrane Replacement	PW		248,000	200,000	448,000
Total			\$12,703,000	\$3,420,000	\$16,123,000

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Wastewater Fund with Current Funding
FY 2023 - 2024

Fund 528 - Wastewater	Dept. Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
980006 Ammonia Side Stream	PW		1,100,000	1,100,000
980007 Recycled Water Preparation	PW *		250,000	250,000
980008 Septage Hauler Station	PW		400,000	400,000
981028 Improvements to Buildings and Grounds	PW *	76,500		76,500
981103 Recurring Plant Projects	PW	614,000	50,000	664,000
981104 Recurring Collection or Rehabilitation System Projects	PW *	839,000	350,000	1,189,000
981105 Lift Station Improvements	PW	517,000	100,000	617,000
981116 Secondary Clarifier Improvements	PW	521,000	250,000	771,000
981155 Stonegate Treatment Works Demolition	PW	474,000		474,000
981156 New Outfall and River Levee Crossing Replacement	PW	359,000		359,000
981179 Oxygen Generation System Improvements	PW *	359,000		359,000
981188 Stormwater Management Program	PW *	11,000	20,000	31,000
981196 Rehabilitation of the West Chlorine Contact Basin	PW	1,498,000		1,498,000
981219 Secondary Clarifier No.4	PW *	122,000		122,000
981229 Wastewater Capitalization Fund	PW	3,357,000		3,357,000
981250 Recurring Pond and Road Maintenance	PW		500,000	500,000
981257 SCADA Master Plan	PW *	109,000		109,000
981277 Harter-Bridge Sewer Trunk Connection	PW *	385,000		385,000
981290 Third Anaerobic Digester	PW	780,000		780,000
981295 Bogue Road Sewer Extension	PW *	1,500,000		1,500,000
981303 Regional Septic System Conversion	PW	100,000		100,000
981304 Temporary Discharge Point 003	PW	245,000		245,000
Total		\$11,866,500	\$3,020,000	\$14,886,500

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

City of Yuba City
List of Capital Improvement Program Projects
Other Fund with Current Funding
FY 2023 - 2024

Fund XXX - Other Funded		Dept. Note	Estimated Carryover Balance	Proposed 2023-2024 Approp.	Total Project Funds
987 Recycled Water Preparation	5	PW *		250,000	250,000
979 Aquifer Storage Recovery System	11	PW *	6,325,000		6,325,000
941023 City Hall Improvements	3	PW *	226,000		226,000
901072 Property Abatement	10	DS *		183,000	183,000
971093 Replacement and Major Maintenance of Water Lines	11	PW *		375,000	375,000
921180 Consolidated Streetlight District-Acquisition and Conversion	4	PW	823,000		823,000
971248 Storm Damage Repairs to Low Lift Facility & Access Rd	6	PW *	2,000,000		2,000,000
981252 Wastewater Treatment Facility Improvements	7	PW	779,000		779,000
951258 Barry School Water Transmission Line	11	PW	4,168,000		4,168,000
941266 Sutter Bike Path Gap Closure	8	PW *	1,984,000		1,984,000
951268 Plumas Street Improvements	9	PW *	2,236,000		2,236,000
911276 Bridge Street Reconstruction Development Phase	2	PW *	250,000		250,000
981277 Harter-Bridge Sewer Trunk Connection	11	PW *	2,000,000		2,000,000
941278 Police Dept Evidence Storage Building	3	PW *	262,000	280,000	542,000
941283 Citywide Accela/Technology Funding	3	DS *	60,000	52,000	112,000
941292 Citywide IT System Modernization	7	IT	168,000		168,000
901294 City Welcome Signs	2	PW *		100,000	100,000
941295 Bogue Road Sewer Extension	3	PW *	2,000,000		2,000,000
951296 Prop 1 IRWM - Gilsizer North Detention Basin Improvements	11	PW *	500,000		500,000
951297 Prop 1 IRWM - Lincoln Road Trash Capture Project	11	PW *	295,000		295,000
941313 ERP/HR/Payroll/Utility Billing Upgrade	3	IT	1,406,000		1,406,000
921314 Citywide Signal Hardware Upgrades	1	PW *	91,000	457,000	548,000
921315 Roadway Safety Signing Audit and Upgrades	1	PW	306,000	1,530,000	1,836,000
921316 Pedestrian Safety Crosswalk Upgrades	1	PW	25,000	175,000	200,000
921317 SHS Signal Hardware Upgrades	1	PW	65,000	446,000	511,000
921318 Local Roadway Safety Plan	1	PW *	72,000		72,000
921319 EV Charging Stations	1	PW *	158,000		158,000
Total			\$26,199,000	\$3,848,000	\$30,047,000

Notes:

- * Multiple funding sources exist for this project. See individual project sheet for breakdown.
- 1 Funded by State Highway Improvement Program
- 2 Funded partly through Sacramento Area Council of Governments grant (SACOG)
- 3 Funded through H.R. 1319 American Rescue Plan
- 4 Funded through Consolidated Streetlight District Funds
- 5 Funded partly through the Bureau of Reclamation
- 6 Funded partly through the LWCF/ARPA grant funds and contributions through the Harter Specific Plan
- 7 Funded partly by Bond/Loan Financing
- 8 Funded through the ATP and RSTP Grants
- 9 Funded through the Caltrans Clean California Grant
- 10 Funded partly through the CalRecycle Grant
- 11 Funded partly through the State Revolving Fund

CITY OF YUBA CITY
STAFF REPORT

Date: June 6, 2023
To: Honorable Mayor & Members of the City Council;
From: Administration Department
Presentation By: Diana Langley, City Manager

Summary

Subject: Citywide Governance Resolution
Recommendation: Adopt a Resolution approving and establishing a Citywide Governance policy for elected officials
Fiscal Impact: None

Purpose:

To affirm that even though the City has transitioned to a district-based Councilmember election system, Councilmembers shall govern on a citywide basis.

Council's Strategic Goal:

Commitment by the City Council to govern on a citywide basis rather than a district basis supports Council's overarching goal of Quality of Life.

Background:

Beginning in September 2021 and concluding in February 2022, the City Council established a district-based system of elections for members of the City Council. At that time, five (5) Council districts were established with boundaries shown in the attached map, as well as a sequence of elections to transition to the district-based system. With the 2022 election, voters residing in Districts 1, 2, and 3 elected Councilmembers to represent their district. In November 2024, the final transition will take place and voters residing in Districts 4 & 5 will elect Councilmembers to represent their district. In the meantime, the generally-elected Councilmembers from the 2020 election continue to serve in a general representation capacity.

Analysis:

It is Council's desire to affirm that even though Councilmembers are elected by voters residing in a district, Councilmembers commit to governing on a citywide basis, considering the needs and interests of the entire community. This ensures that decisions and resource allocations are made based on long-term strategic planning and best management practices, and provides for appropriate and equitable service levels and infrastructure investment citywide. Adoption of the Resolution affirms and formalizes Council's commitment to citywide governance.

Fiscal Impact:

None.

Alternatives:

Determine that a formal resolution is not required to affirm Council's commitment to govern on a citywide basis.

Recommendation:

Adopt a Resolution approving and establishing a Citywide Governance policy for elected officials.

Attachments:

1. Attachment 1 - Citywide Governance Resolution
2. Attachment 2 - District Map

Prepared By:

Diana Langley
City Manager

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY APPROVING AND ESTABLISHING A CITYWIDE GOVERNANCE POLICY FOR ELECTED OFFICIALS

WHEREAS, on February 1, 2022, the City Council adopted Ordinance 004-22 establishing district-based elections for Councilmembers; and

WHEREAS, prior to adoption of this ordinance, each member of the Council was elected in at-large elections by the registered voters of the entire City; and

WHEREAS, the City conducted its first district-based election for Districts 1, 2, and 3 in the November 2022 election; and

WHEREAS, the City will conduct its second district-based elections for District 4 and 5 in the November 2024 election; and

WHEREAS, it is the City Council's desire to affirm that even though Councilmembers are elected by voters residing in a district, Councilmembers commit to governing on a citywide basis, considering the needs and interests of the entire community; and

WHEREAS, governing on a citywide basis ensures that decisions and resource allocations are made based on long-term strategic planning and best management practices, and provides for appropriate and equitable service levels and infrastructure investment citywide; and

WHEREAS, each member of the City Council will continue to serve all of the people of Yuba City.

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

1. The City Council will govern on a citywide basis, considering the needs and interests of the entire community.
2. It is the goal of the City Council to provide leadership to City staff, officials, and representatives so that the City will continue to provide inclusive and accessible customer service to the entire community and facilitate an excellent quality of life for all.
3. Each member of the City Council will help all members of the community regardless of the district in which a resident resides or a proposed project is located, or from which a Councilmember is elected.
4. Professional management by the City Manager utilizing best management practices, with policy leadership and direction from the City Council, will continue.
5. Resources will continue to be allocated based on long-term strategic planning efforts, with citywide consideration of equitable service levels and financial capacity.
6. Current practices regarding invitations to members of the City Council to events and activities, and appointments to committees and various bodies will remain in effect.

7. City Council fiscal management, best practices, and City systems will continue to reflect services provided to all residents citywide.
8. The City Council directs the City Clerk to include this Resolution in materials prepared for new City Council Candidates and as a part of City Councilmember onboarding materials.

The forgoing Resolution of the City Council of the City of Yuba City was duly introduced, passed and adopted at a regular meeting thereof held on the 6th day of June, 2023.

AYES:

NOES:

ABSENT:

Wade Kirchner, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

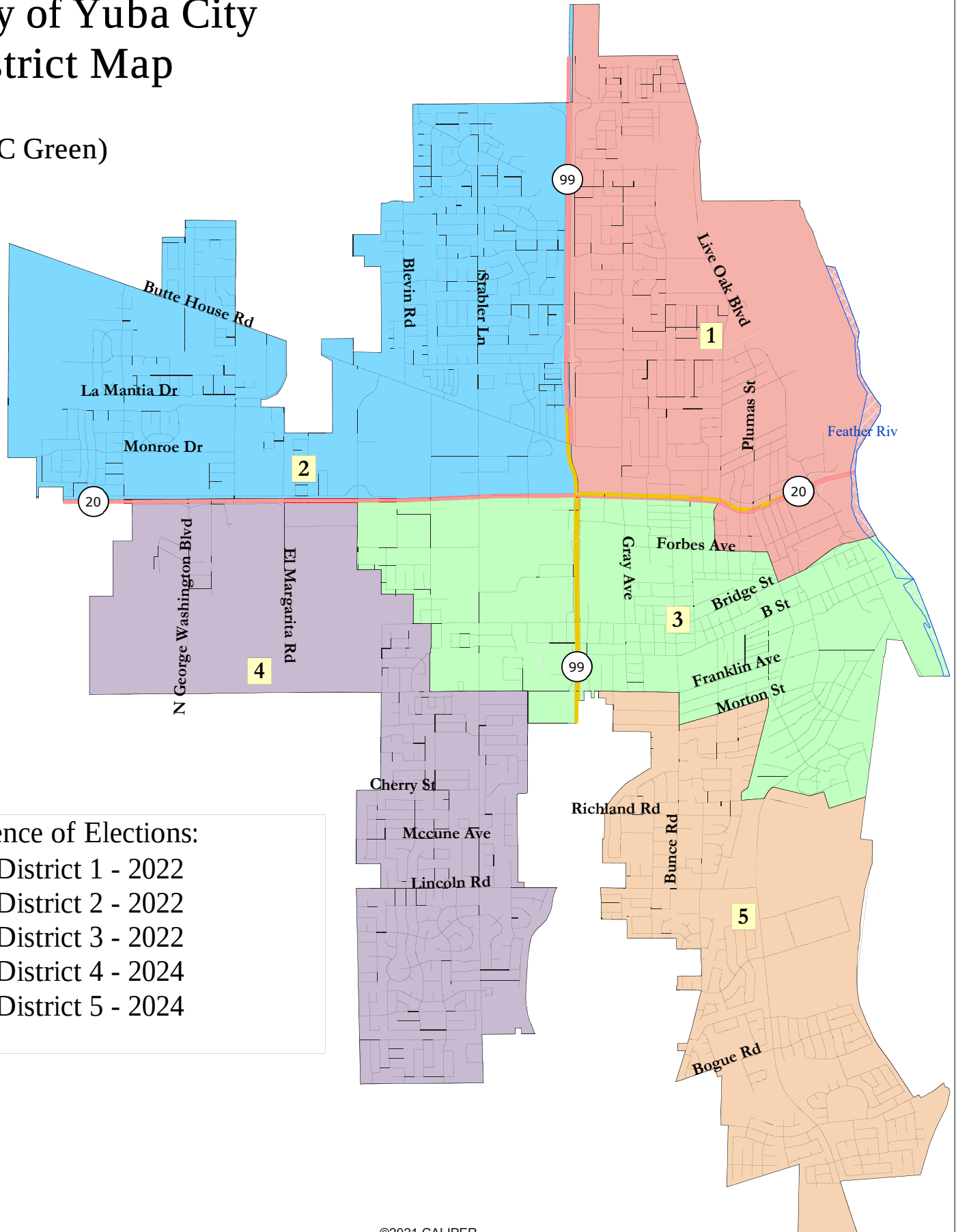
APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon Chaffin
City Attorney

ATTACHMENT 2

City of Yuba City District Map

(NDC Green)



Sequence of Elections:

- District 1 - 2022
- District 2 - 2022
- District 3 - 2022
- District 4 - 2024
- District 5 - 2024

CITY OF YUBA CITY

Future Agenda Items

- Councilmember Boomgaarden
- Councilmember Pasquale
- Councilmember Shaw
- Vice Mayor Harris
- Mayor Kirchner

CITY OF YUBA CITY

Reports and Communications

The following reports and communication items are provided for the Council's information. No action can be taken on items under this section unless the Council agrees to include it on a subsequent agenda

City Manager's Report

CITY OF YUBA CITY

Reports and Communications

The following reports and communication items are provided for the Council's information. No action can be taken on items under this section unless the Council agrees to include it on a subsequent agenda

City Council Reports

- Councilmember Boomgaarden
- Councilmember Pasquale
- Councilmember Shaw
- Vice Mayor Harris
- Mayor Kirchner

Adjournment